

# AZAD COLLEGE OF EDUCATION

[Meheta Jyotsna/Chhatrapur Raigarh Nagpur 201008]

To:  
Mr. Yashu Kishor  
Room no. 270-Office Road  
Laxmi Nagar, Raigarh NP  
Subject: Advertisement for the Post of Assistant

Dear Sir,

I am referring to your application and interview conducted held on 18/06/2024 and as per the recommendations of selection committee the undersigned is pleased to appoint you as an Assistant on regular basis. In view of this I am 20/06/2024 on the following terms and conditions:

- **EDUCATION**
- **EXPERIENCE**

As per M.T.S. rules.

You are being appointed as a full time employee of the Institute and hence you are prohibited any other engagement with any other body of organization either on temporary basis or otherwise without the written consent of the management of the Institute. Your service up to probation period the year from the date of joining and can be terminated by either side by giving one month's notice or payment of one month salary if the same.

- **REVISION**

You will abide by all the rules and regulations of the Institute as may be notified from to time and will report to the President of the Institute.

- **CONFIDENTIALITY**

You will treat all information of the Institute as confidential and will not divulge to any person. You as Institute of employee any information that you may come across during the course of your service with the Institute and Institute.

- **SUPERSEDING OF ALL OTHERS**

I give complete of your terms of appointment for one month and further you will have to be the President of Institute of paper and documents which you will have to give possession relating to the affairs of the Institute and will not receive any of amount from them.

Please sign on the duplicate copy of this letter certifying your acceptance of the above conditions mentioned above.

  
Yashu Kishor  
Room no. 270-Office Road  
Laxmi Nagar, Raigarh NP