



HYGIA GROUP OF INSTITUTES

HIPER/HIOP/CIOP

LUCKNOW

**30<sup>th</sup> December, 2020**

Dear Ma'am,

In reference to your recent Interview, we are pleased to offer you the position of **Assistant Professor** with our organization effective from **18<sup>th</sup> January 2021**.

As per panel decision, your starting **revised salary is Rs. 24500 /- per month**.

If you choose to accept this job offer, you have to report to institute with a signed copy of this letter and return it to undersigned. Additional to it you have bring your original certificates for verification on or before **18<sup>th</sup> January 2021**. The below mentioned list of documents have to be provided in both scanned and pdf. Format (max 500mb) along with 2 Xerox copies of certificates/documents etc. The softcopies have to be e- mailed at [uvssara@gmail.com](mailto:uvssara@gmail.com) and [avanigupta92@gmail.com](mailto:avanigupta92@gmail.com). Kindly note all documents have to be clearly scanned and labeled properly.

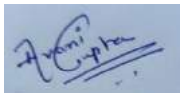
Document list –

- 1.Passport size colored photograph – 20 copies
2. High school mark sheet and certificate.
3. 10+2 mark sheet and certificate.
4. Previous experience certificate
5. Latest salary slip.
6. Form 16 if applicable.
7. B.Pharm. and M.Pharm. all mark sheets and degree
8. Aadhar card
9. Pan card

10. Updated CV
11. Last relieving letter
12. Bank account proof ( pass book). If the faculty has account in SBI Xerox of front page pass book.
13. State pharmacy council registration certificate.
14. Faculty should know there user id and password of faculty pci registration.
15. Ph.D registration details if registered for Ph D
16. Certificates of seminar/conference/workshop attended.
17. Research papers published last 5 years. (Scan copy of first page)
18. Certificate of any other achievements.

For any clarifications/ queries please feel free to get in touch with undersigned or kindly contact at [career.hygia@gmail.com](mailto:career.hygia@gmail.com) by e mail.

Thanks & Regards



**Avani Gupta**  
Head of Department  
HIPER, Lucknow  
Contact number:+91-9369285611

### **ACCEPTANCE OF OFFER**

I hereby accept the Assistant Professor position.

Signature: \_\_\_\_\_

Printed Name: Ms. Anjali Singh

Date:

Date of Joining: