



## **Offer Letter**

**DHIRAJ SAHU**  
**B-47 Mahendra Enclave**  
**Ghaziabad, Uttar Pradesh**

**Date: Aug 1,2007**

**Subject: Offer letter.**

**Dear Mr. DHIRAJ SAHU**

We are pleased to offer you a position of **Software Tester** at Ledger Solutions Private Limited. Your joining date will be **August 09 2007**. You will receive the following compensation for your employment:

**CTC: 2.4 Lacs per annum.**

This award is contingent upon your agreement to the terms and conditions as described in the employment letter and policies and procedures manual.

This letter of offer is not a contract or offer of a contract. This position may require you to sign security paperwork based on the policy of the company

Renewal of the award is based upon continued satisfactory performance in your assigned duties.

- Recruitment
- Effective Evaluations and Performance Appraisals with Future plans
- HR Administration including welfare, time tracking, EPF, TDS
- Deciding proper Indicators for evaluating performance.
- Create, understand, implement Policies & Procedures for company
- Develop and Suggest Organization Chart
- Understanding Business Workflow and dependencies

***Acceptance:***

**Ledger Solution Pvt Ltd**

Contact: +91-011-26781990

Website: [www.ledgerit.com](http://www.ledgerit.com)