

Date: 20-01-2021

Sri Swachh Chandra Educational  
Institute, Bhatti, Hamdia, Prayagraj.

**Subject: JOINING LETTER**

Respected Sir/Mam,

In response to your appointment order dated 12-01-2021 In connection  
with the interview held on 10-01-2021, I would like to inform you that I have  
joined your institute today at 20-01-2021 as an Assistant in SSCEI  
Professor

I thank you for providing me the opportunity to serve the institute. I will perform my duties  
sincerely, honestly and to the best of my abilities.

I therefore, request you to accept my joining letter.

Please accord and oblige.

Thanking you.

Yours faithfully,

P. S. Chandra