

ITM College of Pharmacy
Mahuawa Maharajganj-273303 U.P

ITM./Offer Letter/2018/10

30.05.2018

To,
Mr. Maneesh Kumar Srivastva

Offer of Appointment for Lecturer in Divya College of Pharmacy


Dear, Maneesh Kumar Srivastva

With reference to discussions, we are pleased to inform you that you are selected for the post of **Principal** in our **ITM College of Pharmacy Mahuawa, Maharajganj-U.P.** on the following terms and conditions.


- a) You will be responsible for the duties and other assignment of the post offered in the Divya college of Pharmacy, and other responsibilities given by the Director/Management of the Institute.
- b) You will be under probation for a period of one year which is extendable to another one year as deem fit.
- c) You may leave the institution by giving one-month prior notice; similarly your services may be terminated by giving one-month notice to you.
- d) You will be governed by the rules & regulations framed by the organization/Society form time to time.
- e) Other terms and condition of this of appointment not specified above will be governed by the decision of the governing body of the Institute from time to time.
- f) Your initial salary shall be as mutually agreed by you, and TDS shall be applicable as per rules.
- g) You are requested to join immediately call as soon as we get final approval by the Competent Authority/commencement of the Session, failing which the offer stands cancelled automatically.
- h) You are requested to bring one set of self-attested photocopies of all your testimonials pertaining to your experience and academic credentials.

Please accept offer of appointment and sign the acceptance as appended below and return by mail as a token of your acceptance, Joining letter.

Yours faithfully


(Authorized Signatory)

Please give your **CONSENT / ACCEPTANCE** as appended below:

ACCEPTED & CONSENTED:
(Signature):.....

Name:

Dr. Maneesh Kumar Srivastva