



OXFORD COLLEGE OF PHARMACY

Approved by: Pharmacy Council of India, New Delhi (PCI) and AICTE - Ministry of HRD, Govt. of India
Affiliated to: Dr. A.P.J. Abdul Kalam Technical University, Lucknow (U.P.), India

Ref. No. CCP/faculty/2018/62

Date 09/10/2018

To,
Ms. Sangam D/O Mr. Khacheru Singh
R-198, Rail Enclave, Pratap Vihar, Sec-12
Dist: Ghaziabad U.P. 201009

Subject: Appointment letter of Ms. Sangam for the post of Assistant Professor.

Dear,

This is with reference of your application for the post of Assistant Professor and subsequently your interview held on 24/09/2018 in the office of Principal of Oxford College of Pharmacy, UPSIDC, Industrial Area, M.G Road Dist-Hapur, U.P. We are pleased to inform you that our recruitment committee found you eligible for the post of Assistant Professor.

Therefore, you are appointed as Assistant Professor in the Oxford College of Pharmacy on regular basis with immediate effect. You will be paid salary as per pay scale of 15600-39100 with grade pay 6000. You are hereby advised to join the institute within one week from the date of issue of this letter.

You are expected to abide by the administrative order of the institute as amended from time to time as well as by the usual responsibilities associated with a position in academia. In addition to your teaching / scholarly responsibilities you will be expected to undertake and participate in rightful duties as the HOD/Director may assign from time to time.

You shall maintain confidentiality of all knowledge / information gained during your employment at Oxford College of Pharmacy and shall not divulge the same to any unauthorized person by word of mouth or otherwise, at any time. The same is expected of student record as well.

It is also instructed that you would not leave or switch over to some other institute in the middle of the academic session as per University /PCI/AICTE guidelines and you would serve one month prior notice to the institute before leave the institute.

If any time in the opinion of the institute, which is final in this matter, you are found to be guilty of dishonesty, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct, considered by the institute to be detrimental to the

[P.T.O.]