



WISDOM COLLEGE OF PHARMACY

Add : Khosropur Domb Nagar Dist. Lucknow-226010 | Call : + 91-9473500411, 9149917928
Email : wisdomcollegeofpharmacy@gmail.com

Name : Maninder Kaur
Post: Principal, Wisdom College Of Pharmacy

Date : 10/01/2020

Dear Maninder,

Wisdom College of Pharmacy is pleased to offer you a full time Principal position. Appointment offer will be effective from 10 January 2020. You are required to report to the campus for the work on mentioned date.

The compensation for this appointment is negotiable and management will confirmed the salary to you before your joining. This Principal job offer is valid for one year that means you will be working with this college for at least one year with salary being paid out second week of next month for every month.

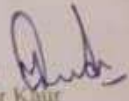
In this Principal position you will be required to perform the following duties, including, but not limited to:

The following are additional terms and conditions applicable to your appointment:

- The Attendance and Punctuality of all the principal and teaching staffs are being closely monitored by the college management on daily basis. Attendance statistic is part of principal and teaching staffs **performance and progress report(PPR)** which stays with college management for the appraisal. 15 days prior notice is required in case you planning to leave this position.
- The terms of this appointment shall be construed and interpreted according to the college management policies as they may be amended from time to time. College may make changes to its employment policies that affect all the staffs or certain classes of staffs and these shall become effective without the necessity of a written addendum to this letter of offer.
- Please note that all the staffs are required to self-disclose post-employment criminal convictions or felony charges filed against them within three business days of the joining. Staff failing to self-disclose may be subject to disciplinary action, up to and including termination. Your signature on this letter represents your agreement to comply with this self-disclosure requirement.
- In order to ensure a safe and non-discriminatory campus environment, all the staff are considered "responsible employees" and required to report any incident of discrimination, harassment, or sexual misconduct involving *any one on the campus*. This obligation applies regardless of where or when an incident occurred or how the information is conveyed.

Please indicate your intention to accept this offer by signing below on the appropriate line, thank you!

Director
Ajit Pratap Yadav
MS, VU USA

Principal 
Maninder Kaur
Master's in Pharmacy