

KALKA INSTITUTE FOR RESEARCH & ADVANCED STUDIES



Partapur By Pass Road, Meerut - 250 103

Ph. : 2440348, 2440817 Fax : 2440348

NO. : KIRA/APP/PH/039/10
DATE: 1-8-2010

OFFER OF APPOINTMENT

To,

Ms: RAKHI MISHRA
114 NORTH CITY
PILIBHIT ROAD BAREILLY (U.P)

Sir/Madam,

With reference to your application dated 20-7-10 and your subsequent interview on 1-8-10, the undersigned is pleased to inform you that your appointment as Lecturer (Pharmac) at Kalka Institute for Research and Advanced Studies, is confirmed with effect from 24-9-2010

The following terms and conditions as amended from time to time by the management shall govern you.

1. You will be paid a basic salary of Rs. 8000 per month in the grade 8000-275-13000 and other allowances as per institute rules.
2. You shall submit the original and the certified true copies of relevant testimonials, birth date certificate, mark sheets, experience certificate, discharge/relieving certificate, L.P certificate before joining duties.
3. You shall communicate your acceptance within seven days from the date of this order of appointment, failing which your appointment is liable to be cancelled.
4. Your appointment is for the period of the academic session 2009-10. Further extension would be applicable on mutually agreeable terms.
5. Either party may terminate this appointment at any time by giving one-month notice or pay in lieu thereof.
6. You shall not engage yourself in any other paid job part time or otherwise, during the continuance of your service in the Kalka Institute for Research and Advanced Studies, Meerut
7. You shall have to undergo medical examination at your own expenses by the Civil Surgeon of the place of your duty within three months of the date of appointment. The appointment shall be provisional and conditional pending production of medical certificate that you are free from any contagious disease and that you are physically fit for employment on the staff of the institution.

Yours faithfully,


Anil Mehrotra
Hony. Secretary
Kalka Educational Society