



GNIT
Group of Institutions
Since 2001

GNIT COLLEGE OF PHARMACY

(A Unit of Shri Ram Educational Trust)

College Code : 948

Approved by AICTE, PCI, New Delhi

Affiliated to State Board of Technical Education (U.P.)

Tel. No.: 8860606660 Email: director@gnitcp.in Website : www.gnitcp.in

File No. : GNIT-CP/Staff/Personnel

Date : 01-02-2019

Mr. Rohit Barua
C/o Koelnagar, Bourkela,
Dist Sundargarh,
Odisha-769014

SUB: APPOINTMENT LETTER

This is with reference to the credentials presented by you and subsequent interview in our office at Greater Noida, the undersigned is hereby directed to inform you that the Management of GNIT College of Pharmacy is pleased to appoint you the post of Assistant Professor in the department of pharmacy w.e.f 01-02-2019. Your appointment is subject to the following terms & conditions:

1. Probation Period
 - (i) Initially, you will be on probation for a minimum period of one year from the date of joining. The said period of probation could be further extended for one more year solely at the discretion of the Appointing Authority. You will continue to be on the probation till your approval from the University/Governing Body.
 - (ii) During the probation period your performance, discharge of duties and progress will be monitored by the Appointing Authority. If the Appointing Authority observes any problem with your performance or is not satisfied for any other reason then the Appointing Authority shall have the right to terminate your services without assigning any reasons and without any notice period or salary in lieu of the notice period.
 - (iii) If your services are found satisfactory at the end of probation period, you will be issued a Letter of Confirmation by the Appointing Authority.
2. Pay
 - (i) You would be placed in the Pay Band of Rs.15,600-39,100+6.00 (Grade Pay) with a gross total Salary of Rs.24000/- pm.
 - (ii) The institute shall have the right to increase or reduce your salary at any stage, based on your performance.
3. Leave
LEAVE IS A PRIVILEGE AND NOT A RIGHT. You will be entitled for leave, as per the service rules and regulations as notified from time to time by the institute.
4. Medical Fitness
In case, you have any pre-identified medical problem, you are required to inform the Institute immediately. Also you are required to submit your Medical Fitness Certificate at the time of joining and on 1st week of January of every year of your services.
5. Job Responsibilities and Obligations
 - (i) You shall be assigned duties & responsibilities by the Chairman as required by the Institute and the same will also include the tasks assigned by the Management from time to time.
 - (ii) Your services will be governed as per rules & regulations, sections and sub-sections and statutes of the institution. You shall be liable to adhere at all times to all the Instructions/ orders/decisions and to carry out all responsibilities, which are specified for the post.

Plot No. - 6C, Knowledge Park-II, Greater Noida, Distt. Gautam Budh Nagar (U.P.) 201310