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Abhishek Shukla
Director

Date: 10/August 2019

ARJUN KUMAR GAUTAM
SAFIPUR, AMRADEVI
BARABANKI 225205
UTTAR PRADESH

Subject: Appointment for post of Lecturer in Department of Pharmacy

Dear Mr. ARJUN KUMAR GAUTAM

We are pleased to offer you, the position of Lecturer at Sita Devi College of Pharmacy And Management on the following terms and conditions:

1. Commencement of employment
Your employment will be effective, as of 20th August 2018

2. Job Title
Your job title will be Lecturer (Dept of Pharmacy), and you will report to Mr. Abhishek Shukla (Director)

3. Salary
Your salary and other benefits will be as set out in Schedule 1, hereto.

4. Place of posting
You will be posted at Barabanki Campus. You may however be required to work at any place which the College has, or may later acquire.

5. Hours of Work
The normal working days are Six. You will be required to work for such hours as necessary for the proper discharge of your duties to the College. The normal working hours are from [9:30 A.M.] to [5 P.M.] and you are expected to work not less than [48] hours each week, and if necessary for additional hours depending on your responsibilities.

6. Leave/Holidays
6.1 You are entitled to casual leave of [14] days.
6.2 You are entitled to [12] working days of paid sick leave.
6.3 The College shall notify a list of declared holidays in the beginning of each year.

Director
Sita Devi College of Pharmacy & Management
Abhishek Shukla