



Rajiv Academy for Pharmacy, Mathura

Approved by AICTE, PCI and Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow & Board of Technical Education, Lucknow

Date 15.03.2021

Ms. Rutvi Agrawal
245, Manipada
Vrindavan, Mathura

Dear Sir,

The management committee is pleased to inform you that on the recommendation of the selection committee you have been appointed as Asst. Prof. (Pharmaceutics) in Department of Pharmacy.

The terms and conditions are as follows:

1. You are entitled for a consolidated salary of Rs. 19,000/- p.m. (Rupees Nineteen thousand only per month).
2. You will be on probation for a period of one year. If your service is not satisfactory during the period of probation, your services can be terminated without any prior notice.
3. You will not leave the job in the mid of the session/ semester.
4. One month notice or salary equivalent to that is required in case you leave the service.
5. The case of confirmation will be taken after a year.
6. Any further studies (Regular course or distance programmed) can only be pursued only after prior permission of the undersigned.
7. It is a fast growing institute in the area of pharmaceuticals and striving to become a premier institute in the region. It is desirable that your conduct and zeal should confirm to these expectations.
8. In all the matters not mentioned herein, you are required to follow the rules and regulation of the college.

Yours Sincerely,

Dr. Ram Kishore Agrawal
Chairman