



VIJAY PHARMACY COLLEGE

Village - Gulaipur, Shahaganj, District - Jaunpur, Uttar Pradesh-222139

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Ref - YPC/JNP/2020-21/0038

Date - 08-01-2020

APPOINTMENT LETTER

To,

Ms. Ruby Gupta
Vill. Post.-Muradganj,
Dist- Jaunpur, (U.P) 222001

Dear,

This has reference to your application for the post of Lecturer in Vijay Pharmacy College, Gulaipur, Jaunpur. After subsequent interview and discussion with us. You have been selected for the appointment as a lecturer, Vijay Pharmacy College, Gulaipur, Jaunpur on consolidated salary of Rs. 16000/- (Sixteen Thousand Rupees only) per month inclusive of basic and other allowances as per society's rules.

The aforesaid appointment is purely on contractual basic, initially for the academic year ending on 30/06/2021, which shall be extended subject to satisfactory performance and extended approval of the college by PCI and its affiliation to Board of Technical Education, Lucknow and AKTU Lucknow.

The terms and condition for the service to the post offer to you have been explained in detail at the time of interview and during subsequent discussion for which we have already received your acceptance.

During the period of engagement types of leave may be sanction to you:

One casual leave (CL) on each completed month of service during the session i.e 12 CL subsequent year.

Sick leave; 12 days in an academic session.

OR

Two CL will be provided on each completed month of service during the session. If you don't utilize your CL, then it will be carry forwarded to next month. At the end of Session your balance CL will be added to the next academic session.

As per rule, your service can be terminated any time with one month notices or with one month advance salary, similarly if you leave the service you have to give one month notice in advance or one month salary.

Your absence from the duty continuously for more than five days without information will be considered as resignation from your services.

You will not apply any were without prior permission of the management.

You will be reporting to the Principal, Vijay Pharmacy College and will be act as per his directives from time to time or as per policy of the management for the betterment of the institute.

You can join your duty on or before 08th January 2021 and submit the duplicate copy of this letter as acceptance.

Rish Singh

Chairman

(Vijay Pharmacy College)

Vijay Pharmacy College
Village - Gulaipur, Jaunpur
Uttar Pradesh - 222139