1	2	3	4	5	6	7	8	9
Name of Appellant	Whether Advocate was employed and whether pleader was engaged	Date of application for copy	Date on which copy was ready for delivery	Date of payment of balance due	Date of delivery of copy to applicant	Signature of person taking delivery of copy	Signature of Clerk who delivered copy	Signature of Clerk who made over copy to Record Keeper

10	11	12	13	14		15	16
	Receipt of record from subordinate Court	Name of party at whose instance record is sent back	Date of return of record to subordinate Court	Number of folios	Number of words in each folio	Signature of Clerk who made over record	Remarks