

[JOINING REPORT FORMAT]

Date: 01/08/2015

To,

The Principal,
Smt. Fulehra Smarak College of Pharmacy
Kamtailla, Rasra- Ballia (221712)

Subject:- JOINING LETTER.

Sir,

In response to your appointment letter vide SESCOP/PHAR/OC/764/15/005 letter dated 01/07/2015 in connection with the interviews held on 20/06/2015, I would like to inform you that I have joined your institute from 01/08/2015 as an Asstt. Prof. in Pharmacognosy department.

I thank you for providing me the opportunity to serve the institute. I will perform my duties sincerely, honestly and to the best of my abilities.

I therefore, request you to accept my Joining Letter.

Please accord and oblige.

Thanking you.

Kamlesh
Yours faithfully

copy to:-

Chairman Smt. Fulehra Smarak College of Pharmacy
Accountant office