



Ref: PSIT/APPT/09-10/F-

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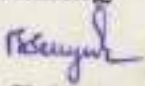
**LETTER OF APPOINTMENT**

**Neelottama Kushwaha  
568 Kha/516, Geetapalli  
Alambagh,  
Lucknow**

With reference to your application and subsequent interview, we are pleased to appoint you as a **Lecturer - Pharmacy** at our Institute on the following terms and conditions:

1. You will be initially paid salary under the AICTE pay scale of Rs. **8000-275-13500 p.m.**
2. You must follow and adhere to the Service Rules, Terms & Conditions, Other Rules, Regulations and Systems of the institute and work in accordance with the same and should keep the affairs of the institute strictly confidential.
3. In addition to the teaching assignments entrusted to you, you shall also be responsible to perform duties related to Co-curricular, Extra-curricular activities as assigned by the Head of Department / Director / Management from time to time.
4. The appointment and its continuance will be subject to your physical & mental fitness.
5. The regularization of your services will be subject to satisfactory performance and either side will be at liberty to terminate appointment by giving one month's notice in writing to the other party or to pay in lieu thereof.
6. You will devote your valuable full time attention and ability to the interest of the Institute and shall not undertake any direct / indirect business or work, honorary or remunerative, except with the written permission of the institute.
7. You will be strictly prohibited for undertaking private tuition / coaching etc.
8. Notwithstanding what is stated above, you would not be allowed to leave the job or resign during the continuance of Semester. In case of your resignation from your post and submission of one month notice during the semester, you will not be relieved from your job, i.e. your notice will be considered applicable only after completion of the semester.
9. Breach of any of the above conditions will render you liable for termination without any notice. The appointment will also be liable for termination without any notice or pay in lieu thereof on the following grounds that:
  - a. The management finds that the particulars supplied by you either in the application form or at the time of interview are incorrect.
  - b. The management finds that you are guilty of misconduct, willful negligence, disobedience, misappropriation, in subordination, breach of contract of the appointment letter and acts of the similar nature.
10. You are required to submit the following documents at the time of your joining:-
  - a. Copy of Marksheet(s) from Class 10<sup>th</sup> onwards.
  - b. Copy of Degree / Professional Course.
  - c. Salary certificate / statement of last salary drawn.
  - d. Relieving certificate issued by the previous employer.
  - e. Two coloured PP size photographs.

For Pranveer Singh Institute of Technology

  
Chairman