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# AHSAN PHARMACY COLLEGE

Approved By: A.I.C.T.E. & P.C.I.

Affiliated to: B.T.E. Lucknow

14<sup>th</sup> KM. Milestone, Moradabad- Delhi Highway, Chaudharpur

P.O.: Pakbara, Distt. Amroha, Pin Code- 244102 (U.P.)

Ref. No.: *APC/15/19*

Date: *01/07/2019*

To,

Mateen Hasan Khan S/O Dr. Naim Hasan Khan

Address: H.N. 41, Kidwai Nagar, Haldwani, Uttarakhand

**Subject: Appointment Letter for the post of "Assistant Professor"**

With reference to your application and subsequent interview on 25/06/19, the Management is pleased to engage you as an Assistant Professor in Ahsan Pharmacy College, Chaudharpur, Amroha, (U.P.) On the following terms and conditions on contract basis for a period of one year renewable further on mutually agreed terms and condition:-

1. You will be paid Rs. 37,400/- (thirty seven thousand four hundred rupees) only per month.
2. Your working hours shall be 9:00 am to 5: 00 pm Monday to Saturday.
3. You will get 16+8 leaves yearly as prescribed by the management.
4. The term of contract will be effective from the date of joining.
5. You will observe duty hours as fixed by the Management/ Administration/Principal Your place of duty and timings of duty may be rescheduled in exigency of service which will be binding upon you.
6. You will be required to wear uniform as prescribed by the Management.
7. All rules-regulations, policies and procedures as formed by the College Management from time to time shall be applicable to you.
8. No TA/DA will be paid for joining duty.
9. During your contract with the College you will not be permitted to take up any assignment outside.
10. A sum of Rs. 37,400/- (thirty seven thousand four hundred rupees) towards Security deposit will be deducted from your remuneration in 10 equal installments. This money will be refunded to you at the time of leave in after completion of the term of contract.
11. Whenever if you leave the organization then you would have to submit one month prior notice.
12. If you resign during the academic session, the institute will not pay your security amount and no experience letter will be given.
13. Annual Salary increment yearly 10% subject to your good performance.