



# INSTITUTE OF TECHNOLOGY & MANAGEMENT

Integrated Technical Campus: Engineering, Pharmacy & Management  
Approved by AICTE, PCI, New Delhi & Affiliated to Dr. APJAKTU, Lucknow (AKTU Code 120)  
AL-1, Sector - 7, GIDA, Gorakhpur - 273209 (UP)

Ref: ITM/GKP/Appt/2018/  
Date: 12-09-2018

To,

**Ms. Shreya Maddesiya**  
D/o Sri Vishnu Kumar Maddesiya  
766 Rajendra Nagar East,  
Gorakhpur Pin code: 273015 (UP)


Sub: Appointment Letter for the post of Lecturer – D.Pharmacy

With reference to your application and subsequent interview, the management of INSTITUTE OF TECHNOLOGY AND MANAGEMENT, GIDA, Gorakhpur, is pleased to appoint you as a Lecturer - Pharmacy on the following terms and conditions:

1. You are requested to join your duty on or before 12-09-2018.
2. You will be paid a salary of Rs. 12,000/- (Rupees Twelve Thousand) per month from the date of your joining.
3. You will be on probation for a period of 12 months from the date of your joining and during the probation period, your services can be terminated at any time without assigning any reason.
4. On completion of Probation Period, termination of this appointment will be governed by one month's notice from either side or one month's salary in lieu thereof.
5. Your duties besides academic works includes conducting co-curricular, extracurricular activities, training & placement work, maintaining disciplines in students, accompanying with the students for educational tour, placement drives and examination work etc. even as it may involve having to stay till late hours or travelling out of city.
6. You will obey and comply with all reasonable orders and instructions given to you by your seniors/H.O.D./Director from time to time.
7. You shall not accept any other full or part time job whether for any other monetary consideration or not, not to do any business and not to acquire any financial interest anywhere without the permission of the Institute in writing during your tenure of service with the Institute.
8. **ABSENCE FROM DUTIES:** Your absence for a continuous period of 7 days (including absence when leave though applied but not granted) or overstay for a period of 7 days would make you to lose your lien on the job and your services automatically come to an end without any notice or intimation from the side of the Management.
9. If the above terms and conditions are acceptable to you, please sign the duplicate copy of this appointment letter as token of your acceptance.

Thanking you,

Yours sincerely,

  
(Dr. P. D. Panda)  
Director