

MAHENDRA GAYATRI COLLEGE OF PHARMACY
(A UNIT OF MAHENDRA GAYATRI FOUNDATION)

Village- Chitauli, Post-Fatehganj (West), Teh- Meerganj, Distt.- Bareilly, U.P.- 243501
Mob.: 8887150919,9412345044 E-mail : mgfayur@gmail.com

Ref. No.....
Outward Letter
DATE 10/07/18

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To,
Hemant Bhardwaj
S/o - Mr. S.P. Sharma
R/o - 235/4, Biharipur, Civil lines, Bareilly

Sub: Appointment as Principal at Mahendra-Gayatri College of Pharmacy, Bareilly

Dear Sir,

This has reference to your application and subsequent interview for the post of **Principal**, at Mahendra Gayatri College of Pharmacy, Bareilly being run by the trust. On the recommendation of Selection Committee we are pleased to appoint you as **Principal** subject to following terms and conditions:-

1. That you can be posted at any of the institutes / offices being run by the Society.
2. That your performance shall be reviewed for the above one year period and subject to the same found satisfactory, you shall be absorbed in the suitable scale / fixed salary.
3. That the joining is subject to your approval as **Principal** from the PCI/AICTE, New Delhi, norms and if you possess the qualification as prescribed by Pharmacy Council of India for the above post.
4. That in addition to normal academic duties, you shall assist institute authorities in matters related to Marketing, Counseling, Admission Coordination or any other duty assigned to you from time to time by institute authorities.
5. That the Institute Management will have the right to terminate your services by giving one month notice or one month's salary in lieu of the notice without assigning any reason what so ever.
6. That if you desire you can resign from the services of the organization by giving at least one month notice..
7. That during this period you will be entitled for leaves as per the applicable leave policy.
8. That your service at Mahendra-Gayatri College of Pharmacy, Bareilly shall be governed by Service rules applicable from time to time.
9. That you are not allowed to use the documents in other colleges. If you found doing so this management will take appropriate action.
10. That you are not allowed to do inspection in other colleges.

Kindly give your written consent to the above terms and conditions and join your duties on or before 16/07/2018.

Thanking You.

Retained
Hemant

Yours truly,
for Mahendra Gayatri College of Pharmacy

(Dr. Veer Mahendra Pal Singh)
Chairman

Dr. Veer Mahendra Pal Singh
Chairman