

KALKA EDUCATIONAL SOCIETY

ALAKNANDA, KALKAJI, NEW DELHI - 110019

Ph. : 26274952, 26274080 Fax : 011-26278671

Date: 23/08/2018

OFFER OF APPOINTMENT

To,

Mr. Arabinid Kumar

Sir/Madam,

With reference to your application dated 06/08/2018 and your subsequent interview on 23/08/2018, the undersigned is pleased to inform you that your appointment as **Principal** in Dept. of Pharmacy at **Kalka Pharmacy Institute For Advanced Studies, Meerut**, is confirmed with effect from 01/09/2018.

The following terms and conditions as amended from time to time by the management shall govern you.

1. You will be paid salary as per rules.
2. You shall submit the original and the certified true copies of relevant testimonials, birth date certificate, mark sheets, experience certificate, discharge/relieving certificate, L.P certificate before joining duties.
3. You shall communicate your acceptance within seven days from the date of this order of appointment, failing which your appointment is liable to be cancelled.
4. Your appointment is for the period of the academic session 2018-19. Further extension would be applicable on mutually agreeable terms.
5. Either party may terminate this appointment at any time by giving one-month notice or pay in lieu thereof.
6. You shall not engage yourself in any other paid job part time or otherwise, during the continuance of your service in the **Kalka Pharmacy Institute for Advanced Studies, Meerut**.
7. You shall have to undergo medical examination at your own expenses by the Civil Surgeon of the place of your duty within three months of the date of appointment. The appointment shall be provisional and conditional pending production of medical certificate that you are free from any contagious disease and that you are physically fit for employment on the staff of the institution.

Yours faithfully,

Hoey. Secretary

for: 
Director
Kalka Institute for Research
& Advanced Studies, Meerut