



Ref: INST/ROKSLA/14-15/016

02<sup>nd</sup> February, 2015

To: **Mr. PRAMOD KUMAR**  
ITNO EDI-800  
IDA COLONY, KANPUR ROAD  
LUCKNOW - 226012 (U.P.)

## LETTER OF APPOINTMENT

Dear Pramod,

With reference to your application and subsequent interview held on dated 09/01/15, we are hereby appoint you as Assistant Professor in the Department of Mechanical Engineering in our institute on a consolidated salary of ₹ 25,000/- per month on the following terms and conditions:

1. That you are requested to join within 7 days of accepting this letter.
2. That your appointment is subject to approval/ endorsement by UPTU.
3. That your appointment shall be governed by the rules and regulations of Indus Education Society and the Institute already in vogue and that may be modified/changed by the competent authority from time to time in future.
4. That payment of salary shall be subject to deduction of TDS as per Income Tax act.
5. That your leave during service will be admissible as per the leave rules of the Institute.
6. That you will remain devoted, diligent and faithful in discharging all your duties.
7. That if any declaration or information furnished by you in your application for the post is found to be false, or if you have willfully suppressed any material information, you will be liable to termination of service without notice and with recovery of salary paid to you.
8. The appointment may be terminated by us at one month notice or salary in lieu thereof. In case you decide to resign, one month notice shall be required or else one month salary will be asked to be deposited by you.
9. That you shall also fulfill all non-academic responsibilities assigned to you for the interest of institute.

This letter is being issued in duplicate. Please sign and return the duplicate copy of this letter in confirmation of your acceptance of the appointment.

We look forward to a long and satisfying association with you.

Thanking you.

Sincerely,

For **INDUS INSTITUTE OF TECHNOLOGY & MANAGEMENT**

