

To,

The Manager,

Kamla Nehru Institute of Management and Technology,

Faridipur, Sultanpur (U.P.) Pin-228119

Subject: Joining as Director (Faculty of Pharmacy)

Respected Sir,

With Reference to your Appointment Letter No. -KNIMT/APP/121/2015, Dated- 01/03/2015, I am hereby joining the institution as Director, faculty of Pharmacy (KNIMT) today i.e. 16/03/2015 morning

I, therefore, request you to kindly accept my joining as well as my joining report and oblige.

Thanking you with profound regards,

Yours Sincerely,



Dr. Mahesh Prasad

F-56, Phase-II,

Trans Yamuna Colony,

Agra (U.P.)

Dated:-16/03/2015



NH-96, Faizabad Bypass Road, Faridipur, Sultanpur (UP) - 228 118

Ref. KNIMT/APP/121/2015/PHARMA.

Date : 01.3.2015

To,

Dr. Mahesh Prasad
F-56, Phase-2,
Trans Yamuna Colony,
Agra (UP)-282006.

Subject: Appointment as Director in the Faculty of Pharmacy, Kamla Nehru Institute of Management & Technology, Faridipur, Sultanpur (UP).

Dear Sir,

The Management committee of Kamla Nehru Institute of Management & Technology, Faridipur, Sultanpur (UP) is pleased to appoint you as "Director" in the Faculty of Pharmacy of the following terms & conditions:


1. You are appointed in the Basic Salary will be Rs. 43,000.00 per month in the pay band of Rs. 37400-67000 with academic grade pay (AGP) of Rs. 12,000.00 Your total emolument of Rs. 1,00,100.00 per month (Rupees One Lac One Hundred only) including other allowances.
2. In addition, the institute shall provide you telephone facility. The institute shall provide you with a residence and suitable transport for institutional purposes. You will also be entitled to all other benefit and terms are applicable as per UGC/AICTE/UPTU Norms.
3. As "Director" you will be expected to work with high standards, initiative, efficiency and economy. You will devote yourself diligently and faithfully to the work that may be assigned to you from time to time and will conform to such directions that shall be given to you by your reporting authority. In addition to teaching and allied activities, you will be required to take active interest and participate in the development processes of the institute.



4. You will be directly answerable to the management of the institute for your work. However, for day-to-day functioning you will be required to work closely with the Chairman/Manager of the group of institutions.
5. You will be entitled to 14 days of CL in a year.
6. You will be covered by the Rules and Regulations including conduct, discipline and administrative order and any such other rules or orders of the institute that may come in force from time to time. You are required to submit a copy of the self-attested certificates in support of education, professional qualification, experience, date of birth, relieving order from the immediate past employer etc. along with a passport size photograph to the institute office at the time of reporting.

Kindly intimate the expected date of joining the aforesaid offer and the terms & conditions are acceptable to you.

For: **Kamla Nehru Institute of Management & Technology,**
Faculty of Pharmacy, Faridipur, Sultanpur (U.P.) – 228118

(Authorized Signatory) 

 **Manager**

I have read and understood the terms and conditions and accept the same.


Dr. Mahesh Prasad

Place: Sultanpur

Date: