



(All suits by or against the college, shall be subject to Agra Jurisdiction only)

# Raja Balwant Singh Engineering Technical Campus

BICHPURI, AGRA-283 105

(ISO 9001 : 2000 Certified)

Phone : 0562-2636675

Fax : 0562-2636718

Website : www.fetrbs.org

Ref. No. 4938

Date 16/08/13

Dr. Mahesh Prasad  
F-56, Laxmi Niwas, Phase-II  
Trans Yamuna Colony  
Agra.

With reference to your letter dated 26.07.2013, I am glad to inform you that you have been appointed as Professor in the Faculty of Pharmacy of this college in the grade of Rs 37400-67000 on a consolidated salary of Rs. 80,000/- P.M.

The terms and conditions of the appointed shall be as under:-

1. Your appointment shall be effective from the date of your joining and shall be continue initially for a period of complete one year on contract basis subject to your satisfactory performance. At least one month notice or one month salary in lieu of notice shall be required while leaving the job before the completion of the contract period. Your contract may be extended for another year by the Governing Council on your satisfactory performance.
2. That your monthly salary shall become due on the first day of the month following that for which it is earned.
3. That you shall in addition to the normal academic duties, perform such duties as may be entrusted to you in connection with the internal administration or activities of the college by the Director.
4. That you shall devote your entire time to work in the institution for improving the academic standards and research activities.
5. You shall not indulge in coaching, tuitions, vocation, profession, any business activity or any other such activities.
6. That you shall also maintain integrity and devotion to duties at all times.
7. That you shall not make any representation to any member of the Management of other higher authorities except through the Director.
8. That you shall be liable for dismissal or removal from or termination of services or with holding of increment on one or more of the following grounds:
  - (a) Willful neglect of duty.
  - (b) Misconduct, including disobedience to the order of the competent authority.
  - (c) Breach of any of the term of this appointment letter.
  - (d) Dishonesty connected with University or College examinations.
  - (e) Scandalous conduct, conviction for an offence involving moral turpitude, including provoking students for strike and such other activities of indiscipline.
  - (f) Physical or mental unfitness.
  - (g) Incompetence
  - (h) Abolition and curtailment of the post due to shortage of intake of students.
  - (i) Indulgence in anti-institution activities.
9. That you shall be entitled for 15 days leave per year during the period of your appointment. Leave shall not accumulate.

If you agree to the above noted terms and conditions of the appointment, please join the post immediately.

Copy to:-

1. Chief Accountant
2. Establishment Section

  
Director  
Director  
Raja Balwant Singh  
Engineering Technical Campus  
Bichpuri, Agra