



AGRA • MATHURA • G. NOIDA

Sharda Group of Institutions

CORPORATE HR OFFICE

at: Hindustan College of Science & Technology Campus, NH-2, Farah, Mathura - 281112 (U.P.)
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SGI/CHR/Dr. Aman Sachdeva/2021

March 01, 2021

Dr. Aman Sachdeva
H. No - 36, Nehru Nagar,
AGRA- UP- 282002

Dear Sir,

Please refer to your application & interview dated February 25, 2021, we are pleased to appoint you to the position of Principal at Anand Polytechnic College, Anand Engineering College Technical Campus, Keetham, Agra on the following terms and conditions.

1. You will draw a Basic Pay of Rs. 43,000/- p.m. in the Pay Band of Rs.37,400-67,000 with Academic Grade Pay of Rs. 10,000/-.
2. In addition to your basic pay, you will be entitled to draw Dearness Allowance and House Rent Allowance. No other allowance will be admissible.
3. You will be on probation for a period of one year, which may be extended or curtailed at the discretion of the Management.
4. Your services will be terminable on the following grounds:-
 - a) By giving one month notice or salary in lieu thereof by either party. However, you will complete all the assignments, projects and specific jobs before getting relieved.
 - b) Immediately (By the Group) without assigning any notice or salary in lieu the notice period on grounds of gross misconduct, registration of any serious criminal offence/ convicted by the court, defamation of the organisation or indifferent conduct.
5. You will be subject to such rules, regulations and policies as may be prescribed by the Group from time to time.
6. You will submit original certificates / testimonials in support of qualifications mentioned in your application are with us.
7. This offer of appointment is further subject to the following:
 - a. That you are found medically fit by medical officer of the Group.
 - b. That your character references are in order.
 - c. That you will be governed by code of ethics and disciplinary rules of the Group.
8. You are required to join latest by March 8, 2021 failing which appointment order will be deemed to have been automatically withdrawn and cancelled.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter as a token of your acceptance and return it to us.

We look forward to your joining the Group and wish you a long and happy association with us.

V. K. Sharma

(V. K. Sharma)
Executive Vice President

Received and accepted by:

(Dr. Aman Sachdeva)

- **Hindustan College of Science & Technology**
Farah, Mathura-281 112 (U.P.) Mobile: 7500259259
- **Hindustan Institute of Management & Computer Studies**
Farah, Mathura-281 112 (U.P.) Mobile: 9927000948
- **Anand Engineering College**
Keetham, Agra-282 007 (U.P.) Mobile: 8449713817, 9927082619
- **Hindustan Institute of Technology & Management**
Keetham, Agra-282 007 (U.P.) Mobile: 9927082625

- **Anand College of Education**
Keetham, Agra-282007 (U.P.) Mobile: 9568009673, 9837636090
- **Anand College of Pharmacy**
Keetham, Agra-282007 (U.P.) Mobile: 9458557866
- **Anand College of Architecture**
Keetham, Agra-282007 (U.P.) 8449713817, 9927082619

SGI Head Office

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