



Ref. No. 103/admin/ashoka/2015

Appointment Order

Date : 31/7/15

Ms. Poonam Gupta
D/o Mr. P. L. Gupta
Machhodari, Varanasi, U.P.

Sub: - Appointment on the post of **Assistant Professor**.

Agreeing with the recommendations of the selection committee, you are hereby appointed on the post of **Asst.Prof.** in the department of **Pharmacy**. (Salary & your acceptance as per negotiation)

Your appointment is purely temporary and your services may be terminated at any time without assigning any reason and prior notice. Your appointment will be Governed by the rules and bye-laws of this Institute as enforced from time to time.

You will also not be allowed to join any College/Institution or appear at any examination without prior permission of the competent authority.

If any declaration given or any information furnished by you proves to be false or if you are found to have willfully suppressed any material information, you will be liable to removal from the service.

No TA/DA will be allowed to join the post. You are also directed to furnish the following certificates and documents at the time of your joining the duties at this Institute.

1. Certificates of Character and conduct from the head of Educational Institution last attended.
2. Attested copies of certificates and testimonials.
3. Experience Certificate.
4. 4 Colored passport size Photos.
5. Relieving letter from your last employer (if applicable)

In case the Offer of Appointment on the above terms and conditions is acceptable, you are directed to report yourself for duty at this Institute Latest by **1st August 2015**. Failing which the above appointment order will stand automatically cancelled.

Received

Poonam Gupta

01/08/2015

