

# RAVI COLLEGE OF PHARMACY

(Run by-Smt. Basanti Devi & Sri Chakkhan Lal Garg Education Trust)

College Code : 1256

Ref.: BCP/04057/ATK/2019

Date 05/10/2019

## APPOINTMENT LETTER

To,  
Mr. Umesh Chand Sharma  
S/o Mr. Jagat Prasad Sharma  
143, Maghtai  
Agra (U.P.)-282005

Subject:- Your Appointment for the post of Lecturer D. Pharm in Ravi College of Pharmacy,  
Shastripuram, Sikandra, Agra (U.P)-282007

Dear Madam,

With respect to your application & interview, the management is pleased to appoint you for the post of Lecturer D. Pharm on a salary of Rs. 20,000/- per month. You are therefore required to join duties within 15 days.

Your above appointment shall be subject to following terms & conditions.

- That you shall be on a probation period of six month and the case, your performance is not found satisfactory the management can extend the probation period for a further period of six months.
- That you shall follow all rules & regulations of college and will follow the instructions of your department head with specified notice, if any.
- You shall get fringe benefits and free medical treatment in the college including your dependents, as applicable.
- That you shall be allowed to take leave as per rules applicable and For leave: You have to take prior permission from your head of the department. Leave without information will be treated as absent & your salary may be deducted.
- That you shall get increment only after recommendation of your head of the department and recommendation of the constituted committee.

Thanking You,

Your's faithfully

*U. Sharma*  
(Director/Principal)  
Director

Ravi College of Pharmacy  
III-2, Block-D, Near EPIP Center  
Shastripuram, Agra

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