



# Kamla Nehru Institute of Management & Technology

## Faculty of Pharmacy

Affiliated to Dr. APJKTU- Lucknow & Approved by AICTE- New Delhi, PCI - New Delhi

An ISO 9001:2008 Certified Institution

Ref: KNIMT/Appointment/1745/2020-21

Date: 18.01.2021

To,

Mrs. Rupali Jaiswal  
Vill-Saray Khema, Post-Ram Nagar,  
Distt-Amethi (UP)-227405

Subject:- Appointment letter for the post of Lecturer in Pharmacy Department.

Dear Madam,

With reference to your application for the post of Lecturer in Pharmacy Department, subsequent interview, we are pleased to appoint you as a Lecturer in Pharmacy Department on following Terms & Conditions:-

- Your salary will be Rs. 16,000.00 (Rs. Sixteen Thousand) only per month along with accommodation with one year Probationary period.
- Other Terms and Conditions of your appointment is attached herewith.
- While in service, if you wish to leave, you will have to give a notice before one month or salary thereof on either side.
- Kindly send your consent indicating expected date of joining, if the aforesaid offer and the Terms & Conditions are acceptable to you.

For: Kamla Nehru Institute Management & Technology,  
Faridipur, Sultanpur (U.P.) - 228119


(Authorized Signatory)  
Manager

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**The appointment is subject to the following terms and conditions:**

1. Initially you will be on probation for a period of one year from the date of joining this Institute. The said period of probation is further liable to be extended by another year purely at the discretion of the Managing Committee.
2. During or at the expiry of the said period of the probation or the extended period of probation, the committee shall have the right to terminate your services without assign any reasons and by serving notice of one month or salary in due thereof, if your work and conduct is found to be unsatisfactory.
3. Your appointment and continuance in service is further subject to production of Degree/Diplomas or other qualifying certificates in original with attested copies thereof within a period of fifteen days from the date of acceptance of this offer of appointment. In case it is found that you are not possess the requisite qualifications entitling you to serve as a Lecturer, your services shall be dispensed without any further reference to you.
4. As a Lecture, you shall be the whole time employee of the Institution and shall not engage yourself in any work similar in nature to that of the Institution and/or in which you may for the time being be engaged by the committee and/or engage yourself anywhere in any work, profession or employment during that period of your employment with the committee.
5. You shall devote whole time to the duties assigned to you from time to time and shall not undertake any tuition work without the written permission of the managing Committee/Director.
6. You shall conforms to all rules and regulations in force from time to time in the Institution and shall obey all other lawful orders/instructions/directions of the Managing Committee/Director as are given to you in connection with the day-to-day discharge of your duties, in this Institution.
7. You shall not practice or incite any students to practice, casteism, communalism or untouchability, or cause any damage to the property of the institution or behave or encourage to incite any student, teacher or other employee to behave a rudely or disorderly violence or any conduct which involves moral turpitude or be guilty or misbehavior or cruelty towards any parent, guardian, student, teacher or other employees of the Institution or organize or attend any meeting during the Institute hours except when you are required or permitted by the Manager or the Institution to do so.

8. You shall receive any communication whatever it is offered or delivered to you personally and shall sign the duplicate copy of the same in token of its having been received by you.
9. In case of any act or commission constituting misconduct is alleged against you, you shall be placed under suspension pending enquiry and shall be paid subsistence allowance as admissible to you as per decision of Managing Committee.
10. You shall be responsible for the safe custody of the registers, books, and other things/records entrusted to you and in case of any damage or loss, the Managing Committee/Director shall have the right to initiate disciplinary proceeding against you as decided by the Managing Committee.
11. You will avail only 14 casual leave in a year and shall not absent yourself from the Institution without leave or with the previous sanction of the Head of the Institution or from the class, which you are required to attend.
12. You shall maintain integrity and devotion to duty and/or shall not do anything which is unbecoming of an Institute employee.

  
(Authorized Signatory)  
Manager

I accept the aforesaid terms and conditions of the appointment.

Signature :   
Name : Rupali Jaiswal  
Date : 18/01/2021  
Contact Number : 7379431134  
Address : Anli Babuganj Bhalapgoth