

# RAVI COLLEGE OF PHARMACY

(Run by-Smt. Basanti Devi & Sri Chakkhan Lal Garg Education Trust)

College Code : 1256

Ref.: RCP/0647/768/2020

Date 10/10/2020

## APPOINTMENT LETTER

To,

Ms. Manisha Raghav D/o Mr. Tara Chand,  
53/50, A-1, Kishan Garh,  
Idgah Colony, Agra (U.P.)-282001

**Subject:- Your Appointment for the post of Lecturer D. Pharm in Ravi College of Pharmacy,  
Shastripuram, Sikandra, Agra (U.P)-282007**

Dear Madam,

With respect to your application & interview, the management is pleased to appoint you for the post of Lecturer D. Pharm on a salary of Rs. 13,000/- per month. You are therefore required to join duties within 45 days.

Your above appointment shall be subject to following terms & conditions.

- That you shall be on a probation period of one Year and the case, your performance is not found satisfactory the management can extend the probation period for a further period of one year.
- That you shall follow all rules & regulations of college and will follow the instructions of your department head with specified notice, if any.
- You shall get fringe benefits and free medical treatment in the college including your dependents, as applicable.
- That you shall be allowed to take leave as per rules applicable and For leave: You have to take prior permission from your head of the department. Leave without information will be treated as absent & your salary may be deducted.
- That you shall get increment only after recommendation of your head of the department and recommendation of the constituted committee.

Thanking You,

Your's faithfully

Principal

Ravi College of Pharmacy

Idgah Colony, Agra (U.P.)-282007

(Director/Principal)

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