

RAVI COLLEGE OF PHARMACY

(Run by-Smt. Basanti Devi & Sri Chakkhan Lal Garg Education Trust)

College Code : 1256

Ref.: R.C.P./0648/Abr/2020

Date 10/11/2020

APPOINTMENT LETTER

To,
Ms. Rakhi Goyal D/o Mr. Rajendra Prasad Goyal
36/34, 4K, P-54/1, Gopal Kunj,
Deori Road, Agra (U.P.)-282001

Subject:- Your Appointment for the post of Lecturer D. Pharm in Ravi College of Pharmacy,
Shastripuram, Sikandra, Agra (U.P)-282007

Dear Madam,

With respect to your application & interview, the management is pleased to appoint you for the post of Lecturer D. Pharm on a salary of Rs. 14,000/- per month. You are therefore required to join duties within 45 days.

Your above appointment shall be subject to following terms & conditions.

- That you shall be on a probation period of one Year and the case, your performance is not found satisfactory the management can extend the probation period for a further period of one year.
- That you shall follow all rules & regulations of college and will follow the instructions of your department head with specified notice, if any.
- You shall get fringe benefits and free medical treatment in the college including your dependents, as applicable.
- That you shall be allowed to take leave as per rules applicable and For leave: You have to take prior permission from your head of the department. Leave without information will be treated as absent & your salary may be deducted.
- That you shall get increment only after recommendation of your head of the department and recommendation of the constituted committee.

Thanking You,

Your's faithfully
Principal
Ravi College of Pharmacy
(Director/Principal)
EH-2, Block-D
Shastripuram, Sikandra, Agra