



Dated: 17<sup>th</sup> April 2021

**Ms. Nausheen Parveen**  
**D/O Mr Safiur Rahman**  
**A-5, Flat No: 31, Kashi Raj Apartment**  
**Nadesar Cantt. Varanasi. U.P 221002**

Sub: **Letter of offer of Appointment for the Post of Assistant Professor**

Sir/Madam,

1. This is with reference to your application. We are pleased to inform you that you have been selected for the above said post by Sunder Deep Pharmacy College
2. Your appointment shall be effective from the date of your joining.
3. At the time of joining you are requested to submit the following documents:
  - a. Six passport size photographs
  - b. Copies of educational certificates.
  - c. Experience certificates.
  - d. Salary details of the previous employer.
  - e. Relieving certificates from the previous employer.
  - f. Copy of PAN card.
  - g. Address Verification Proof
  - h. Aadhar Card
4. Your salary will be in the pay scale 15600-39100
5. You will be governed by the rules, regulations of Sunder Deep Group of Institutions as amended from time to time.
6. The offer of appointment is regular with probation of one year which is extendable.
7. The management reserves the right to terminate the services with immediate effect in case of any misconduct or activities against the interest of the college/ group without any prior notice and benefits.
8. Please sign a duplicate copy of this letter as token of acceptance of terms and conditions of appointment.

Thanking you,  
With Regards,

**Dr. Shalini Sharma**  
**Director, SDPC**