

Date: 13-08-2018Ref. SIP/2018/501To,
Dr. Amit Rai

80, New Mumford Ganj, Subhash Nagar,

Prayagraj, U.P.

Subject: Appointment letter

Dear Sir/Madam,

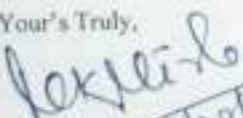
1. You are appointed as Associate Professor in Pharmacy College.
2. You will be a full time employee of the college. Thus, you will not undertake any assignment either on honorary basis or otherwise without written consent of the management of institute.
3. Your performance will be evaluated on the basis of works assigned and dedication towards the college.
4. You will be on probation for a period of two years initially, which can be revised depending upon your performance. After satisfactory completion of probation, your services will be regularized. During the probation, your services can be terminated without any notice.
5. Once regularized, the terms and condition of this appointment can be terminated by either party by giving one month notice or one month salary in lieu thereof.
6. You will abide by HR policy of the institute and any change made there in from time to time.
7. You are requested to join duty immediately.

We look forward to having a long lasting relationship.

Thanking you.

Your's Truly,

Director


13/08/18

Copy to:

1. Personal file
2. Account Section

Director
Shambhu Nath Institute
of Pharmacy
Allahabad