

# Indian Educational Trust College of Pharmacy

LAKHAUAN JAUNPUR-222132

Ref: I.E.T.C.P.U 0000/20

Date: 05/12/20...

## Joining Letter

Dear,


Miss Inda Yadav

Welcome to I.E.T. College of Pharmacy

I am pleased to offer you employment in the position of "Lecturer" with college of Pharmacy. I am eager to have you as part of our team. I foresee your potential skills as a valuable contribution to our college and student. Your appointment as "Lecturer" will commence on date. To all allowance and benefit whatsoever decided by the management. 24 days leave will grants you as a compensatory leave (CL) every year and this leave you can take 2 per month after this, salary will be deducted every month. These policies will be reviewed by management of college of pharmacy for your benefit.

Your signing this appointment of letter confirms your acceptance of the term and condition and that you would be joining college of pharmacy on the given date.

I am looking forward to working with you.

Sincerely,  
  
Principal  
PRINCIPAL  
I.E.T. COLLEGE OF  
PHARMACY, LAKHAUA  
JAUNPUR