



AKTU CODE : 241

An ISO 9001:2008 Certified Institute

SHAMBHUNATH INSTITUTE OF PHARMACY (SIP)

(Approved by AICTE, PCI, New Delhi & Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow)

Ref.: SIP/2020/080

Date: 20-08-20

To,

Ms. Ruchi Pandey

G-1/543, Kalindipuram, Rajrooppur

Prayagraj, Uttar Pradesh-211011

Subject: Appointment Letter

Dear Sir/Madam,

1. You are appointed as Lecturer in Pharmacy College.
2. You will be a full time employee of the college. Thus, you will not undertake any assignment either on honorary basis or otherwise without written consent of the management of the institute.
3. Your performance will be evaluated on the basis of work assigned and dedication towards the college.
4. You will be on probation for a period of two years initially, which can be revised depending upon your performance. After satisfactory completion of probation, your services will be regularized. During the probation, your services can be terminated without any notice.
5. Once regularized, the terms and condition of this appointment can be terminated by either party by giving one month notice or one month salary in lieu thereof.
6. You will be abide by HR policy of the institute and any change made there in from time to time.
7. You are required to join on 7th September 2020.

We look forward to have a long lasting relationship.

Your's Truly,

Director

20/08/20
Director
Shambhunath Institute
of Pharmacy
Allahabad

Copy to:

1. Personal File
2. Account Section

Institute Address : Jhalwa, Prayagraj - 211 015 Whatsapp/Mobile : 7388098061

Email : mail@siponline.in Website : www.siponline.in