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# SHRI SAI COLLEGE OF PHARMACY

Upardaha, Handiya, Prayagraj-221502 (Uttar Pradesh)  
E-mail ID : urvashighanshyam@gmail.com

Ref. SSCOP/Admn/2020/11/-04

Date: 21.11.2020

## APPOINTMENT LETTER

To,

Mr. Sudheer Kumar  
Khemapur, Ashapur  
Jaunpur (U.P.) 222203

Sub: Appointment on the post of "Assistant Professor" to Pharmacy Department

We have the pleasure to offer you the post of "Assistant Professor" on probation for a period of one year extendable for another period Shri Sai College of Pharmacy Upardaha Handia, Prayagraj on the following terms and conditions

- 1- You will be whole time employer of the institute and shall not engage yourself in any work, profession or any employment either on honorary /part time or otherwise during the period of your appointment.
- 2- You will conform to all rules and regulations either existing or amended from time to time in the institution and carry out all lawful orders/instructions of the management in connection with day to day discharge of your duties.
- 3- You will hand over your charge before leaving the institute to person at may be authorized by the Management and submit the handling over the charge certificate to the Management. You will pay for deficiency/ deficiencies found if any.
- 4- You will submit the 1 month notice before leaving the institution as per norms your service can be terminated giving one month notice or salary.

C.C -  
01- Accountant Office  
02- Personal File

Vinod Kumar Singh  
Chairman  
Shri Sai College of Pharmacy,  
Upardaha, Handia, Prayagraj  
(U.P.) 221503