



College Code:575 Malti Memorial Trust's
"CSM Group of Institutions"

Faculty of B.Pharmacy

Approved By AICTE, New Delhi & PCI New Delhi Affiliated to AKTU, Lucknow

8 Milestone, Rewa Road, Iradatganj, Allahabad-212110

Ref No. CSMGOI/2019/61

Date: 16/12/19

To,

Dr. Niranjan Kumar Manna
Flat No. 402, 112 Kali Charan Ghosh Road,
Kolkata-50, Pin Code-700050

Subject: Appointment letter

Dear Sir / Madam,

With reference to your application for the position of Director and subsequent interview, we are pleased to appoint you as per following terms and conditions:-

1. You are appointed as **Director** of the Institute.
2. You are appointed in the scale of Rs. 37400-67000 with AGP of Rs.10000 plus Rs 3000.
3. You will be a full time employee of the college. Thus, you will not undertake any assignment either on honorary basis or otherwise without written consent of the management of institute.
4. Your performance will be evaluated on the basis of administration, teaching skills and services offered by the college.
5. You will be on probation for a period of one year initially, which can be revised depending upon your performance. After satisfactory completion of probation, your services will be regularized. During the probation, your services can be terminated without any notice.
6. Once regularized, the terms and condition of this appointment can be terminated by wither party by giving one month notice or one month salary in lieu thereof.
7. You will to abide by HR policy of the society and any change made there in from time to time.
8. You are required to join on or before **21st December 2019**. Thereafter, this letter will stand canceled.

We look forward to having a long lasting relationship.

Thanking you.

Yours sincerely

Copy To:

- ❖ Personal File
- ❖ Account Department

Kunwar Dinesh Singh

(Secretary)

Secretary
MALTI MEMORIAL TRUST
Shankargadh, District-Allahabad