



ASHOK SINGH PHARMACY COLLEGE

Mob. 9935899383, 6307278962

Maharopur, (Jaunpur-Varanasi Road), Near Zafrabad Thana, Jaunpur U.P. (Pin- 222002)

Approved by AICTE & PCI Affiliated to UPBTE Code-4092

E-mail: ashoksinghpharmacy.co.in website : ashoksinghpharmacy.co.in

E-mail: ashoksinghpharmacy19@gmail.com

Ref.

Date:

OFFER / APPOINTMENT LETTER

To,

Mr. Jayant Kumar Maurya

Ganga Parvi Kala,

T.B. Hospital Road Jaunpur (U.P) 222002

Dear,

1. Here our institutions Ashok Singh Pharmacy College, Maharopur, Jaunpur, informed you that you are being transfer from Diploma in Pharmacy to Bachelor of Pharmacy as Head of Institute on consolidated salary of Rs. 38500/- (Thirty Seven Thousand Five Hundred Rupees only) as per month inclusive of basic and other allowances as per Trust's rules.

2. The aforesaid appointment is purely on contractual basis, initially for the academic year ending, which shall be extended subject to satisfactory performance and extended approval of the college by AICTE/PCI and its affiliation to Dr. A.P.J. Abdul Kalam technical University, Lucknow.

3. The terms and condition for the service to the post offer to you have been explained in detail at the time of interview and during subsequent discussion for which we have already received your acceptance.

4. During the period of engagement types of leave may be sanction to you:
a. One casual leave (CL) on each completed month of service during the session i.e 12 CL subsequent year.
b. Sick leave, 12 days in an academic session.

OR

Two CL will be provided on each completed month of service during the session. If you don't utilize your CL, then it will be carry forwarded to next month. At the end of Session your balance CL will be added to the next academic session.

5. As per rule, your service can be terminated any time with one month notices or with one month advance salary. Similarly if you leave the service you have to give one month notice in advance or one month salary.

6. Your absence from the duty continuously for more than five days without information will be considered as resignation from your services.

7. You will not apply any were without prior permission of the management.

8. You will be reporting to the Chairman, Ashok Singh Pharmacy College and will be act as per his directives from time to time or as per policy of the management for the betterment of the institute.

9. You can join your duty on or before 30/06/2020 and submit the duplicate copy of this letter as acceptance.

Rough Vendra P.T. Singh

Chairman

(Ashok Singh Pharmacy College)

Chairman

Ashok Singh Pharmacy College,

Maharopur-Jaunpur