



# Kailash Institute of Pharmacy & Management

(Approved by AICTE, PCI, New Delhi & Affiliated to AKTU, Lucknow)

Ref: ASSS/B.Pharm/BA-19/04-01

Date: 01.08.2018

Dr. Jai Narayan Mishra  
Shivpur Sahabaganj Hariom Colony  
Near Little Rose School  
Gorakhpur

Sub: Appointment Letter

Dear Dr. Mishra

With reference to your Interview with the Selection Committee and subsequent Offer Letter, we are pleased to offer you the position of "Director/Principal" for Kailash Institute of Pharmacy & Management, managed by Ashutosh Shiksha Evam Sewa Sansthan, at Plot No. BL-1 & 2, Sector -9, GIDA, Gorakhpur on the following terms and conditions:

1. You shall draw salary in the scale of as per norms of AICTE.
2. You are advised to report for duty within a week if you do not join by the aforesaid date the appointment letter will stand cancelled.
3. Your service being on regular basis will not be terminated without giving three months notice. However, in case of any misconduct, breach of rules or faith, long or frequent absence which effect performance of duty or any such action on your part which is detrimental to the interest of Kailash Institute of Pharmacy & Management, if the Management, after giving you an opportunity to be heard in person, is of the opinion that continuation of your association with Kailash Institute of Pharmacy & Management, is unwarranted, you may be terminated from service without giving any notice.
4. You will not, associate / involve yourself with any job including part-time or consultancy with any other institution. Such a lapsed will be treated as breach of trust. However there is no embargo with examinations related work of university with due permission of appropriate authority.
5. You will be governed by the Service rules of Kailash Institute of Pharmacy & Management, for leave and promotion policies.
6. You are required to be physically and mentally fit and be in good health at the time of joining the Institute.
7. You are also required to give a declaration from that after joining this institute you will appear for inspection of any other institute(s)

8. The management reserves the right to redesign any post or alter the job content of a post, to transfer an employee from one post to another and to modify the terms and conditions of appointment, in the interest of Kailash Institute of Pharmacy & Management, from time to time and you shall be bound by all such changes (alterations)
9. You are expected to maintain high standard of decorum befitting the position held by you in the event of any inappropriate behavior including acts / omissions namely insubordination, riotous behavior, your services are liable to be terminated without any prior notice.
10. The appointment letter is being issued with condition(s) that Kailash Institute of Pharmacy & Management may terminate the services and /or the services of employee will automatically cease on the following conditions also.
  - (i). Not following any or all of the rules and regulations of the institute.
  - (ii). For any act(s) of omission and or commission.
11. All disputes shall be subject to the jurisdiction of the courts of Gorakhpur only we look forward to your joining the institute and wish you a long and happy association with us.

Thanking you



Dr. R.D Singh  
President  
Ashutosh Shiksha Evam Sewa Sansthan

I have carefully read through the above (Para 1 to 11) hereby accept the terms and conditions mentioned in the letter

Signed 

Date 01/08/2018