

Ref. No. : DPMIT/ATC/PF

Dated : 01-07-2020

Mr. Soumen Pal S/o Mr. Bikash Pal
C-12/5, Old Modi Colony, Modipuram,
Meerut (U.P)-250110.

Subject : Appointment for the Post of Assistant Professor.

With reference to your application and subsequent interaction with Selection Committee, you are hereby offered the post of **Assistant Professor** on the following terms & conditions:-

1. You will be paid a monthly salary of Rs. 21,500/- P.M. (Basic Rs. 15600/- in the scale of Rs. (15600-39100/-) plus allowances as per Institute's rules subject to revision from time to time.
2. You will be on probation for a period of one year from the date of your joining, which may be extended by one more year if needed. During the probation (including extended) period your services can be discontinued / terminated without assigning any reason and prior notice.
3. Your salary for a period, equal to your notice period shall be retained as Security Money with the Institute in four equal installments from your salary. This money shall be refunded to you when you exit from the Institute provided the due notice has been given and the academic session is not in progress at that time.
4. You will not be allowed to leave your service during the academic session. You have to obtain NOC from the Institute for applying to any other Government or Private Service.
5. You will be a full time employee of the Institute. In addition to taking Lecture/Tutorial/Practical Classes as assigned to you, your job responsibility will include:-

Students Assessment and Evaluation.

Assisting in Consultancy and R & D Services.

Developing Resource Material & Laboratory Development.

Co-curricular and Extra Curricular Activities.

Assisting in Departmental/Institute/Hostel Administration.

Any Other Work Assigned by the Institute Authorities.

6. In addition to feedback from students about your teaching, your performance will be evaluated on the basis of targets set on each of the items mentioned at serial no. five as above. The plan of your work and targets for the academic year should be submitted within a week of your joining the Institute.

Soumen