

AMENDED

SUPERHOUSE EDUCATION FOUNDATION

71-A, Jajmau, Kanpur- 208010

MEMORANDUM OF ASSOCIATION

- I. **NAME** : The name of the Society is "SUPERHOUSE EDUCATION FOUNDATION".
- II. **Full Address of the Society** : 71-A, Jajmau, Kanpur-208010
- III. **Area of operation of the Society** : Within the Territories of India.
- IV. **OBJECTS OF THE SOCIETY**

1. To open up and continue Schools, Professional/Vocational Education Institutes and Training Institutes for the education of boys, girls and others and to develop character culture of the Students as well as to educate them in physical culture.
2. To establish and maintain Boarding Houses, Libraries, Reading Rooms, Laboratories, Research Institutes and Vocational Training Centers.

To promote and develop the educational and training institutions for higher education and training relating to all branches of studies, approaches, knowledge, techniques, methods, modes, innovations, inventions and scientific research.

4. To collaborate and/or enter into agreement with other professional bodies and with educational and research institute having similar Objects.

To enter into franchise relationship with other bodies having similar Objects.

To donate, contribute, grant, subscribe or otherwise assist to charitable, benevolent, religious, educational, scientific, national, public or other institutions or object which shall have any moral or other claim to support or aid locality of operations or of public and general utility or otherwise.

And generally to do all other acts, matters, deeds and things i.e. to receive contributions, donations and grants as are incidental or consequential or conducive to the interest of education in India and in the achievements, implementation, realisation or carrying out the objects aforesaid whether directly or indirectly in accordance with the provisions of all the applicable laws for the time being in force.

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For SUPERHOUSE EDUCATION FOUNDATION

MUHAMMAD ARIF ANIS
President

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V. Names, Address, Designations and occupations of the office Bearers and Members of the Executive Committee, to whom functions have been allotted as per Memorandum and Rules of the Society :-

Sl. No.	Names and Father's/Husband's Names	Address	Designations	Occupations
1.	Mr. Mukhtarul Amin S/o. Late Mr. Ch. Ehsan Karsem	15/288, Civil Lines, Kanpur - 208 001	President	Industrialist
2.	XXXXXXXXXXXXXXXXXXXX GENERAL AMIN S/O MR. MUKHTARUL AMIN	XXXXXXXXXXXXXXXXXXXX 15/288 CIVIL LINES KANPUR	SECRETARY	
3.	MRS. SHADA FATMA W/O MR. MOHD KASHEE	15/288 CIVIL LINES KANPUR	MEMBER	Industrialist HOUSE WIFE
4.	Mrs. Shahina Mulla W/o. Mr. Mukhtarul Amin	15/288 Civil Lines, Kanpur - 208 001	MEMBER	Housewife
5.	MRS. NAFISAH W/O MR. MOHD SHODAB	19/324 Civil Lines, Kanpur - 208 001	Member	HOUSE WIFE
6.	MRS. ZAHIDUN NISAR W/O LATE CH. EHSAN KARSEM	15/288 CIVIL LINES KANPUR	MEMBER	Housewife
7.	MRS. JAMEELA KHAN W/O LATE MR. CARTAJ	15/288 CIVIL LINES KANPUR	MEMBER	Housewife
8.				

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VI. We, the undersigned, do hereby declare that on the basis of this Memorandum of Society and enclosed rules, We have Formed a Society under the Provisions of the Societies Registration Act, 1860:

Sl. No.	Names and Father's/Husband's Names	Address	Sign.
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1.	Mr. Mukhtarul Amin S/o. Late Mr. Ch. Ehsan Kareem	15/288, Civil Lines, Kanpur - 208 001	
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2.	ZAFRUL AMIN S/O MR. MUKHTARUL AMIN	15/288 CIVIL LINES KANPUR	
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3.	MRS. SHADA FATUMA W/O MR. MOHD RASHID	15/288 CIVIL LINES KANPUR	
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4.	Mrs. Shahina Mochhat W/o. Mr. Mukhtarul Amin	15/288 Civil Lines, Kanpur - 208 001	
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5.	MRS NAUSHEEN SHADAB W/O MR. MOHD SHADAB	15/288 Civil Lines, Kanpur - 208 001	
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6.	MRS ZAHIDA BEGUM W/O LATE CH. EHSAN KAREEM	15/288 CIVIL LINES KANPUR	
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7.	MRS JAMEELA KHAATOON W/O LATE MR. SARTAJ	139/69 WESTON ROAD KANPUR	
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For SUPERHOUSE EDUCATION FOUNDATION

MUKHTARUL AMIN
President

Shiv Nausheen
 12/11/19
 12/11/19

SUPERHOUSE EDUCATION FOUNDATION

71-A, Jajmau, Kanpur-208010

AMENDED

RULES OF THE SOCIETY

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- II. Full Address of the Society : 71-A, Jajmau, Kanpur-208010
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- IV. OBJECTS OF THE SOCIETY

1. To open, run and continue Schools, Management Institutes Professional/Vocational Education, Institutes for the education of boys, girls and others and to develop character of the students as well as to educate them in physical culture.
2. To establish and maintain Boarding Houses, Libraries, Reading Rooms, Laboratories, Research Institutes and Vocational Training Centers.
3. To promote and develop the educational and training institutions for better education and training relating to all branches of studies, approaches, Knowledge, techniques, methods, modes, innovations, inventions and scientific research.

To collaborate and/or enter into agreement with other professional bodies and with educational and research institute having similar Objects.

To enter into franchise relationship with other bodies having similar objects.

5. To donate, contribute, grant, subscribe or otherwise assist to charitable, benevolent, religious, educational, scientific, national, public or other institutions or object which shall have any moral or other claim to support or aid locality of operations or of public and general utility or otherwise.

And generally to do all other acts, matters, deeds and things i.e. to receive contributions, donations and grants as are incidental or consequential or conducive to the interest of education in India and in the achievements, implementation, realisation or carrying out the objects aforesaid whether directly or indirectly in accordance with the provisions of all the applicable laws for the time being in force.

V. MEMBERSHIP:

All the subscribers to the Memorandum shall be founder Members of the Society.

All the members including subscribers to the Memorandum shall be ordinary members of the Society.



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A. ADMISSION TO MEMBERSHIP :

- (i) Any person not below the age of 18 years, any firm, any society, and any body corporate shall be eligible to apply to membership of the Society.
- (ii) Any School/Training Institute having similar objects may be admitted as a Member.
- (iii) Firms, Society or Corporate bodies admitted as members shall be represented by a person authorised in that behalf, at the time of application for membership. Such authorisation may be changed but no such change shall be effective for the purpose of voting, unless notice of such change has been received at the Office of the Society at least seven days prior to the date of the meeting at which the representative intends to take part.
- (iv) Every application for membership shall be in the form prescribed therefor and shall be signed by the applicant and must be approved by the President, in writing.
- (v) Every application for membership shall be accompanied by an admission fee of Rs. 2,00,000/- (Two Lacs) and advance annual fee for the official year during which the application is made.

Every application for membership complying with the requirements prescribed and received at least seven days prior to the date of the meeting of the Executive Committee shall be placed before the executive committee at the aforesaid meeting for consideration and the Executive Committee shall be at liberty to admit or reject any application without assigning any reason therefor. And in case of approval membership should be approved by 2/3 majority of Executive Committee.

- (vi) The President shall communicate the admission or rejection to the applicant concerned and in case of rejection shall also refund the admission fee and advanced subscription received from the applicant.
- (vii) The founder members will have right to transfer/nominate his membership to any person at his discretion.

B. SUBSCRIPTION :

The minimum Annual subscription for the membership shall be Rs. 1000 (Rupees One Thousand.)



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C. RESIGNATION :

Any member may resign his membership by a notice in writing addressed to the President of the Society and shall cease to be a member from the date of its acceptance.

D. RE-ADMISSION :

If any founder member who has resigned from the membership at the discretion of the Executive Committee, may be re-admitted at any time on a fresh application being made thereof and on payment of all arrears.

VI TERMINATION OF MEMBERSHIP :

[A] The Membership shall be ceased automatically upon the happening of the Following events :

- (a) Death of the Member :
- (b) Insanity of the Member :
- (c) Conviction of the Member by a Court for an offense involving Moral Turpitude :
- (d) Insolvency of the Member :
- (e) Resignation by the Member from the Membership.

Note :- In case founder members, only sub-clause (a) and (e) will be applicable and rest sub-clauses will not be applicable to the founder members.

In all the events listed above, the names of the members concerned shall be removed accordingly, from the Register of Members.

VII. CONSTITUENTS OF SOCIETY

- (A) General Body
- (B) Executive Committee

VIII. GENERAL BODY

[A] CONSTITUTION :-

All the members as appearing on the Register of Member of the Society from time to time shall be called the General Body of the Society.



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[B] MEETING GENERAL & SPECIAL :

- (1) A meeting of the General Body shall be held once a year in the month of July or as early as possible thereafter but not later than 30th September for adoption of annual report and the audited statement of accounts, for appointment of a competent auditor and fixing his remuneration and for considering any other proposition that may be brought before it.
- (2) In addition to the Annual General Body Meeting, the President may at their discretion, convene a meeting of the General Body namely Special General Meeting.

[C] LENGTH OF NOTICE :

- (1) The date, time and place for a meeting of the General Body shall be fixed and agenda thereof settled by the President.
- (2) A matter not included in the agenda for a meeting of the General Body may be considered at the meeting if it is of urgent importance or is purely formal.
- (3) At least 21st day's notice of the meeting of the General Body may be along with agenda thereof as settled by the President shall be given to all members.

QUORUM :-

The quorum for a meeting of the General body shall be 2/3 of total membership. No meeting shall be deemed to have been validly held unless President is present at the meeting.

If a meeting cannot be held for want of quorum, it shall stand adjourned to the same day, at the same time and in the same place in the following week and such adjourned meeting shall be held without notice and irrespective of quorum.

[E] RIGHTS AND OBLIGATIONS OF GENERAL BODY AND MEMBERS :-

- (1) The General Body of Members shall have the following Rights:-
 - (a) To pass resolution for change of Name of the Society in accordance with the provisions of Law;
 - (b) To pass resolution for changing/addition in Objects of the Society in accordance with the provisions of Law;



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- (c) To pass resolution for changing the office of the Society from one city, town, village to another within the territory of India;
 - (d) To pass resolution for changing or enlarging the Area of operation of the Society;
 - (e) To pass resolution for amending the Memorandum of Association and Rules of the Society;
 - (f) To pass resolution for the Election of Members for the Executive Committee;
 - (g) To pass resolution for the appointment, re-appointment of Auditor, and fix their remuneration;
 - (h) To pass resolution for the removal of Auditors;
 - (i) To pass resolution for Authorising the Society to Subscribe for or to become Member of or to associate or co-operate with other Society having similar objects;
 - (j) To pass resolution for the dissolution of the Society in accordance with the provisions of Law, and to approve the manner in which the properties of the Society shall be utilised ;
 - (k) To authorise Executive Committee to borrow money for the purposes and objects of the Association and to create Charges, to hypothecate, pledge, the assets and properties of the Society with any lender from whom the money is being borrowed by the Society in furtherance of its objects.
- To pass resolution for authorising the Executive Committee to incur Capital expenses;
- To pass resolution on such matters as may be required from time to time in the interest of Society as per provisions of the Memorandum and Rules of this Society and all the applicable laws;

(2) The Members shall have the following obligations :

- (a) To pay annual subscription within time;
- (b) To Observe the Rules of the Society;
- (c) To act in good Faith and for the benefit of the Society;



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IX. EXECUTIVE COMMITTEE :

[A] CONSTITUTION :-

- (i) The Governing Body of the Society shall be called the Executive Committee and shall consist of the Office bearers and not more than 6 other members elected by the General Body in accordance with these Rules.
- (ii) The Management of the Society and of all the movable and immovable properties of the society shall vest in the President.
- (iii) Any suit or proceeding by or against the Society shall be in the name of the Society represented by the person authorised by the Executive Committee for the time being. All documents, deeds, acts and things to be executed or done by or in favour of the Society shall be executed by or in the name of the President.

[B] OFFICE-BEARERS AND MEMBERS OF THE COMMITTEE :

- (i) The Office-bearers of the Society shall consist of president and Secretary. The office of the President shall be for lifetime till he resigns From the Membership of the Society. The President on ceasing to be the member of the Society, in the event of resignation or death, his wife shall occupy the same post which her husband was occupying prior to his ceasing to be a member of the Society.

(ii) The members of the executive committee shall be elected once in two years by the General Body at one of its Annual General Meeting from amongst the members of the General Body eligible to seek election and vote at the meeting of the General Body.

(iii) The members of the executive committee shall hold office for a term of Two years or until their successors are elected.

Any casual vacancy occurring in the Executive Committee whether it be of an office bearer or of a member shall be filled up, for the unexpired portion of the term, by electing duly qualified member to the vacancy concerned by the Executive Committee itself, after approval of the President in writing.

[C] MEETING OF THE EXECUTIVE COMMITTEE :-

- (1) A meeting of the Executive Committee shall, as far as possible, be held at least once in Three months.

The President shall, convene a meeting of the Committee, after giving notice thereof as provided for in these Rules.



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(D) LENGTH OF NOTICE :-

- (1) No meeting of the Executive committee shall be called except by giving notice of not less than three days to all the members of the committee who are in India, such notice shall be sent to the address furnished by each member of the Society.
- (2) Notwithstanding anything contained in these Rules an emergency meeting of the Executive Committee may be called at short notice by the President.

(E) QUORUM :-

The quorum for a meeting of the Committee shall be 2/3 of total strength. No meeting shall be deemed to have been validly held unless President is present at the meeting. If a meeting of the executive Committee could not be held for want of quorum, then the meeting shall be held at the convenience of President, and such adjourned meeting shall be held without notice and irrespective of quorum.

(F) PROCEEDINGS AND VOTING ETC. AT THE MEETINGS OF THE EXECUTIVE COMMITTEE :

- (i) Questions arising at any meeting of the Executive Committee shall, be settled by the 3/4th of votes.
- (ii) The President of the Society shall preside as Chairman of the meeting or of the Committee.
- (iii) The President of the Society shall after being read and confirmed by the members of the committee shall sign as true and fair proceedings of the meeting.

Minutes of the proceedings of the meeting of the Society and of the Executive Committee shall be kept by the President or the Secretary. Minutes of the meeting of the General Body of the society or of the meeting of the Executive Committee shall be read out at the next meeting of the body concerned and any objection made by any member who was present in the meeting concerned shall be recorded in those Minutes. Thereafter such Minutes will be final and conclusive and the implementation of those decisions as shown in the Minutes will be carried out accordingly.

(G) RIGHT AND OBLIGATION OF EXECUTIVE COMMITTEE :

- (i) The General direction management and execution of all business connected with the affairs of the Society shall vest in the executive committee.



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(ii) Without prejudice to the generality of the powers conferred on the Executive by Sub-Rule (I) above the Executive committee shall have the following powers :

- (a) To collect subscriptions and all and any other sums of money due in connection with the Society.
- (b) To delegate, subject to such conditions as they think fit, any of their powers to members of the Committees, Departmental Committees or to sub committees and to make, vary and repeal Bye Laws or Rules for the regulation of the proceedings of such adhoc committees or Departmental committees or subcommittees.
- (c) To enter into arrangements, upon such terms and subject to such conditions as the committee may deem desirable for working in collaboration with any Society organised for the or better development of the Education provided the objects for which such Society is or shall be formed are not inconsistent with the objects of this Society defined in its Memorandum.
- (d) To consult, appoint and nominate advocates, solicitors or other counsel to advise them on all or any matters connected with the Society and authorise all or any of them to represent the Society in all duly constituted Courts of Law either Civil, Criminal or Revenue, Arbitration Courts Whether as Plaintiffs, Defendants, Petitioners, Applicants, Appellants or Respondents etc., as the case may require.

To apply generally the funds of the Society in furtherance of its objects.

To borrow as may be necessary from time to time any sum or sums of money for the purpose of the Society at their discretion.

- (e) To secure the repayment in such manners and upon such terms and conditions as they think fit of all sums borrowed for the Society and in particular by creating mortgage, charge or other security on the whole or any part of the property of the Society.
- (h) To receive gifts, donations, presents, etc. to purchase, sell, lease, hire exchange or otherwise deal and donations, presents, etc. with the movable and immovable properties owned or held by the Society.



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- (i) To nominate delegates/advisers etc., to represent the interest of Schools/Institution at conferences/seminars to which they are invited.
- (j) The Executive committee shall prepare and submit to the General Body of the Society at each Annual General Body Meeting a report on the working of the Society together with the Audited Statement of Accounts for the preceding year and may make suggestions or recommendations for consideration of the General Body.
- (k) All ordinary including day to day Affairs of the Society powers not specifically provided for in this constitution shall be exercised by the Executive Committee and in extra ordinary circumstances the President may exercise such powers required for immediate action subject to ratification by the Executive Committee.

X. RIGHT AND OBLIGATIONS OF THE OFFICE BEARERS OF THE EXECUTIVE COMMITTEE :-

A. THE PRESIDENT :-

- (i) The president shall preside over at all meetings of the General Body and of the Executive Committee as also of such of the sub-Committees of which he has been named a member.
- (ii) The President shall have substantial power of the Management.

SECRETARY :-

The Secretary shall have following powers and duties-

- (a) Carrying out such of the resolutions of the Executive Committee and of General Meetings, as may be approved in the meetings.
- (b) Conducting the correspondence of the Society.
- (c) Keeping a record of all transactions and maintaining office establishment and regulating its work.
- (d) The Secretary shall have powers in consultation with the President to appoint a full time paid Manager to help him in carrying out the administration of the Society.



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XI. PROCEDURE FOR AMENDING THE MEMORANDUM AND RULES OF ASSOCIATION :-

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Any amendment in the Memorandum and rules of the Association shall be approved by means of a resolution passed by the General Body by three-fourth majority present at its duly Convened Meeting and in accordance with the Societies Registration Act, 1860 and U.P. Societies Registration Act 1975 and U.P. Societies Registration Rules, 1976.

2.

XII. FUNDS AND ACCOUNTS OF ASSOCIATION :-

3.

[A] OFFICIAL YEAR :

4.

The official year of the Society shall be commencing from the date of registration of this Society under the Societies Registration Act, 1860, to the 31st March falling thereafter.

The subsequent official years of the Society shall be the financial year commencing from 1st April to 31st March in each year.

5.

[B] All the income of the Society received during any of official year shall be credited into the General fund/Income accounts of the Society, and the same shall be deposited immediately in the Bank Account opened as per provisions below.

6.

7.

[C] BANKERS :

8.

(i) Any Schedule Bank or banks as the Executive Committee may select be the bankers of the Society and cash and securities belonging to the Society shall be lodged with them in the name of the Society. Every such account shall be operated in such a manner as may be decided by the Executive Committee.

(ii) All cheque books shall be in the custody of the President/Secretary or any other person authorised by the Executive Committee.

(iii) Fixed deposits and/or Government or other securities shall be in the name of the Society and all documents and receipts, in respect thereof shall be the signed by the President.

ACCOUNTS :

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The property and income of the society shall be applied solely towards the promotion of the objects of the society as set forth in the memorandum of the society. No portion thereof shall be paid or transferred directly or other-wise beneficial howsoever to the members of the society provided that nothing herein shall prevent the payment in good faith of the remuneration of any officer or employee of the Society or to any person for any services actually rendered.



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- (1) The Accounts of the Society shall be kept regularly in accordance with the generally accepted Accounting Principles and Policies.
- (2) All accounts shall be prepared for the financial year.

XIII. AUDIT OF ACCOUNTS :-

- (i) The Accounts of the Society shall be audited annually by a competent auditor to be appointed by the General Body every year. The remuneration of Auditor shall be fixed by the General Body.
- (ii) However, in case of first financial year, it shall be competent for the Executive Committee to appoint auditor and to get the accounts audited subject to ratification by the General Body at the Annual General Meeting falling thereafter.

XIV. CONDUCT OF JUDICIAL PROCEEDINGS BY OR AGAINST THE ASSOCIATION :

- (i) Any suit or other proceedings by or against the Association shall be in the name of the Society represented by its President or any other person authorised by the Executive Committee for the time being.
- (ii) The Society shall be entitled to nominate one of the Members of its Executive Committee to act as Arbitrator for adjudicating on any disputes arising between the members of the Society, or between the members of Society and any other Outside agencies, individuals, Bodies etc.

XV. RECORDS OF THE SOCIETY :-

The following Registers, Records, Books, Vouchers, etc. shall be maintained and preserved in good condition :-

Membership Register to be preserved permanently.

(i) Minute Books of the proceedings of the Meetings of Executive Committee and General Body to be preserved permanently.

Stock Register.

Cash Book and Bank Book.

(v) Securities Register and Register of Investments.

(vi) Properties and Fixed Assets Register.

(vii) All the books of Accounts required under law or under Generally accepted Accounting Principles and policies.

(viii) All Vouchers, Bills, Records and other papers, etc. as may be needed in support of entries made in the aforesaid Registers & Books.



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XVI. DISSOLUTION OF SOCIETY & DISPOSAL OF LIQUIDATED PROPERTIES ASSETS OF THE SOCIETY :

- (i) Subject to the provisions of the Societies Registration Act, 1860 and rules framed thereunder, the Society may be dissolved at any time by a Resolution of General Body, passed by the three-fifths of the total strength.
- (ii) If upon dissolution, there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall be disposed off according to the Section 13 and 14 of the Society Registration Act, 1960.
- (iii) If any Government is a member of the Society or is a contributor to or otherwise interested in the Society, the Society shall not be dissolved without the consent of the Government.

XVII. MISCELLANEOUS PROVISIONS :-

[A] INSPECTIONS BY MEMBERS :

Except with regard to the document decided upon by the President to be kept as confidential, the members shall with the prior permission of the President have the right to look into the records of the Society such as Minutes Book of General Meeting and Accounts Book.

[B] BYE LAWS :

- (1) The Executive Committee shall have power to frame bye laws not inconsistent with these Rules for the regulation of any of its functions or for any other matter within the objects of the Society and abrogate or amend the same and the bye-laws so framed shall be valid till not repealed.

All new bye-laws and amendments of bye laws shall be placed before the next Annual General Body meeting for confirmation and the General Body may confirm, amend or annul any of them.

INDEMNITY :

Each of the members of the Society shall stand always indemnified in respect of all Financial transactions entered into by them jointly or severally as authorised by the Executive Committee, for and on behalf of the Society with any individual, Bank, Firm or Corporation, Institution or any other authority against all claims, losses and damages, if any suffered by the said member, and such indemnification shall be from and out of the movable and immovable assets belonging to and possessed by the Society.

PROPERTY RECORD AND DOCUMENTS :


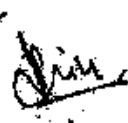

All documents, records and other property of the society shall be in the custody of the President who shall be responsible for their safety.



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XVIII BYE-LAWS FOR SCHOOLS

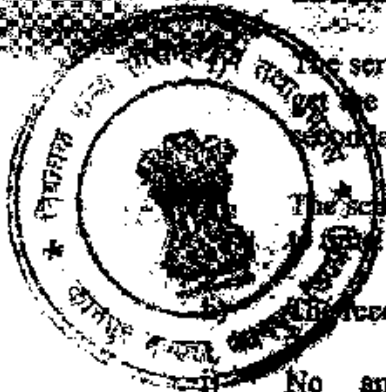
- a) The renewal of the registration of the society running the school will be made from time to time.
- b) The Director of Education will be entitled to nominate a member to the Board of Management of the every school.
- c) At least 10% seats will be reserved for the meritorious children of scheduled/caste/scheduled tribes and school will not charged fee more than fee prescribed for the schools run and managed by the Uttar Pradesh Madhyamik Shiksha Parishad / Basic Shiksha Parishad. The students of the different categories will be granted the fee concessions as prescribed under rules 105 to 107 of Uttar Pradesh Educational Manual, if applicable
- d) The school will not demand any grant from the state government.
- e) The pay scales and allowances of the vocational and non vocational staff will not be less than the employees of Government aided education institutions

The service rules of the employees will be prepared and the employees will get the retirement benefits equal to employees of government aided higher secondary schools.

The school will follows the orders of the state government issued from time

The record of the school will be kept in the prescribed format.

No any alteration/amendment/addition will be made in the aforesaid conditions without prior approval of the State Government.



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 23/01/14