

BYE - LAWS

- 1. NAME OF THE SOCIETY : **UTTRAKHAND UTHAN SAMITI**
- 2. ADDRESS OF THE SOCIETY : 32/4 E.C. ROAD
DEHRADUN, UTTRANCHAL - 248 001
- 3. JURISDICTION\AREA : DEHRADUN & Rest of Uttranchal
- 4. MAIN AIMS, PURPOSES & OBJECTIVES OF THE SOCIETY : As mentioned in Memorandum
- 5] MEMBERSHIP/CATEGORY OF MEMBERS :

[a] General Member : Any adult individual citizen of India can be general member of the society by paying Rs. 500/- per annum along with the application. Duration of a membership will be of one year which will expire on 31st March every year.

[b] Life Member : Any adult individual citizen of India can be register as a life member of society by paying fixed sum of Rs.5000 at time of admission or at any other time after admission.

[c] Founder Members : The founder members of the society shall be forming the part of first governing body of the society .

[d] Criteria of Selection : The membership shall be open to all Indian citizen irrespective of colour, creed cast and sex, who

- (i) have attained the age of majority
- (ii) believe in the aims and objectives of the society
- (iii) assure to work as per the provisions rules and regulations of the society
- (iv) have not been convicted by any court of law

The right of admission to the society shall vest in the Governing body.

6. TERMINATION OF MEMBERSHIP :

The membership shall stand terminated :

- (i) On death or lunacy
- (ii) On written resignation
- (iii) On being declared as bankrupt
- (iv) On removal by majority vote of no confidence by Governing body
- (v) On conviction by any court of law
- (vi) A general member who does not pay annual membership fee

7. BODY OF SOCIETY :

- [A] General body
- [B] Managing committee/governing body

General body :

- {a} Formation : It shall be consist of all the members of the society.
- {b} Meetings : It shall meet once in a year. Meeting will be called Ordinary General Meeting.
- {c} Ordinary General Meeting : The society shall hold an annual general meeting of its members at the registered office or at any such other place as may be decided by the governing body every year within six months of the close of its accounts in which the annual accounts as audited by the

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society auditors & their report of the managing committee for the working of the year, budget for the ensuing year are to place before the members and are to be adopted by them. This meeting is also to appoint auditors for the coming year. Date of 1st General Meeting will be decided after registration of society.

{d} **Extraordinary General Meeting** : The managing committee at its own or on request of members can convene extraordinary general meeting. Extra ordinary general meeting can be called at short notice by circulating a copy of resolution to be passed. In case any member of society is interested in a resolution, such member shall not be entitled to vote on such resolution.

{e} **Notice Period** : The annual general meeting can be called only after giving 21 clear days notice to all members. In case of Extra ordinary General meeting , the meeting can be called at short notice by circulating a copy of resolution to be passed.

{f} **Quorum** : Personal presence of 1/3 members or 3 members which ever is more will be quorum of the meeting.

{g} **Powers & duties of General Body** : The general body

- (i) shall be supreme authority of the society.
- (ii) Shall appoint Auditor(s) to audit the accounts of the society.
- (iii) All the decisions taken by the General body shall be final.
- (iv) All accounts of income & expenditure of the society shall be approved by the general body every year.

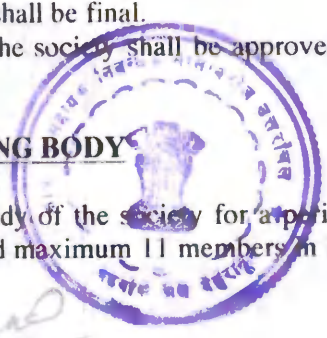
8. MANAGING COMMITTEE/ GOVERNING BODY

[a] Formation :

The Governing body will be elected by General Body of the society for a period of two years. The governing body shall consists of minimum 7 and maximum 11 members in it, whose may be designated as under :

- a) Chairman – 1
- b) Vice - Chairman – 1
- c) Secretary – 1
- d) Treasurer – 1
- e) Other Members – 3 to 6

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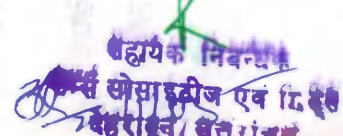
A person may act at more than one post at a time with the prior approval of governing body members.

[b] Mode of Election of members for Managing Committee : Every year in third quarter of the year there will be election of the members of the Governing body. The members will be entitled to elect seven members of the Governing body who shall elect amongst themselves the below given office bearers for the ensuing two years . The election of the Governing body member shall be done by raising hands in General body or any other mode as the governing body may think appropriate . The persons who have not paid previous dues of society shall not be allowed to participate in elections . In case of tie, the election shall be held once again.

[c] Meetings : It shall meet at least once in 3 months to consider the affairs of society.

[d] Notice period : Notice for Governing body meeting shall be issued at least ten days prior to the date of meeting in writing. In case of short notice, written consent of all the members shall be required.

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[e] **Quorum** : The presence of 2/3 rd of the total governing body strength or four which ever is more, shall be the quorum of meeting.

[f] **Filling up of vacancy of Governing body** : Any vacancy caused due to any reason may be filled by Governing body subject to approval of 2/3 rd members of the governing body further subject to approval in annual general meeting.

[g] **Powers & Duties of the governing body** :

- (i) It shall look after all works and affairs of the society.
- (ii) It shall supervise, manage, control and look after all the properties of the society both movable and immovable whatsoever in proper manner.
- (iii) It shall appoint subcommittee for promotion of aims and objectives of the society, to specify their duties, to guide and advise them, to make inspection of their works, to increase or decrease time prior to or after the completion of such work.
- (iv) It shall appoint employees for the day to day work of the society and to specify their duties and issue instructions to them.

[h] **Period of Managing Committee/Governing body** : The Governing body will be elected for a period of two years.

[9] **Powers & duties of office bearers in Managing Committee/governing body**

[a] **Chairman**: The chairman will be virtual head of the society and shall preside over all the meeting of the society. He can issue instructions to all members & office bearers of the Society. In his absence Vice chairman shall be elected as chairman of the meeting by the members present.

[b] **Vice- Chairman** : In the absence of the Chairman, the vice chairman shall be vested with all the duties and powers of the Chairman.

[c] **Secretary** : The secretary shall keep all the records of the society and will maintain the minutes of all the meeting of the society. Such minutes will be duly signed by him/her and are to be placed before the next meeting to be signed by the chairman and as a token of its approval, shall be signed by the chairman of the meeting. The secretary will hold the charge of all the activities of the society & (s)he will issue notices for all meetings to concerned persons.

[d] **Treasurer** : The treasurer of the society will keep accounts of the society for all the receipts and payments. The treasurer will get accounts audited by the auditors of the society and will place the audited statements before the annual general meeting for its approval every year.

[10] **Procedure for Amendment** :

Any amendment in Memorandum , rules and regulations of the society shall be done with consent of at least 2/3 rd of General body members as per provisions of Sec 12 & 12 A of Society Registration Act 1860.

[11] **Funds of the society**

[a] **Funds generation** : The funds will be generated as per rules of society by way of :

- (i) By membership fee
- (ii) By grants, aids, donations with free consent from national/international agencies.
- (iii) By contract price received for the work executed.
- (iv) By purchase and sale of miscellaneous materials
- (v) By organizing seminars, workshop & allied activities etc.

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Shalini Bansal *Prakash* *Jai* *...*

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[b] Management of Funds :

All the receipts/income of the society shall be deposited in any nationalized bank in the account of the society. The bank shall be operated by the Chairman/Treasurer or both.

[12] Audit of accounts :

All accounts of the income & expenditure of the society shall be audited by Chartered Accountant(s) every year who shall submit their report in Annual General Meeting.
Financial year : financial year of society shall be from 1st Apl to 31 st March every year.

[13] Liability of Legal matters : The society shall sue or it may be sued in name of chairman of the society as per provisions of Section 6 of Society Registration Act 1860.
All disputes shall come under legal jurisdiction of Dehradun

[14] Records of the society :

- (i) Membership register
- (ii) Stock register, ledger, Cash book, receipt book, fee register.
- (iii) Minute book of General body meeting & Governing Body meeting.

[15] Dissolution and Disposal of the society

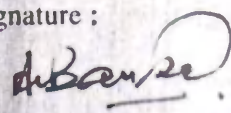
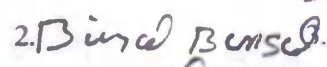
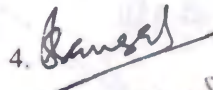
The society shall be dissolved and disposed with consent of $\frac{2}{3}$ of the total general Body strength as per provisions of section 13 & 14 of Society Registration Act 1860

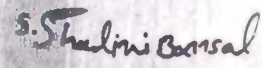
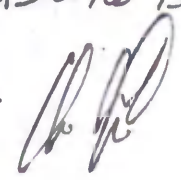
All provision of Society Registration Act 1860 as applicable to U.P. State Government shall apply to this society. If there remains after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the said society or any of them but shall be given to some other society having similar aims and objectives, to be determined by votes of not less than $\frac{3}{4}$ th of the members present personally at the time of dissolution as per section 5 (A) of Society Registration Act, 1860.

[16] All incomes, earnings, movable & immovable properties of the society shall be solely utilized towards the promotion of its aims & objectives only, as set forth in memorandum of association & no profit thereof shall be paid to, transferred directly or indirectly by way of dividends/bonus/profit or in any manner whatsoever to the present or past members of the society or to any person claiming through any one or more of the present or past members. No members or the society shall have any movable or immovable property of society or any profits whatsoever by virtue of this membership as per section 5 (A) of Society Registration Act, 1860.

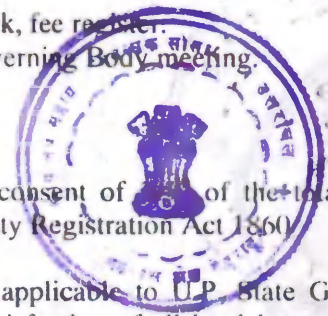
Certified that this is correct copy of rules and regulations of society.

Signature :

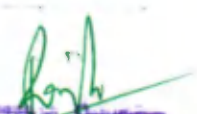
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Dated : 11.04.2004



**समस्त पुरवाकर अनठनीय
सत्य प्रतिनिधि**


सहायक निबन्धक
अर्थ सोसाइटीज एवं मित्र
देहरादून, उत्तरांचल
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