

**AMENDMENTS**  
**RULES & REGULATIONS OF ASSOCIATION**  
**OF**  
**VINAYAK EDUCATIONAL SOCIETY**

1. Name of the Society : VINAYAK EDUCATION SOCIETY
2. Registered Office : The office of the Society shall remain at the following address  
 6-B, Knowledge Park – II, Greater Noida (UP) 201306

3. Association & Working Area : Union Territory of Delhi & Surrounding areas

4. Object of Association : Object of the Association shall be according to the Memorandum of Association

5. Membership

(i) The membership of the association shall be open to any resident of India, who has attained the age of 18 years, an Indian Nationality and also give an understanding in writing to extend its support, help and cooperation to the Society and abide by the rules and regulations of the Association, subject to the approval of the Managing Committee.

**6. CLASSES OF THE MEMBERSHIP**

(i) Patron Member  
 Patron of the Association is a person, who is enrolled as such on payment of not less than Rs. 10,000/- and is admitted with the approval of the general body. A person who has done extraordinary and exemplary services to the community may be admitted as a patron of the Association with the approval of the general body.

(ii) Life Membership

Any resident of the India on payment of subscription of Rs. 5,000/- which can be revised from time to time but shall not affect the existing members.

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 वरिष्ठ निदेशक  
 कर्मचारी विभाग निदेशक  
 ज्ञान संसाधन विभाग निदेशक

05/3/12

*Signature: Rajendra Lal*  
*Signature: Vikesh*  
*Signature: Bhanu Prasad*  
*Signature: Ravi*  
*Signature: Ratanlal*

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**Greater Noida Institute of Management**  
**Secretary**  
 Greater Noida

**Greater Noida Institute of Management**  
**Vinayak Educational Society**  
**President**  
 Greater Noida

- (iii) Affiliated membership.: any organization or Association or College or Trust of Hospital or Nursing Home, Registered under Societies Registration Act, or Indian Public Trust act or Indian Companies Act in any State/UT may affiliate itself with the Society subject to approval in the Board of the Society but shall have to supply copy of the Memorandum of Association/Trust Deed along with copy of Registration Certificate along with a Resolution passed by the Managing Committee of the concerned organization, Association, Trust etc. to abide by the Rules and Regulations of the Society. The affiliated college/Organization/Institution/Trust.

#### 7. TERMINATION OF MEMBERSHIP

The managing Committee shall have powers to terminate the membership of any member on the following grounds :

- (i) If he/she works against the interest of the Society
- (ii) Is convicts by the court of law
- (iii) Sends written resignations
- (iv) Is of unsound mind
- (v) On the Details of Member

The same shall be communicated to the member concern, in writing.



#### 8. GENERAL BODY

- (i) All the members, who are described in the membership clause, and not disqualified by any prior resolutions of the managing committee shall constitute the General Body.
- (ii) General Body of the Association will meet at least once a year, but if required, an extraordinary General Body meeting can also be arranged.
- (iii) The General Secretary will issue a 15 days advance notice to the members for holding the General Body of Association, enclosing the Agenda, specifying the Date, Time and Place.
- (iv) The presence of 50% members is compulsory for the General Body Meeting and in case, if the above presence of member are not available at the schedules time for the meeting, the same may be adjourned for 15 minutes and thereafter, it may be reconvened. The members present shall form the quorum for the meeting.
- (v) In all the meeting, the matters will be considered and decided with General majority. PATRON and every member has right to cast one vote each. The president will preside the meetings and decide the ..... considered.

#### 9. ELECTIONS

The members of the general body shall elect the president and General Secretary for a period of the year and the President and General Secretary will select the other office bearers of the Managing Committee.

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वरिष्ठ सहायक  
कार्यालय डिप्टी सचिव  
कक्षा संसाधन तथा विज्ञान

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The President and General Secretary elected for a term of one year, will be eligible for re-election.

The name of the president and general secretary will be proposed by a member of the General Body and seconded by two other members of the Body of Association.

The proceedings of the Election duly signed by outgoing members, if any, will be filed in the office of the Registrar, immediately after the Election are conducted.

#### 10. MANAGING COMMITTEE

- (i) The managing committee shall be constituted with the office bearers of President, Vice President, General Secretary, Joint Secretary, Treasurer and two executive members. The Executive members, shall not exceed more than ten.
- (ii) The managing committee will meet atleast once a month but emergency meeting can be called at any time by the order of President.  
The terms of the Managing Committee will be one year  
A member of the managing committee may resign by giving notice in writing to the President of his intention to resign; if at any time vacancy is caused by reason of resignation, disqualification or death of any member of managing committee, such vacancy may be filled in the same manner as provided here in for the appointment of additional members of the managing committee.



#### FUNCTIONS AND POWERS OF THE MANAGING COMMITTEE

- (i) The management, control and administration of the affairs of the Association shall be vest in the managing committee.
- (ii) Admission of new members and take decision for termination of membership
- (iii) To bear, consider and decide the complaints of the residents.
- (iv) To prepare budget, annual accounts and product the same before the general body meeting.
- (v) To appoint, to remove from time to time clerks, servants, and other persons, in the employment of the Association and to fix their remunerations.
- (vi) To appoints, legal advisors and auditors of the Association.
- (vii) To do all such acts, things and deeds as may be necessary or incidental for the promotion of the objects of the association and management of affairs.
- (viii) Office, bearers of the Association shall exercise such powers and perform such duties as may be resolved by the managing committee.
- (ix) The managing committee shall convene annual general body meeting of all the members of the association once a year, the report of the activities and audited statement of accounts of the association shall be placed before the annual general body meeting. The managing committee may, whenever, it think fit and shall on requisition made in writing by at least 2/3<sup>rd</sup> of the total members body meeting. Any such requisition shall specify the object for which the meeting is called and

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संस्कृत संस्थान  
ग्रेटर नोइडा

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सिंहवाल  
दर्शना राजी



shall be signed by the members making the same and may be delivered at the principal place of the association.

- (x) Fifteen Days notice shall be given for the every general (annual) meeting to the members specifying the place, day and time of the meeting and agenda for the same, penciled however, that the President shall have the power at his discretion to call an emergency general meeting of the Association to the convened at any time on giving 24 hours notice thereof to the members to the Association.

#### 12. POWER AND FUNCTIONS OF THE BEARERS:

##### PRESIDENT

- (i) He shall be the Head of the Association and shall preside over the meeting and general body as well as of the managing committee.
- (ii) The president can request to any member of the Association for any assistance in connection with the execution of work of the Association.

##### VICE PRESIDENT:

- (i) He shall assist the President and enjoy all their powers, when they are absent.

##### GENERAL SECRETARY:

- (i) He shall sign on behalf of the Association and conduct all the correspondence and record all the proceedings of the meetings of the Association.
- (ii) He shall summon and attend all the meeting of the Association. He shall be responsible for the efficient management of the Association.
- (iii) He shall keep a sum of Rs. 5000/- only with him for the urgent transactions and for day to day meeting of the Association.

##### JOINT SECRETARY:

- (i) He shall assist the General Secretary and enjoy all their powers during their absence.

##### TREASURER:

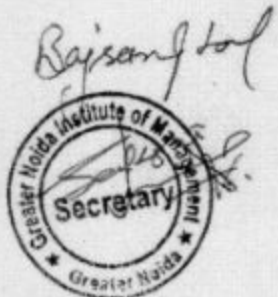
- (i) He shall be responsible to keep all the accounts and receipts and expenditure of the Association and finish all the necessary information's to the managing committee. He shall keep a sum of Rs. 5000/- only with him for the urgent transaction of the Association and the balance amount shall have to be deposited in the Bank.

#### 13. OPERATIONS OF BANK ACCOUNTS:

The bank accounts of the Society shall be operated by the Treasurer and for the purpose of withdrawal of amount and the signature of two persons are compulsory among the Treasurer, President and General Secretary.

#### 14. AUDITORS:

The accounts of the Association shall be audited every year by an auditor appointed by the Managing Committee, who will be a Chartered Accountant.



V. K. Singh

दशना शर्मा

Rajendra

श्रीधर लाल



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वैशाली नगरपालिका/सुदूरपश्चिम  
कानूनिय डिप्टी रजिस्ट्रार  
कम, पोखरा-१० तारा प्रिन्स कलेज

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Gen. Sec.

**15. Source of Income**

Admission fee, subscription, donation, gifts, funds and other contributions by way of performing entertainments, prayer programmes, grant-in-aids, libraries, publishing of Souvenirs etc.

**16. LIST OF MANAGING COMMITTEE**

Every year list of the managing committee including the names, address, occupation and designation of the office bearers and members shall be filed with the Registrar of Society, as per the procedure laid down under section 4 of the Society Registration Act 1860.

**17. LITIGATION**

The society may sue or to be sued in the name of its president or the General Secretary as per the procedure laid down under section 6 of the Society Registration Act xj of the 1860

**18. AMENDMENTS**

Any amendment in the constitutions, memorandum, rules and regulation of the Society shall be carried out as per the instruction laid down under section 12 and 12 of the Society Registration Act xxi of 1860.

**19. DISSOLUTION**

The Association be dissolved, if necessary, as per procedure laid down under section 13, 14 of the Society Registration Act xxi of 1860.

All the income, earnings, movable & immovable properties of the Society shall be utilized and applied towards the promotion of its aims and objects as set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or past members of the Society or to any person claiming through anyone or more of the present or past members. No members of the society shall have any personal claim or any movable or immovable properties of the Society of make any profit, whatsoever by virtue of his membership.

All the provisions of the Societies Registration Act xxi of 1860 as extended to the Union Territory of Delhi shall apply to the Association.

Certified at this is the true copy of Rules and Regulations of VINAYAK EDUCATION SOCIETY.



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Handwritten signatures: 'Vikesh', 'Sudhakar', 'Sudhakar Lal', 'Rajiv Singh', 'Lalita Rani'.

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कानून विद्यापीठ संस्थानक  
कानून सोसायटील ताम चिटस संस्थानक  
Rotamdal 05-3-12  
Circular stamp of Greater Noida Institute of Management with handwritten signature 'President' and 'L.H.'.