

Children of Kashmir Migrants students and also those students deemed fit for monetary support by the executive committee of the society.

- (e) To fulfill the aims & objects of the society the society can presence loan from particular person or financial institutions, Banks etc. on or without interest. Society can take donations from donors or any institute.
- (ii) To fulfill the aims & objects and for the benefit of workers in general and students in particular the society can establish run and maintain hostels, Boarding, Staff Quarters, Transport Networks, Hospitals & dispensaries etc. for the welfare of students & staff.
- (iii) Society shall **not** do any work for monotony gain or profit for it self or for any of it's members at any time during it's existence. Any surplus ever derived by the institutes run or established by the society shall be solely utilized for repaying interest & loans etc. if any or for the betterment of education of the public to achieve the aims & objections of society. No fund of the society & its governed institutions shall be allowed to be used by any office bearer of the executive committee or any committee for personal benefit of any kind at any point of time what so ever under any circumstances.

5. Memberships & category : The society shall have three categories of members as under:-

(a) **Ordinary members:**

Any body, who donates Rs.101/- to the society shall become a member of general body for a period of one year only. He will be called an ordinary member.

(b) **Special member:**

Any body, who donates Rs.501/- at a time to the society shall be member for five years of the general body. This special members can contest elections for any seat in the various committees of the society. The membership of such members shall lapse after five years, if it is not renewed timely.

(c) **Life member:**

Any body, who donates Rs.2500/- at a time to the society shall become a member of The General Body for life and will be eligible to contest elections for any seat in various committees.

Eligibility for members:

It is necessary for all members of all categories to be graduates and of at least 25 years of age. Their application for membership has to be compulsorily approved by the President of this Society.

Rinmat Regional Management
& Technical Literary Society

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President

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Tanmay Kishore

Rinmat Regional Management
& Technical Literary Society

[Signature]
Secretary

6. **Termination of membership:**

The membership of a member of the society can be or will be terminated under the following in circumstances:

- (a) In case of death of this member, his/her membership will be automatically terminated.
- (b) In case of insanity or insolvency of this member.
- (c) In case of this member being terminated from his/her job by the state or the central government on any basis of any misconduct.
- (d) In case of this member being convicted of moral character loss or any criminal proceeding by any Court of India or convicted under The Criminal Procedure Code of 1890 under sections 109 or 110 for any unlawful behavior.
- (e) If this member has been expelled from the city or the country by the State or the Central Government.
- (f) If this member goes missing and nothing is heard from him/her for a period more than three years.
- (g) In case of doubt regarding the eligibility of a person to be selected for membership, the sole discretion will be in the hands of the President as to the eligibility of such a person and the President's decision will be final & binding.
- (h) In case of any doubt regarding the eligibility or competence of any member of the General Body, this issue will be discussed in the general body meeting and the decision of the President in this regard will be final and binding.
- (i) In case of any doubt regarding the eligibility or competence of any post holder of any committee, this issue of their continuing on the committee will be discussed in the general body meeting and again the decision of the President in this regard will be final and binding.

7. **Wings of the society:**

The working of the society will be carried on by its two wings:

- (a) **General body**
- (b) **Executive committee**

The formation of these wings and their rights and duties will be as under:

GENERAL BODY

- (a) **Formation:**

The members of all the three categories i.e. ordinary, special and life members will be the members of this general body.

- (b) **Meeting:**

General Meeting – General body meeting will be held two times in one financial year, preferably in the months of September and March on any pre announced dates. In the special circumstances, the months in which the meeting is to be called can be changed by the management/executive committee, the working and activities of the society will be discussed in the general body meeting.

Rinmat Regional Management
& Technical Literary Society

Anand Aggarwal
President

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Tanmay Kishore

Rinmat Regional Management
& Technical Literary Society

Anand
Secretary

Special Meeting – Special meeting of the general body may be called at any time for any important decision and a new resolution etc. Rights for convening this special meeting is conferred only on the President of this Society.

(c) **Information period for the meetings:**

A written notice should be given to the members at least seven days prior to a general body meeting. In case of special meetings, written notices should be sent at least one day in advance to the members.

(d) **Quorum of the meeting:**

The presence of 2/3rd of the members of the general body is necessary for convening such a meeting. If the quorum is not fulfilled after an hour of the decided time of the meeting, such a meeting would be disposed and would be held at the same time and the same place, after one week again.

If one week later, once again the number of members present is not adequate, then the quorum would be considered fulfilled and the meeting would be carried on. The decisions & resolutions passed in such meetings would be binding on all the members of this society and shall become the rules of the society.

(e) **Special Annual seminars:**

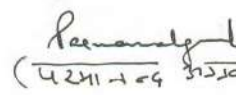
The society will organize a special annual seminar once a year, the date, time and venue of which would be decided by the executive committee. Such a seminar should be held, at any cost, within three months of the ending of a certain financial year. In this seminar, the academic achievements of the society & its governed institutions and its financial status of the financial year just passed would be discussed and the future line of action and plans for the next financial year would be discussed & planned in detail.


(f) **Duties of the members of general body:**

- (i) Giving a thought on the working and activities of the society and taking the right decisions so as to fulfill the objective and plans of this society.
- (ii) Discussing the financial accounts & various reports presented in the annual seminar and giving its consent on it.
- (iii) Electing the members of the executive committee during the special annual seminar of the general body.
- (iv) To choose during the special annual seminar or the special meeting the various members of the various managing committee of the different educational institutions run and under this society. The time duration of these institute level managing committees shall be only three years from the date of their inception. The selection of these members shall be done by the General Body members according to the needs and requirements of

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President


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Rinmat Regional Management
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Secretary

management and academics of these specific institutions. This General Body shall also make the 'scheme of management' of these different institutions

EXECUTIVE COMMITTEE

(a) **Formation:**

This executive committee will consist of seven members who would be elected at the end of their term by the general body who will select members for the following posts:

1. President - one post
2. Vice President - two posts
3. Manager - one post
4. Secretary - one post
5. Joint secretary - one post
6. Treasurer - one post

(b) **Meetings:**

The general meeting of the executive committee would be held once in three months and the various activities of society would be discussed and important resolutions and decisions would be taken in this regard. The President can call a special meeting of the executive committee if any important decision or a resolution has to be taken & passed.

(c) **Information Period of this Meeting:**

The executive committee members should be served a written notice at least seven days in advance in case of general meetings and at least one day in advance in case of special meetings.

(d) **Quorum:**

The quorum for any meeting of the executive committee - be it ordinary or general, will be 2/3 of the total strengths of the committee. If the quorum is not fulfilled, another meeting would be held after an hour on the same day and this time the number of members present would be considered the qualifying quorum for such a meeting.


(e) **Filling of vacant posts:**

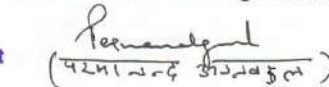
In case of a vacancy arising for any of the post - as the members of the executive committee are allowed to choose a member for the same. But the post of such an newly appointed executive committee member will be valid only till the next special annual seminar.

(f) **Governing body's duties & rights:**

- (1) To examine the income expenditure accounts of the society as per the law and to follow rules and regulations of the society in these matters.

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President


(Permanent Secretary)
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Secretary

- (2) to approve the membership aspirants' applications' approved by the President.
- (3) To approve the purchase & sale, mortgage, acquire, accept by way of donations or gifts, lease out or lease in, rent out or rent in, liquidate it's rights of any movable and immovable property of the society and its various constituent colleges and educational institutions. This executive committee shall also authorizes the treasurer of the society or any other executive committee member or both or any number of members to open or close any bank accounts (current, saving, fix deposit, reoccurring, term loan, property loan, equipment loan, building loan etc.) of the society or its governed colleges/ institutions.
- (4) To open new branches / colleges / institutions of as per need of the society or to fulfill the objective of this society. Further this committee shall also take care of the management needs of these new branches / institutions.
- (5) To take preventive steps, administrative punishment after due enquiry into the conduct of any member / employee work or behavior which may or is causing laws to the society or its governed colleges and institutions.
- (6) To collect money and finances to fulfill the objective of the society by expending it as per requirement.
- (7) To consider and take appropriate action on general and annual report of the society & its governed institutions.
- (8) To manage the work of working committee of the society during the period of its elections.
- (9) To fulfill the vacancy of a member of the executive committee of the society arising out of the death / declared unfit / transferred permanently outside Allahabad by calling a special meeting of the working committee of the society.
- (10) To fulfill the vacancy of a member of the executive committee of the governing colleges / institutions arising out of the death / declared unfit / transferred permanently outside Allahabad by calling a special meeting of the working committee of the society.

8. **The process of the meeting of the executive committee of the society:**

- (1) If the President of the society is absent in this meeting then the Vice President will become the President for this meeting only. Also any other member - by approval of all the committee members can become the President only for this meeting.

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Anand Singh
President

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Tanmay Kishore

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Vijayant
Secretary

- (2) The agenda and the special proposal / resolution shall be copied and a copy of it shall be sent to the manager / secretary for his opinion. The manager / secretary shall than make it available to all the members of the executive committee before it gets to the meeting and approval of the president.
- (3) Any subject matter / agenda / resolution which was not originally printed in the decided agenda mentioned above can also we taken into consideration during the meeting if it is urgent with the permission of the presiding officer (The President).
- (4) In every meeting the agenda and the minutes of the prior meeting shall be made available to all the members for their approval and inspection.
- (5) The presiding officer of this meeting can allow any member present in this meeting to take up the agenda / matter suggested by and absent member (only in case if that absent member allows this to take place).
- (6) In case of this agreement amongst the present member over any agenda majority vote shall win but only in case of (a termination of any employee's services be mortgage of the society & its governed institutions / movable immovable properties see to take on any financial burden / responsibility - minimum 2/3rd favorable voting of the present member is compulsory.

9. **Other rights and duties:**

- (1) To review, formulate and approve the budget the society & its governed institutions.
- (2) For the appointment of teacher, principals and other employees their shall be a selection committee in which the presiding officer shall be the president or the manager. There shall we three more members in this committee.
- (3) To take the final decisions about the nature of job, promotion of principal, teachers, clerks and other workers as per the etc. act and rules.
- (4) To take the final decisions on the appeals filed by any worker of the society & its governed institutions against the action / charge sheet / file by manager of the society against his / her.
- (5) To approve the leave applications of any worker the society & its governed institutions which are outside the preview of the principal.
- (6) To manage redeem and to maintain all deposits of the society & its governed institution's and also the properties, securities, reserves, cash and bank balances (accept student deposits).

**Rinmat Regional Management
& Technical Literary Society**

Anand Jyoti
President

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Kishore
Tanmay Kishore
Secretary

**Rinmat Regional Management
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Secretary

(7) To employ judiciously as per the objective of the society and the government, various subsidies and grants provided by the government of U.P./ India from time to time.

(8) To receive all types of scholarship (accept student scholarships and grants) and to employ it to earn interest for fulfilling of the objectives of the society & its governed institutions.

10. **The time period of the executive committee:**

The time period of any executive committee shall be five years from the date of its election date. The time period of the first executive committee shall be five years from the date of its registration.

11. **The right and duties of the members of the executive committee:**

PRESIDENT

- (1) To presides over the meeting of the society.
- (2) To decide the date of the meeting of the society and also to change it if the need so arises.
- (3) To check whether the management policy of the society is being properly followed by the various members and the officer bearers of the society & its governed institutions.
- (4) The president shall be able to mortgage, authorized mortgage, sell / authorized sale, transfer/ authorize transfer of the entire movable / immovable property of the society & its governed institutions only after obtaining the signature of three more members jointly.
- (5) In emergency situation when the meeting could not have been called, then the president can take any decision which is favorable to the society & its governed institutions and subsequently inform the executive committee.
- (6) To employ those right and duties which are available to the president as per any law at that time.
- (7) The president can approve / disapprove membership of any categories of any aspirant fulfilling minimum eligibility norms.

VICE PRESIDENT

- (1) To perform the duties of the President in his/her absence.
- (2) To perform all those duties and to employ all those rights as given to him in writing by the President.

**Rinmat Regional Management
& Technical Literary Society**

Anand Agni
President

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**Rinmat Regional Management
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Secretary

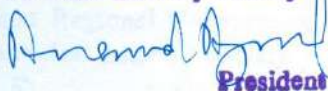
MANAGER

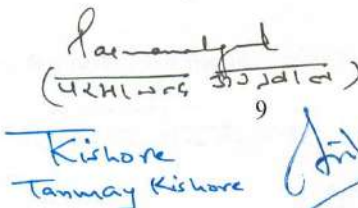
- (1) To inspect and govern all the working of the society & it's governed institutions.
- (2) To help the Secretary of the society.
- (3) To perform the duties assigned to him by the executive committee of the society.
- (4) To take preventive action / legal action / administrative action to counter all disputes against the society & it's governed institutions.

SECRETARY

- (1) To receive and collect donations / grants / aids in name of the society & its governed institutions.
- (2) While remaining under the orders of the executive committee, manage the entire monies / bank accounts / deposits (except Students Welfare Deposit). The secretary shall also redeem / reinvest / re-employee / pre-mature / disinvest any financial property of the society so that it is favorable to the society and helps in fulfilling the objectives of the society & its governed institutions.
- (3) To do financial management of the society & its governed institutions expenses as per the approved budget.
- (4) To open and operate various bank accounts like saving bank, recurring, current etc of the society & its governed institutions along with the treasurer or singly. The Secretary also has to get audited the various Books of Account 's and Reconciliation statements of all the accounts appearing in the ledger/bank book.
- (5) To approve the salary / allowances / deduction / increments etc. of various workers of the society & its governed institutions. The secretary also has to approve spending of the societies money in approve expenses / services / important works of the society upon request from the treasurer.
- (6) To sign along with the President of the society on the sale / mortgage / transfer of any immovable or movable property of the society & it's governed institutions.
- (7) To prepare the budget of the society & it's governed institutions and to place it for approval before the executive committee.
- (8) To sign on behalf of the society & its governed institutions and to preside over all the legal actions of the society & its governed institutions.

Rinmat Regional Management
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President


Kishore
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Rinmat Regional Management
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Secretary

- (9) To call the executive committee meeting / meetings etc. after the permission of the President and to record and log all correspondence, registries and books relating to the management along with the manager of the society.
- (10) To prepare the annual report of the society & it's governed institutions.
- (11) To approve those holidays of various workers of the society & it's governed institutions which are outside the preview of the Principal.
- (12) To allow any teacher upon the recommendation of the Principal to conduct private tuition.
- (13) To spend up to Rs.5000/- over the approved limit set by the executive committee provided this extra expenditure is useful to the society & its governed institutions.
- (14) To terminate any worker of the society & it's governed institutions upon the approval of the present and executive committee. This dismissal has to be approved by executive committee.
- (15) To co-ordinate between the executive committee and the various workers of the different institutions through their respective Principal's.
- (16) To act as the leader / presiding officer over all implementation of the executive committee's management policies and decisions approved in various meetings of the society & it's governed institutions.
- (17) To employee those rights and perform those duties which are given to the secretary by any specific project or amended law or any interim planning.

JOINT SECRETARY

- (1) To perform the duties of the Secretary of the absence.
- (2) To perform all those duties and to employ all those rights as given to him in writing by the secretary.

TREASURER

- (1) To prepare books of account of the society & it's governed institutions.
- (2) To open and operate various bank accounts like saving bank, recurring, current etc. of the society & its governed institutions along with the secretary or singly. The treasurer also has to get audited the various books of account and reconciliation statements of all the accounts.
- (3) To request the Secretary for money regarding various task of the society.

**Rinmat Regional Management
& Technical Literary Society**

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President

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(Kishore Tanmay Kishore)

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Tanmay Kishore

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**Rinmat Regional Management
& Technical Literary Society**

[Signature]
Secretary

- (4) To make available all the records, book of accounts, registers, copies of receipts, expense vouchers, and other important papers to the auditor (appointed by the executive committee) for audit purpose as per the law of U.P. / Central Govt.
- (5) To prepare the annual income expenditure, balance sheet and trail-balance of the society & its governed institutions.
- (6) To review the various deposits of the society & its governed institutions from time to time and to make this report available to executive society.

12. **Changes / amendments of the societies rules and regulation :**

Upon the approval of the executive committee the general body of the society can amend any rule / by rule / sub rule etc. either totally, partially after its due review. This has to be done in view of the societies benefit and has to be passed at least by 2/3rd of the present members in the general body meeting held for this purpose.

13. **The general fund of the society (accounting system):**

- (1) All receipts, membership fees, donations, grants, other incomes, fee, interest, rent, lease rent, compensation moneys has to be deposited in the accounts of the society & its governed institutions which can be kept by way of cash in hand, bank balance, post office deposit, or other securities.
- (2) All the accounts of the above mentioned funds of the society & its governed institutions shall be opened in the name of the society & its governed institutions and shall be run and operated by those executive committee members who are approved by the executive committee of the society.
- (3) The right to expend the money of the society & its governed institutions shall be only with the executive committee and its authorized members and as per the laws of the society.
- (4) All the accounts of income expenditure of the society & its governed institutions shall be done by the treasurer, who can use computers if need be.
- (5) All the properties (movable / immovable) shall be bought / taken on lease / taken on rent / acquired / accepted by way of gift in the name of the society & its governed institutions shall be considered as fixed assets of the society & its governed institutions.

14. **The audit of the books of accounts of the society:**

The annual income expenditure and the books of account shall be audited by a chartered accountant appointed by the executive committee.

Rinmat Regional Management
& Technical Literary Society

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President

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Secretary

15. **Books of the society:**

The society shall maintain the following record:

- (1) Membership register.
- (2) Meeting register.
- (3) Stock register.
- (4) Cash book and ledgers.
- (5) Computerize records of various financial deals.

The above record shall be kept in the society's office under the governance of the Secretary.

16. The dissolution of the society and the disposal of the society's & its governed institutions property shall be according to the section 13, 14 of The U.P. Society and The Chit Fund Act of U.P.

17. All disputes relating to the society & its governed institutions shall be subjected to the Jurisdiction of The Courts of Allahabad.

18. **Other Restrictions:**

1. The secretary shall get the renewal of the society done timely.
2. The society shall as per the laws on India keep seats for schedule tribes and castes in its institutions and shall charge discounted fee from such students.
3. The society shall not ask for any grant in aid from the state or the Central Govt. Of India.
4. The society shall provide to all it's teaching and non teaching staff – as the situation is- the pay scales & benefits as per the Bar Council of India, Pharmacy Council, U.G.C., U.P. Technical University.
5. The society shall select the Principals, teachers & other staff as per the laws and by academic qualifications set by the Central Government/State Government only.
6. The society shall follow all the new & changed rules and regulations of it's affiliating Central/ State University or any of it's unit.
7. The society shall maintain the prescribed registers to record the day to day activities of all the colleges under its control.

Rinmat Regional Management
& Technical Literary Society

Anand Singh
President

Ramesh ***
(421/105 312/105)

Rishore
Tanmay Kishore

Rinmat Regional Management
& Technical Literary Society

Vijay
Secretary

Article of Association

RINMAT Regional Management & Technical Literary Society

- (i) Name of the society : RINMAT Regional Management & Technical Literary Society.
- (ii) Address of the society : 1A, Bank Road, Allahabad.
- (iii) Area of operation : The whole of India.
- (iv) Objectives of the society : (a) To establish all types of Schools, Colleges, Management, Engg. Colleges, Medical, Dental, IT Colleges, Polytechnic, Degree Colleges, job oriented institutes etc.
- (b) To maintain, run & expand these facilities for lifting of educational standards of our country.
- (c) To establish labs, literary, workshop, research centres etc. and to maintain these.
- (d) To give moral & monetary help to other educational societies which are for the betterment of education in India.
- (e) To take loan & donations for the fulfillment of its objectives.

Anand Aggarwal

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Anupam Aggarwal

Date: 05.01.1997

Rinmat Regional Management & Technical Literary Society

Anand Aggarwal

President

Kishore
(Kishore Kishore)

Kishore
Tannay Kishore

Rinmat Regional Management & Technical Literary Society

Anand Aggarwal
Rishi Aggarwal

Anand Aggarwal
Secretary