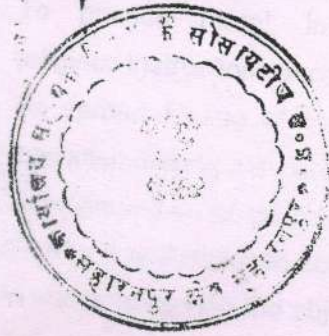




उत्तराखण्ड UTTARAKHAND

18AA 739828

यह जनरल स्टाम्प केवल ही संज्ञानात्मक रूप से कागजी है।  
 मूल्यमूल्य के साथ ही संज्ञानात्मक मूल्यमूल्य की संज्ञानात्मक  
 संज्ञानात्मक संज्ञानात्मक है।



सहायक निरीक्षक  
 कार्यालय, सोलायतीर  
 बहापूर बहापूर बहापूर

**AMENDED MEMORANDUM**  
( after amendments on 5<sup>th</sup> August 2011 )

1. **NAME OF THE SOCIETY-** "THE SANATAN DHARAM COLLEGE ASSOCIATION"
2. **ADDRESS OF SOCIETY-** Muzaffarnagar, Uttar Pradesh.
3. **AREA OF THE SOCIETY** The aims, objects and activities of the Society shall extend to whole of India.
4. **AIMS AND OBJECTS OF THE SOCIETY** The aims and objects of the Society are:

1. To make provision for the diffusion of education in general including General Sciences, Arts, Crafts, Commerce, Management & Engineering etc.
2. To provide moral, intellectual, physical and religious instructions according to law.  
To spread feeling of brother-hood and religious toleration among the students.  
To revive and enrich the Sanskrit and Hindi literature.
3. To found and maintain schools, colleges, libraries, in accordance with the objects of the Society.
4. To set up and/or manage all institutions or endowments which may be established by, or made over to, the Society for the above objects.
5. To adopt all proper and suitable means to carry out the above objects.



XX

*[Signature]*  
**RESIDENT**  
S.D. COLLEGE ASSOCIATION  
MUZAFFARNAGAR-251001

*[Signature]*  
(Member)  
Hony. Secretary & Manager  
S. D. College Association  
Muzaffarnagar-251001

*[Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARNAGAR-251001

# AMENDED BYE - LAWS

( after amendments on 5<sup>th</sup> august 2011 )

- 1. **Name of the Society**      **THE SANATAN DHARAM  
COLLEGE ASSOCIATION**
- 2. **Address of the Society**    **Muzaffarnagar, Utter Pradesh**
- 3. **Area of the Society**            **All of India**
- 4. **Aims & objects of the  
Society**                            **Indicated in the Memorandum.**
- 5. **Membership of the  
Society**

**(A) Life Member**

(i) The Society shall consist of LIFE MEMBERS. Any individual can become a life member of the Society, on payment of donation in lump sum of rupees one lac to the Society, subject to the conditions laid down hereunder -

(ii) A person who has not attained the age of 18 years or is an employee of the Society or any of its institutions or who is of unsound mind, or has been convicted of any offence involving moral turpitude or is opposed to the aims and objectives of the Society or does not believe in the principles of the Sanatan Dharam can not become a life member of the Society.



*[Signature]*  
**PRESIDENT**  
S.D. COLLEGE ASSOCIATION  
MUZAFFAR NAGAR - 251001

*[Signature]*  
**(Member)**  
S.D. COLLEGE ASSOCIATION  
MUZAFFAR NAGAR - 251001  
Hony Secretary & Manager  
S. D. College Association  
Muzaffarnagar-251001

Continued.....Page 2

*[Signature]*  
**(Member)**  
S.D. COLLEGE ASSOCIATION  
MUZAFFAR NAGAR - 251001

*[Signature]*

(iii) No person of any class can be enrolled as life member of the Society, unless so approved by two third majority in a meeting of the Executive Body of the Society.

(iv) All life members to be enrolled shall be informed of the decision of the Executive Body of the Society by the Secretary, in writing.

(v) The Executive Body of the Society may appoint any distinguished person as member of the Society, for a period not exceeding three years, with a right to vote and election.

(vi) Every life member shall have one vote.

(vii) Any newly enrolled life member of the Society shall not have the right of vote for at least one year after becoming a member.

**(B) Proxy member**

Any member, of the Society, can also be present in the meeting of the Society, by appointing any other member of the Society, who shall be present at the meeting, as his proxy. The said proxy holder shall be entitled to vote in the meeting or in the election meeting, of the Society, on behalf of the absent member.



Continued.....Page 3

*[Signature]*  
**PRESIDENT**

S.D. COLLEGE ASSOCIATION  
MUZAFFARPUR 251001

*[Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARPUR 251001

*[Signature]*  
Hon. Secretary - Manager  
S. D. College Association  
Muzaffarpur 251001

*[Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARPUR 251001

*[Handwritten mark]*

**Provided That:**

- (a) One person can not act as a proxy for more than ten members.
- (b) The proxy is given in the same form, sent along with the notice calling the meeting, duly signed /facsimiled by the Secretary and Manager of the Executive Body of the Society or by any other person, specifically authorized by the Executive Body of the Society.
- (c) The proxy is deposited with Secretary or any person authorized by him, before the time stipulated in the notice calling for the meeting.
- (d) The proxy shall be valid only for the meeting or adjourned meeting thereof, for which the proxy has been given.

**6. Termination of membership**

The membership of the Society and/or Executive Body of the Society shall cease to exist by any one or more of the following:

- (i) By resignation, duly accepted by the Executive Body of the Society.
- (ii) By death of the member.
- (iii) On being declared mentally insane by an appropriate competent authority.
- (iv) On being declared insolvent by a court of Law or Competent Authority.
- (v) On being sentenced to imprisonment by a Court of Law.

*[Signature]*  
**RESIDENT**

S.D. COLLEGE ASSOCIATION  
MUZAFFARPUR-251001

*[Signature]*  
(Member)  
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MUZAFFARPUR-251001

Continued ..... Page 4

*[Signature]*  
Hony. Secretary & Manager  
S. D. College Association  
Muzaffarpur-251001

*[Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARPUR-251001

(vi) On the member working against the bye-laws of the Society.

(vii) On passing of a no confidence motion against the member, in a specially called meeting of the Society, by "2/3<sup>rd</sup> Majority" of members present in person or by proxy. No such resolution can be discussed or passed at any other meeting.

(vi) After the termination of membership, the individual also ceases to be member of all committees of the Society / Institutions.

### 7. Parts of the Society

#### (A) General Body

- (i) All type of members will constitute general body. The meeting of the general body shall be held once in a year. Emergency meetings may however be called at any time.
- (ii) Period of notice in case of general body meeting shall be 10 days, excluding the date of notice and date of meeting, by registered post/ by hand.
- (iii) A shorter notice may be given in case of emergent meetings with the approval of the President and Secretary of the Executive Body.
- (iv) The notice calling the general body meeting shall clearly mention the time, date and place of the meeting.
- (v) The quorum of the general body meeting shall be 1/6 th ( one sixth ) of members, enlisted on that date, present in person or by proxy.

*[Signature]*  
PRESIDENT

COLLEGE ASSOCIATION  
MUZAFFARPUR-251001

*[Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARPUR-251001

Continued ... Page 5

Hony Secretary & Manager  
S. D. College Association  
Muzaffarnagar 251001

*[Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARPUR-251001

(vi) The adjourned meeting, for lack of quorum, does not need a quorum.

(vii) Notice of the adjourned meeting shall be sent along with the original notice calling the general body meeting.

**Meetings of the general body-**

(i) Annual General Meeting

There shall be an annual general meeting of the general body of the Society, to transact the following business-

- (a) To confirm proceedings of the last AGM.
- (b) To consider the report of the Secretary of the executive body regarding the developments during the period since the last AGM.
- (c) To consider the audited accounts of the Society and its Institutions.
- (d) To pass budgets.
- (e) To appoint auditors to audit the accounts of the Society and its Institutions.
- (f) To consider any other matter with the permission of the Chair.

*[Signature]*  
**RESIDENT**

S.D. COLLEGE ASSOCIATION  
MUZAFFARNAGAR 251001

*[Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARNAGAR 251001

Hony. Secretary & Manager  
S. D. College Association  
Muzaffarnagar 251001

*[Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARNAGAR 251001

Continued.....Page 6

(ii) **Other Meetings**

Other meetings of the general body may be held to transact, any one or more, of the following business-

- (a) To elect the executive body of the Society.
- (b) To elect managing committees of the institutions under the Society.
- (c) To amend bye-laws of the Society.
- (d) General Body meeting of the Society shall also be convened within ten days of the receipt of a requisition, requesting for the meeting to be called, signed by at least thirty members of the Society, mentioning the subject to be laid before the meeting, with the condition that no other matter can be taken up in such convened meeting of the Society.
- (e) A special meeting of the general body shall also be called to approve a no confidence motion passed by the executive body, against any member.
- (f) To approve such other matters which may require approval of the general body.

**(B) Executive Body**

(i) There shall be an executive body of the Society which shall be elected by the general body in a meeting specially called for this purpose.

(ii) The following shall be the Office-Bearers and Members of the executive body of the Society-

- (i) President - One
- (ii) Vice-President - One
- (iii) Secretary and Manager - One
- (iv) Joint Secretary and Manager - One
- (v) Members - Five

Continued.....Page 7

*Prakash*  
**PRESIDENT**  
 S.D. COLLEGE ASSOCIATION  
 MUZAFFARNAGAR-251001

*Subha Gupta*  
 (Member)  
 S.D. COLLEGE ASSOCIATION  
 MUZAFFARNAGAR-251001

*[Signature]*  
 Hon. Secretary & Manager  
 S. D. College Association  
 Muzaffarnagar-251001

*[Signature]*  
 (Member)  
 S.D. COLLEGE ASSOCIATION  
 MUZAFFARNAGAR-251001



(iii) The term of office of the executive body of the Society shall be five years.

(iv) If any casual vacancy is caused in the executive body, the same can be filled up by the executive body by at least 2/3<sup>rd</sup> majority.

**Powers and duties of the executive body-**

(i) The executive body shall have full power and authority to do all acts, matters and things which may be deemed necessary and expedient for attaining the objects of the Society.

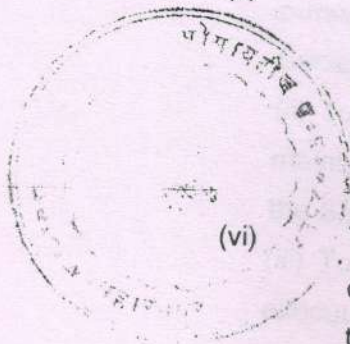
(ii) The executive body shall have the power to entrust any work to any of its members, office bearers or to any other person.

(iii) To negotiate and enter into contracts on behalf of the Society.

(iv) To handle the funds of the Society as it may deem expedient, in the interest of the Society.

(v) The executive body of the Society may frame bye-laws, from time to time, for the working of the institutions run and maintained by the Society and for its own guidance.

(vi) The by-laws framed shall not be in contradiction to any statutory provisions of the affiliating university of the institutions, AICTE, CBSE, BTE, NCTE statutes or the scheme of administration of the institutes.



*[Signature]*  
**PRESIDENT**

S.D. COLLEGE ASSOCIATION  
MUZAFFARGARH-251001

*[Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARGARH-251001

*[Signature]*  
(Member)  
Hony. Secretary & Manager  
S. D. College Association S.D. COLLEGE ASSOCIATION  
Muzaffargarh-251001 MUZAFFARGARH-251001

**Right and duties of the office bearers of the executive body**

**(a) President**

The President of The Executive Body of the Society shall act as Chairman in all the meetings of the general body and executive body the Society. All acts of the Society will be carried on under his supervision. He will have the right to exercise casting vote at any meeting of the general or executive body of the Society.

**(b) Vice President**

The Vice President, in the absence of the President shall have the same powers and duties as that of the President.

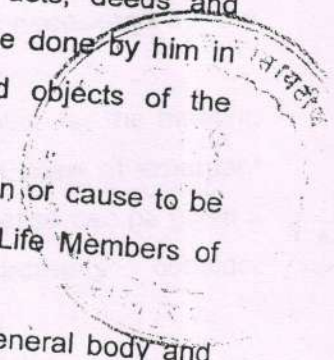
**(c) Secretary and Manager**

(i) The Secretary shall be responsible to the Executive body for all his acts, deeds and things done or deemed to be done by him in pursuance of the aims and objects of the Society.

(ii) To Secretary shall maintain or cause to be maintained a register of the Life Members of the Society.

(iii) To call meetings of the general body and executive body of the Society.

(iv) To prepare Annual Report of the developments of the Society during the last year, to be put up at the general body meeting of the Society.



*Avabala*  
**RESIDENT**  
S.D. COLLEGE ASSOCIATION  
MUZAFFARNAGAR - 251001

Continued.....Page 9

*Subhan Gupta*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARNAGAR - 251001

*Deep Singh*  
(Member)  
Hony. Secretary & Manager  
S. D. College Association  
Muzaffarnagar 251001  
S.D. COLLEGE ASSOCIATION  
MUZAFFARNAGAR - 251001

(v) To manage or cause to be managed the finances, assets and affairs of the Society.

(vi) To do or cause to be done, all needful acts as entrusted upon him by the Executive body of the Society.

(d) **Joint Secretary/ Joint Manager**

In the absence of the Secretary and Manager, the Joint Secretary & Manager shall have all powers and duties as that of the Secretary and Manager. But in no case he shall use the financial powers without a specific resolution, passed to that effect, by the Executive body of the Society.

**Meetings of the executive body -**

- (i) Meetings of the executive body shall be held as and when considered necessary by the president and secretary .
- (ii) The minimum period of notice for the meeting shall be 5 days, except in case of emergent meeting, where a shorter notice can be given if the president and secretary consider necessary.
- (iii) Quorum for the meeting of the executive body shall be 2/3<sup>rd</sup> of the office bearers and members, collectively.

*[Signature]*  
**PRESIDENT**

S.D. COLLEGE ASSOCIATION  
MUZAFFARABAD 1001

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*[Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFARABAD 1001

*[Signature]*  
(Member)  
Hon. Secretary & Manager  
S.D. College Association  
Muzaffarabad 251001  
S.D. COLLEGE ASSOCIATION  
MUZAFFARABAD

**8. Adjourned meetings of the general body or Executive body**

any meeting is adjourned due to lack of quorum, the adjourned meeting can be held either at the time and date mentioned in the notice calling the original meeting, or at some other date to be fixed by the Secretary, of which prior notice shall be given. Providing that the agenda of the original meeting shall only be taken up at the adjourned meeting and no other fresh matter shall be taken up. Quorum is not required in case of the adjourned meeting.

**9. Bye-Laws/Scheme of Administration for Institutions under the Society**

- (i) The Executive Committee of the Society may draft or amend Bye-Laws/ Scheme of Administration for each of the institution under its control, as and when considered necessary.
- (ii) The Bye-Laws / Scheme of Administration, framed, shall not be in contradiction with the Memorandum and Rules of the Society and the provisions of CCS University, Mahamaya Technical University, AICTE, CBSE, Board of Technical Education, NCTE or any other statutory body governing the particular institute.
- (iii) The Bye Laws framed / amendments there to, shall duly be approved by the General Body of the Society.
- (iv) The managing committee appointed in accordance with provisions of para (i), shall manage the affairs of the institution in accordance with the guidance given by the executive body of the Society.
- (v) The Secretary and Manager of the executive body of the Society shall be an ex-officio member, with a right to vote, of each of the managing committees.
- (vi) Any casual vacancy caused in the members of the managing committee can be filled up by the executive body of the Society in its meeting.

*[Handwritten Signature]*  
RESIDENT

ASSOCIATION  
251001

*[Handwritten Signature]*  
(Member)  
S.D. COLLEGE ASSOCIATION  
MUZAFFAR

*[Handwritten Signature]*  
Hony. Secretary & Manager  
S. D. College Associations  
Muzaffarnagar-251001  
(Member)

(vii) The rights and duties of the office bearer of the managing committee shall be the same as that of the office bearers of the executive body of the Society, limited to the particular institute.

**10. Bye-laws to be approved**

The bye-laws or amendments there to, shall be approved at a meeting of the general body of the Society, with at least 2/3<sup>rd</sup> majority of the members present in person or by proxy.

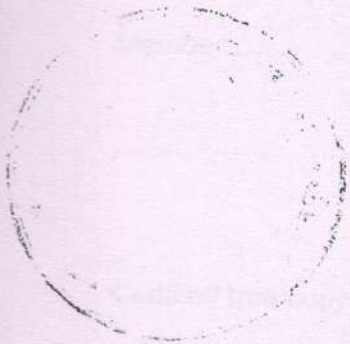
**11. Audit of the society**

The accounts of the Society and its institutions shall be audited by a chartered accountant.

**12. Documents of the Society**

The Secretary of the executive body of the Society shall maintain or cause to be maintained the following records-

- (i) Register of members.
- (ii) Agenda and proceeding book of all the meeting of the general body, executive body of the Society and the managing committees of all the Institutions.
- (iv) Books of accounts as may be required for proper recording of financial transactions and maintenance of stock records.



**13. Operation of bank accounts**

The accounts of the society shall be opened in the name of the society which shall be operated with the signatures of President or Vice President and Secretary or Joint Secretary.

*Prakash*

Continued ..... Page 12

S.D. COLLEGE ASSOCIATION  
MU. 251001

*Lila Ram Gupta*  
(Member)

S.D. COLLEGE ASSOCIATION  
MUZAFFAR NAGAR - 251001

*K. K. Singh*  
(Member)

Hony. Secretary & Manager  
S. D. College Association  
Muzaffarnagar-251001