

**RULES AND BYE-LAWS OF
THE MAHARAJAJI SIKHIA PRASAR SAMITIS**

1. Name of the society is The *Mrinadini Sikhia Prasar Samiti Saharanpur.*

2. The registered office is 137, *Kazmi Complex Ambala Road, Saharanpur U.P.*

3. The Society shall work: *Within the territory of INDIA.*

4. *Members*

Persons who are engaged / interested in the emancipation of the rural masses and in conducting and promoting the manifold constructive activities with which Mahatma Gandhi was associated during his life time and all such activities required in the furtherance of his ideas of an ideal socio economic order, provided that :

(a) *He / She has attained the age of twenty five years .*

(b) *Promises to abide by the rules and laws and all the decisions taken the society in respect of the amendments of the rules and bye-laws.*

(c) *Subscribed in writing to carry out to the best of his / her capacity the objects of the society .*

(d) *Every member will deposit an annual membership fee of Rs. 50/- (Rupees fifty only)*

5. *A member shall lose his/her membership on the following grounds and reasons and the Managing Committee is empowered to take such decisions :*

(a) *On his / her death.*

(b) *On his / her absence without permission of the Chairman in three consecutive meetings.*

(c) *On his / her resigning from the membership of the society .*

(d) *He / She who becomes of unsound mind.*

(e) *He / she who is hinderance to the achievements of the aims and objectives of the Society.*

(f) *He / she who has been declared insolvent .*

(g) *He / she does not subscribe his membership fee.*

6. *The Society will have two bodies :*

(1) *General body, and (II) Managing Committee .*



Signature
REGISTRAR OF SOCIETIES
SAHARANPUR, U.P.

Signature
Secretary

7. GENERAL BODY:

(a) Formation:

(1) The General body will consist of not less than eleven members.

(b) Meeting:

The General body will meet at least once in a year but in special case this may be called whenever necessary with the permission of the chairman.

(c) Notice:

A fortnight's notice will be essential for general body meeting. Under emergent circumstances meeting may be called by the Secretary with the approval of the president in week's notice.

(d) Quorum:

Two-fifths of the total membership will be quorum of the meeting. In case of the adjourned meeting, there will be no quorum.

(e) Annual Meeting:

Annual meeting will be held in the first week of April.

(f) Duties:

- (I) To guide the society in fulfilling its objectives.
- (II) To decide policy matters as the case may be
- (III) To select member of the managing Committee.



8. MANAGING COMMITTEE:

(a) (1) The managing committee shall consist of not less than seven and not more than eleven members.

(11) The superintendence, control and direction of the affairs of the society its income and property (both movable & immovable) shall be entrusted to the managing committee.

(111) The term of the managing committee shall be three years. A member whose term expires shall be eligible for re-election.

(iv) There shall be a chairman, secretary and a Joint Secretary of the Managing committee. Who shall not in the same capacity for the society. However, if necessary, for any of its function of the managing committee may identify any member and give him appropriate designation and allowances, if necessary.

(v) The members of the managing committee shall unanimously elect a chairman and a secretary and a Joint Secretary from amongst themselves and can re-appoint if not possible, by a majority of votes. The period of the chairman shall be in the accordance with terms of his membership of three years, which ever is less. If the chairman devotes his full time to work for the society he will be entitled to draw an appropriate honorarium or allowance as entitled to draw an appropriate honorarium or allowance as sanctioned by

TR. Lakshmi
Secretary
S. S. S. S.

SECRETARY FOR THE
SOCIETY FOR THE PROMOTION OF
EDUCATION

- (iv) To keep minutes of all the meeting of General Body / Managing Committee.
- (v) To keep and preserve the records of the Society / Managing Committee.
- (vi) To submit to the Managing Committee the annual accounts and budgets of the society.
- (vii) To carry on correspondence on behalf of the Society / Managing Committee.
- (viii) He / She will be overall incharge of the administration and execution of all the programmes of the society / including financial affairs on behalf of the managing Committee including creation of posts. Fixation of salaries / remunerations/ allowances etc..
- appointments engagements of staff on work charge or daily basis, make purchase and do all other such things as may be necessary in the furtherance of the objects of the Society.

(c) **Duties of the Joint Secretary:**

In the absence of the secretary on discussion of the chairman He / she will look after the works of the Secretary and do any other work as authorised by the Managing Committee, Chairman.

10. Change and Amendments in the constitution / Rules and Bye-laws.

Any change or amendments in the constitution / Rules and Bye-laws may be done by the Managing Committee called for this purpose and approved by more than seventy five percent of total strength of the committee. This information along with attested copy of Rules / Bye-Laws should be sent in a week, to Registrar of societies for incorporation / confirmation.

11. Assets and Funds:

- (a) All the funds shall be kept in a sanctioned book and will be jointly operated by secretary and chairman. The Managing Committee may however, authorise some other member of the managing committee to operate the account in place of chairman.
- (b) All assets and funds will belong to the Society and not to any individual Member / officer / trustee.
- (c) All purchase and Sales pertaining to the Society and not any individual Member / Officer Committee.

12. Accounts of the Society:

- (a) Financial year of the Society shall be from 1st of April to 31 1st March of the succeeding year.
- (b) The Managing Committee shall appoint an chartered accountants for checking up of accounts and preparation of Income-Expenditure Account, Balance-sheet, utilisation certificate or any other financial statement as may be needed for submission with donor/ financing agencies.

13. Records to be kept by the Society:

Records like preceding register, stock register, cash book budget etc. shall be maintained by the Society.

T.K. Lakshminarayanaiah
 8/22
 8/24



14. Dissolution of the Society.

The Society shall be dissolved as per Act 13 and 14 of Societies Registration Act 1860 . .
All the immovable properties of the society shall be handed over to another society pursuing similar activities as decided by the Managing Committee similar activities as decided by the Managing Committee after payment of all the liabilities.

The above is a true copy of the Rules of the Mrinadini Siksha Prasar Samiti Saharanpur and the following members of the management committee certify it to be so.

1. Mrinadini Choudhury

2. P.K.Choudhury

3. Sharmistha Choudhury

4. R.P.Yadav

Saharanpur Dated 5th of October, 2005



Handwritten signature of Mrinadini Choudhury

Handwritten signature of P.K. Choudhury

Handwritten signature of S. Choudhury

Handwritten signature of R.P. Yadav
रवि प्रतापसि

Handwritten signature of P.K. Choudhury
प्रकाश चौधुरी
कर्म, सेवावादी एव चिह्न
सहारापुर नगर, सहारापुर
18-10-05