

**RULES OF SOCIETY OF DR. AMBEDKAR INSTITUTE OF TECHNOLOGY  
FOR HANDICAPPED, UTTAR PRADESH, KANPUR**

1. Name : Society of Dr. Ambedkar Institute of Technology  
for Handicapped, Uttar Pradesh, Kanpur.
2. The registered office of the society shall be at  
Harcourt Butler Technological Institute West Campus, Kanpur
3. In these rules, unless the context otherwise requires :-
  - a. 'Act' means the Societies Registration Act, 1860 (Act  
No. XXI of 1860) and the Society shall function in  
accordance with the provisions contained therein.
  - b. 'Board' means Board of Governors of the society of  
Dr. Ambedkar Institute of Technology for Handicapped,  
Uttar Pradesh, Kanpur;
  - c. 'Chairman' means the chairman of the Society of Dr.  
Ambedkar Institute of Technology for Handicapped, Uttar  
Pradesh and the Board;
  - d. 'Vice-Chairman' means the Vice-chairman of the Society  
of Dr. Ambedkar Institute of Technology for  
Handicapped, Uttar Pradesh, Kanpur and the Board;
  - e. 'Director' means the Director of the Institute who  
shall be ex-officio Secretary of the Society of Dr.  
Ambedkar Institute of Technology for Handicapped, Uttar  
Pradesh, Kanpur and the Board.

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- f. 'Finance Committee' means Finance Committee of Dr. Ambedkar Institute of Technology for Handicapped, Uttar Pradesh, Kanpur;
- g. 'Institute' means Dr. Ambedkar Institute of Technology for Handicapped, Uttar Pradesh, Kanpur;
- h. 'Society' means the Society of Dr. Ambedkar Institute of Technology for Handicapped, Uttar Pradesh, Kanpur;
- i. 'State' means the State of Uttar Pradesh;
- j. 'State Government' means the State Government of Uttar Pradesh; and
- k. 'Registrar (Exam.)' means the Registrar of Examination responsible for the conduct of examinations of the Institute.
4. The Society shall consist of all the members of the Board of Governors.
5. The Society may delegate all or any of its powers to its Board of Governors or to any of the committee or committees constituted by it;
6. The Society shall be open to persons of either sex and of whatever race, creed, caste or class, and no test or condition shall be imposed as to religious belief or profession in admitting students or in appointing members, teachers and workers or in any other connection whatsoever.

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The Society shall keep a roll of members and every member of the Society shall sign the roll and state therein his occupation and address. No person shall be deemed to be a member unless he has signed the roll as aforesaid.

8. If a member of the Society changes his address, he may notify his new address in the roll of members; but if he fails to notify his new address, the address in the roll of members shall be deemed to be his correct address.
9. The Board shall be the governing body of the Society and the general superintendence, direction and control of the affairs of the Society and its income and property, movable as well as immovable, shall be vested in it.
10. The Board of Governors shall be composed of :

S.No.	Names	Occupation and Address	Status in the Society
(1)	Dr.Narendra Kumar Singh Gaur	Minister for Technical Education, Government of Uttar Pradesh	Chairman
(2)	Sri Satish Kumar Agrawal	Principal Secretary/ Secretary to the Government of Uttar Pradesh, Department of Technical Education	Vice-Chairman
(3)	Sri V.K.Mittal	Principal Secretary, to the Government of Uttar Pradesh, Department of Finance or his representative not below the rank of Joint Secretary to Government of Uttar Pradesh	Member

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S.No.	Names	Occupation and Address	Status in the Society
(4)	Sri Shambhu Nath	Principal Secretary, to the Government of Uttar Pradesh, Department of Planning or his representative not below the rank of Joint Secretary to Government of Uttar Pradesh	Member
(5)	Sri N.K.Mahrotra	Secretary, Law Department to the Government of Uttar Pradesh	Member
(6)	Dr. V.K.Jain	Director, Harcourt Butler Technological Institute, Kanpur	Member
(7)	Dr.B.Ramesh Ayadhani	Director of the National Institute for Handicapped Cuttack	Member
(8)	Dr. Ratnesh Kumar	Director of the National Institute for Handicapped, Calcutta	Member
(9)	Ms.Rekha Roy	Director of the National Institute for Handicapped, Bombay	Member
(10)		Such non Government Organisation's nominee which has distinguished and long contribution to the cause of educating, training and rehabilitating Handicapped (to be nominated by the Government of Uttar Pradesh)	Member

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No.	Names	Occupation and Address	Status in the Society
(11)		Nominee from industry whose management has done distinguished work in promoting technical education or who have made noted contribution in giving employment to handicapped or have contributed monetarily to help the cause of education, training and rehabilitation of Handicapped (to be nominated by the Government of Uttar Pradesh)	Member
(12)		Nominee from industry whose management has done distinguished work in promoting technical education or who have made noted contribution in giving employment to handicapped or have contributed monetarily to help the cause of education, training and rehabilitation of Handicapped (to be nominated by the Government of Uttar Pradesh)	Member
(13)		One Expert in Locomotor Disability (to be nominated by the Government of Uttar Pradesh)	Member
(14)		One Expert in Deaf Disability (to be nominated by the Government of Uttar Pradesh)	Member
(15)	Sri L.N.Mishra	Director, Technical Education, Uttar Pradesh	Member
(16)	Smt. Anita Singh	Project Co-ordinator, World Bank Project/ Additional Director Technical Education, Uttar Pradesh	Member

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No.	Names	Occupation and Address	Status in the Society
(17)		Disabled person who has made distinguished contribution in field of education, training and rehabilitation for the Handicapped. Disabled person could be noted philanthropist to the cause of handicapped.	Member
(18)	Sri Virendar Bhasin	Director of the Institute	Member-Secretary

11. The term of office of the non-official members in the Board shall be three years.

12. A member of the Board, other than the ex-officio member, shall cease to be a member if he dies, resigns, becomes of unsound mind, becomes insolvent or is convicted for a criminal offence involving moral turpitude or if he is removed by the State Government from the membership of the Board or if he (other than the Director) accepts a full-time appointment in the Institute or if he does not attend three consecutive meetings of the Board without taking leave of the chairman. An ex-officio member shall cease to be a member of the Board on relinquishing the charge of the post by virtue of which he was member. The successor on the post shall automatically become the member of the Board.

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Resignation :

13. A member, other than ex-officio-member, may resign office by a letter addressed to the Chairman and such resignation shall take effect from the date it is accepted by the Chairman.
14. Any vacancy in the Board shall be filled in by nomination and the term of office of a member nominated to fill a casual vacancy shall continue for the remainder of the term of the member in whose place he is nominated.
15. No act or proceeding of the Board shall be invalid merely by reason of the existence of any vacancy therein or of any irregularity in appointment or nomination of any of its members.
16. The Society shall meet once a year and whenever the chairman thinks fit : provided that the chairman shall call a meeting of the Society upon a written requisition of not less than six members.
- 17.i. The Board shall ordinarily meet once in every four months;  
and  
ii. The meeting of the Board shall be convened by the Chairman either on his own initiative or at the request of the Director or on a requisition signed by not less than FIVE members of the Board.

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8. For every meeting of the Society or the Board fifteen days notice shall be given; provided that in case of emergency the chairman may reduce the period of notice to such period as he deems fit.
19. Five members of the Society or the Board, as the case may be, shall constitute quorum for any meeting.  
Provided that if a meeting is adjourned for want of quorum, no quorum shall be necessary for the adjourned meeting.
20. The Chairman, if present, shall preside at every meeting of the Society or the Board. In the absence of the Chairman, the Vice-Chairman, shall preside.  
In the absence of both Chairman and Vice-Chairman, the members present shall elect one of them as chairman for the meeting.
21. Each member of the Society or the Board shall have one vote and all the matters shall be decided by the majority of votes. In case of equality of votes, the chairman shall have a casting vote.
- 21 i. The Secretary of the Society shall maintain records such as membership register, agenda register, proceedings register, cash book, etc.

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Resolution :

22. Agenda of the meeting of the Society or the Board shall be circulated among the members at least seven days before the meeting.

Provided that a member of the Society or the Board may move a resolution at a meeting of the Society or the Board after giving a notice of one clear week or with the permission of the chairman or the person presiding over the meeting.

23. Ruling of the chairman in regard to all questions of procedure shall be final.

24. The minutes of the proceedings of a meeting of the Society or the Board shall be drawn up by the Director and circulated amongst the members of the Society or the Board. The minutes along with any amendments suggested shall be placed for confirmation at the next meeting of the Society or the Board.

After the minutes are confirmed and signed by the chairman, they shall be recorded in the Minutes Book.

25. All orders and decisions of the Board shall be authenticated by the signature of the Director or any other person authorised by the Board in this behalf.

26. Apart from the matters requiring approval of the State Government under these rules, which shall be submitted to

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them separately giving full exposition thereof, a copy of the proceedings of each of the meetings of the Society or the Board shall be furnished to the State Government.

27. A member of the Board or the Society and any committee appointed by the Society or the Board shall be entitled to such travelling and daily allowances as may be fixed by the Board from time to time.

Provided that employees of the Central Government or the State Government who are members of the Society or the Board will be governed by the respective Government rules for travelling and daily allowance in respect of journey undertaken to attend the meetings of the Society or the Board or the committees appointed by the Board in connection with the business of the Society or the Board.

28. The powers and functions of the Board shall be :

- i. to take decision on the questions of policy relating to the administration and working of the Institute;
- ii. to prepare and execute detailed plans and programs for the establishment of the Institute and carry on its administration, development and management;
- iii. to receive, hold in custody and spend the funds of the Society and manage the properties thereof;

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- iv. to purchase, take on loan or in exchange, hire or otherwise acquire or disposed off any property, whether movable or immovable, or take gift of any property for the purpose of the Institute;
- v. to create academic as well as other posts in the Institute with the approval of the State Government and to appoint persons thereon;
- vi. to consider and pass resolutions or annual report, the annual accounts and the budget estimates of the Institute for the next financial year as it thinks fit and sanction expenditure within the limits of the Budget as approved by the State Government;
- vii. to appoint Finance Committee, Academic Committee, Examination Committee, Result committee, Advisory committee and purchase committee and such other committee for such purpose and with such powers as the Board may deem fit. The Board may co-opt such persons in such committees as it may deem suitable;
- viii. to delegate by resolution to a committee or the Chairman, such of its powers for the conduct of its business as it may deem fit, subject to the condition that action taken by any committee or the chairman under the power delegated to them under this clause

shall be reported for confirmation at the next meeting of the Board; and

- ix. to appoint such of the sanctioned staff as may be required for the efficient management of the affairs of the Institute and regulate their recruitment;

29. Examination Committee :

An Examination Committee consisting of the following shall deal with all matters related to conduct of examination and award of certificates, etc. :

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| (1) Director of the Institute  | Chairman |
| (2) Director Technical Education, Uttar Pradesh  | Member   |
| (3) Director, Board of Apprenticeship & Training, Northern Region or his nominee not below the rank of Deputy director | Member   |
| (4) Secretary, Board of Technical Education, Uttar Pradesh   | Member   |
| (5) Industry Representative (to be nominated by the Director of Institute)   | Member   |
| (6) One Expert in Locomotive Disability  | Member   |
| (7) One expert in Deaf Disability  | Member   |
| (8) All India Council for Technical Education nominee  | Member   |
| (9) One Head of Department (for one year on seniority basis)   | Member   |

Result Committee:

A Result committee consisting of the following shall deal with all work related to declaration of the results of various examinations:

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|------|---|---------------|
| (1)  | Principal Secretary/Secretary to the Government of Uttar Pradesh Department of Technical Education                | Chairman      |
| (2)  | Director of the Institute   | Vice-Chairman |
| (3)  | Director, Technical Education, Uttar Pradesh  | Member        |
| (4)  | Director, Board of Apprenticeship & Training Northern Region or his nominee not below the rank of Deputy Director | Member        |
| (5)  | Secretary, Board of Technical Education, Uttar Pradesh  | Member        |
| (6)  | Industry Representative (to be nominated by the Director of the Institute)  | Member        |
| (7)  | One Expert in Locomotive Disability   | Member        |
| (8)  | One expert in Deaf Disability   | Member        |
| (9)  | All India Council for Technical Education nominee   | Member        |
| (10) | One Head of Department (for one year on seniority basis)  | Member        |

31. Finance Committee

(1) The Finance Committee shall consist of:

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|----|--|----------|
| a. | Principal Secretary/Secretary to the Government Uttar Pradesh Department of Technical Education.                         | Chairman |
| b. | Secretary, to the Government of Uttar Pradesh Department of Finance or his nominee not below the rank of Joint Secretary | Member   |

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c. Two persons to be nominated by the Chairman  
Board of Governors

Members

d. Director of the Institute

Member-Secretary

(2) The Committee shall

- i. examine and scrutinise the annual budget of the Institute prepared by the Director and make recommendations to the Board; and
- ii. give its views and make its recommendations to the Board either on the initiative of the Board or of the Director or on its own initiative on any financial question affecting the Institute.

(3) The committee shall meet at least once a year.

(4) Three members of the Committee shall form a quorum for a meeting of the Committee.

(5) The Chairman of the committee, if present, shall preside over the meeting of the Committee. In his absence, the members present shall elect one from amongst themselves to preside over the meeting.

(6) The provisions of rules regarding notices of the meeting, inclusion of items in the agenda and confirmation of the minutes applicable to the meetings of the Board shall, as far as may be, be followed in the meetings of the Committee.

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2. Purchase Committee:

There shall be a Central Purchase Committee (hereafter in this rule referred to as "the Committee"), which will consist

of :

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|--|----------|
| a. Director of the Institute                                       | Chairman |
| b. Head of the Department of Computer Engineering                  | Member   |
| c. Head of the Department of Psychology                            | Member   |
| d. Head of the Department of Architectural Assistantship           | Member   |
| e. One member (to be nominated by the Government of Uttar Pradesh) | Member   |

All purchases upto Rupees one lac only will be made by the Director on the recommendation of Departmental Committee and purchases above Rupees one lac will require recommendation of Committee. The State Government nominee's presence would be essential only in the meeting of the Committee finalizing purchases of more than Rs.10.00 lacs.

Purchase procedures would be as per the State Government rules and directives, if any, issued by the State Government in this regard.

33. Academic Committee:

(1) The Academic Committee (hereafter in this rule referred to as "the Committee") shall consist of :

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|---|----------|
| a. Director of the Institute                      | Chairman |
| b. Head of the Department of Computer Engineering | Member   |

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| c. Head of the Department of Psychology                      | Member           |
| d. Head of the Department of Architectural Assistantship     | Member           |
| e. Secretary, Board of Technical Education, Uttar Pradesh    | Member           |
| f. Registrar (Examination)                                   | Member           |
| g. Professor, Curriculum Development Centre of the Institute | Member-Secretary |

(2) The Committee shall perform the following functions:

- a. Make arrangement for the conduct of all internal examinations and work associated with the same, as well as the work associated with the Board of Technical Education, Uttar Pradesh;
- b. Appoint Advisory Committee or Expert Committee which will work as sub-committee of the academic committee to recommend action on specific area/subject or a course of study. The Head of the Department concerned shall act as the convenor of such committee;
- c. Appoint Sub-Committees from amongst the members of the Academic Committee, other teachers of the Institute and expert from out-side on such specific matters as may be referred to such sub-committee by the Academic Committee;
- d. Consider the recommendations of the Advisory Committee, Expert Committee or other Sub-Committees, and take such

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action as circumstances of each case may require including making of suitable recommendations to the Board .

- e. Make periodical review of the activities of the departments and if necessary make suitable recommendations to the Board ;
  - f. Advise on the working of library and the workshop ;
  - g. Advise on general policy to be followed in respect of consultation, job work to be done by academic staff ;
  - h. Provide for the inspection of classes , laboratories , library,halls of residence in respect of the instructions, discipline therein and submit report thereon to the Board ; and
  - i. award stipends, scholarships, freeships, medals and prizes, etc. according to the conditions attached to the awards.
- (3) The committee shall meet as often as necessary but not less than two times during a calendar year.
- (4) Meetings of the committee shall be convened by the Chairman of the committee either on his own initiative or on a requisition signed by not less than three members of the Committee.

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- 5) Half of the total number of the members of the Committee shall form the quorum for the meeting of the Committee .
  - 6) A written notice of every meeting together with the agenda shall be circulated by the Member-Secretary to the members of the Committee at least one week before the meeting .  
The chairman of the committee may permit inclusion of any item on the agenda for which due notice could not be given.
  - 7) Notwithstanding anything contained in sub-rule (6), the Chairman may call an emergent meeting of the Committee at short notice to consider urgent or special issues .
  - 8) The ruling of the Chairman of the Committee in regard to all questions of procedure shall be final .
  - 9) The minutes of the proceedings of the Committee shall be drawn up by the Member-Secretary or in his absence by the Registrar Examination and circulated amongst all members present;  
Provided that any such minutes shall not be circulated , if the Committee considers such circulation prejudicial to the interest of the Institute.
- The minutes along with the amendments , if any , shall be placed for confirmation at the next meeting . If the minutes are confirmed and signed by the Chairman of the Committee, they shall be recorded in the Minutes Book .

34. Selection Committee :

(a) Selection of the Director will be made by the following Committee :



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|-----|---|---------------|
| (1) | Minister for Technical Education,<br>Government of Uttar Pradesh  | Chairman      |
| (2) | Principal Secretary /Secretary to<br>the Government of Uttar Pradesh<br>Department Of Technical Education | Vice-Chairman |
| (3) | Three Experts (nominated by the Chairman)   | Members       |
| (4) |   |               |
| (5) |   |               |
| (6) | Two Members of the Board of Governors   | Members       |
| (7) | (nominated by the Chairman)   |               |

(b) For the posts in the scale of Rs.2200-4000 and above (other than the post of the Director) selection committee will consist of:

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|-----|---|------------------|
| (1) | Principal Secretary/Secretary to the<br>Government of Uttar Pradesh,<br>Department of Technical Education | Chairman         |
| (2) | Director of the Institute   | Member-Secretary |
| (3) | Director Technical Education,<br>Uttar Pradesh  | Member           |
| (4) | Two experts (nominated by the chairman)   | Members          |
| (5) |   |                  |

(c) For the posts below the scale of Rs.2200-4000 the selection committee will consist of ;

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|-----|---------------------------|----------|
| (1) | Director of the Institute | Chairman |
|-----|---------------------------|----------|

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| (2) One Head of Department (by rotation-<br>for one year on seniority basis)                                 | Member-Secretary |
| (3) One expert (nominated by the Chairman)   | Member           |
| (4) Director, technical Education<br>Uttar Pradesh or Representative<br>not below the rank of Joint Director | Member           |

35. Powers and Duties of the Chairman

- (1) The chairman shall ordinarily preside at the meeting of the Society and the Board. It shall be the duty of the Chairman to ensure that the decisions taken by the Board are implemented.
- (2) The Chairman, with the prior approval of the State Government, shall have power to fix, on the recommendation of the Selection Committee, the initial pay of an incumbent at a stage higher than the minimum of the scale in respect of posts to which appointments are to be made by the Board.
- (3) The Chairman shall have the power to send members of the staff of the Institute for training or for a course of instruction outside India subject to such terms and conditions as may be laid down by the Board from time to time.
- (4) The Chairman shall exercise such powers as may be delegated to him by the Board.
- (5) In emergent cases the Chairman may exercise the powers of the Board and inform the Board of the action taken by him for its approval.

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36. Powers and Duties of the Vice-Chairman:

The Vice Chairman shall exercise such powers and perform such duties as may be assigned or delegated to him by the Board or the Chairman.

37. Director:

(1) The Director of the Institute shall be appointed by the Board with the approval of the State Government.

Provided that the First Director shall be appointed by the State Government.

(2) The Director shall be principal academic and executive officer of the institute and shall be responsible for the proper administration of the Institute and for the imparting of instructions and maintenance of the discipline therein and shall perform such other duties as may be delegated to him by the Board.

(3) The Director shall submit annual reports and accounts to the Board.

(4) Subject to the Budgetary Provisions made for the specific purpose, the Director shall have the power to incur expenditure in accordance with the procedure as may be laid down by the Board from time to time.

(5) a. The Director shall have such powers as may be delegated to him by the Board for effective discharge of his duties; and

b. The Director would have the power to purchase equipment costing upto Rupees one lac at one time on the recommendation of the departmental committee formed for the purpose by the Director from time to time.

38. Service rules:

The Service Rules for all employees of the Institute shall be framed by the Board and shall be enforced with the prior approval of the State Government. Till such time as the Service Rules are enforced, resolutions of the Board shall be applicable for all employees.

39. Funds:

- (1) The Society shall maintain a fund to which shall be credited
  - a. all money provided by the State Government and the Central Government;
  - b. all fees and other charges received by the Society/the Institute
  - c. all money received by the Society or the Institute by way of grants , gifts , donations , benefactions, bequests or transfer; and
  - d. all money received by the Society or the Institute in any other manner or from any other source.
  
- (2) All money credited to the funds of the society shall be deposited in such banks or invested in such manner as the Board may decide.

- (3) The funds of the Society shall be applied towards meeting the expense of the Society/the Institute including expenses incurred in the exercise of its powers and discharge of its duties.
- (4) The Society shall maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance-sheet in such form as may be prescribed by the State Government in consultation with the Examiner, Local Funds Accounts and the Accountant General, the Uttar Pradesh.
- (5) The accounts shall be audited by the Examiner, Local Funds Accounts, or by any person authorised by him in this behalf and any expenditure incurred in connection with such audit at such rates, as may be determined by the Examiner, Local Funds Accounts, shall be payable to the Examiner, Local Funds Accounts, provided that the accounts shall always be open to audit by Comptroller and Auditor General of India or his representative on such terms and conditions as the latter may authorise.

40. Common seal :

The Society shall have a common seal and shall sue and be sued in the name of the Secretary of the Society.

41. No immovable property of the Society shall be disposed off in any manner whatsoever without the approval of the State Government.

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42. The State Government may appoint one or more persons to review the work and progress of the society or the Institute and hold enquiries into the affairs thereof and to report thereon in such manner as the State Government may stipulate. Upon receipt of any such report, the State Government may take such action and issue such directions as it may consider necessary in respect of any of the matters dealt within the report, and the Society or the Institute, as the case may be, shall be bound to comply with such directions.

a. The Governor of Uttar Pradesh may from time to time, issue directives to the Society as to the exercise and performance of its functions in matters involving the security of the State, of substantial public interest and such other directives as he may consider necessary in regard to the finances. The Society shall give immediate effect to the directive(s), if any, issued as above; and

b. The Governor of Uttar Pradesh may call for such returns, accounts and other information with respect to the properties and activities of the Society, as may be required by him from time to time.

43. In case the Society or the Institute does not function properly, the State Government shall have the power to take over the assets of the Society, and assume direct management of the Institute.

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44. If on the winding up or dissolution of the Society , there shall remain , after the settlement of its debts and liabilities , any money or property, the same shall not be paid or delivered to any member of the Society but shall be disposed off in such manner as the State Government may determine in this behalf. (under saction 13 and 14 of the SR Act 1860)

45. Modification of the Purpose of the Society:

Subject to prior approval of the State Government, the Society may amend any purpose or purposes for which it is established.

Provided that it carries out the procedure prescribed there- for in the Societies Registration Act, 1860 (Act No. XXI of 1860).

46. Modification of the Rules :

These rules or rules made by the Society hereafter may be amended, cancelled or altered with the prior approval of the State Government at any time by a resolution passed by a majority of three-fifth of the members present at any meeting of the Society duly convened for the purpose.

47. Contracts :

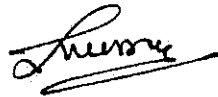
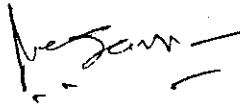

(1) All contracts for and on behalf of the Society shall be expressed to be made in the name of the Society and shall , except where the contract relates to his own employment, be

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executed by the Director of the Institute. In case of contract relating to employment of Director, the contract shall be executed by the Chairman.

- (2) No contract for the sale, purchase or supply of any goods or material shall be made or financial agreement entered into for and on behalf of the Society with any member of the Society or the Board or his relative or a firm in which such member or his relative is a partner or shareholder or any other partner in such a firm or a private company of which the member is a member or Director.

We, the following members of the Board certify that the above is a correct copy of the Rules of the Society.

Sl. No.	Name	Address	Signature
(1)	L.N.Mishra	Director, Technical Education, Uttar Pradesh	
(2)	V.K. Jain	Director, Harcourt Butler Technological Institute, Kanpur	
(3)	Virendar Bhasin	Director of the Institute	

Dated : July 5, 1997

MEMORANDUM OF ASSOCIATION OF SOCIETY OF  
DR. AMBEDKAR INSTITUTE OF TECHNOLOGY FOR HANDICAPPED  
UTTAR PRADESH, KANPUR

Memorandum of Association

1. The name of the society is the "Society of Dr. Ambedkar Institute of Technology for Handicapped, Uttar Pradesh, Kanpur"
2. The registered office of the Society shall be at Harcourt Butler Technological Institute West Campus, Kanpur
3. The area of operation of the Society shall be State of Uttar Pradesh.
4. The objects and functions of the Society shall be :
  - i. to establish and to carry on the administration and management of Dr. Ambedkar Institute of Technology for Handicapped, Uttar Pradesh, Kanpur;
  - ii. to provide for instruction and active research in engineering, technology, paramedical and commercial fields as the Institute may think fit, and work for the advancement of learning and dissemination of knowledge in all such branches;
  - iii. to hold examinations and make rules and regulations thereof, declare results and give awards for courses other than that for diploma, Post diploma and Advance diploma;
  - iv. to prepare and implement curricula, to hold examinations

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and make rules and regulations consistent with the regulations or directions of the Board of Technical Education, Uttar Pradesh Lucknow;

- v. to fix and demand such fee and other charges as may be laid down by the Society;
- vi. to establish, maintain and manage halls and hostels for the residences of the students;
- vii. to establish, maintain and manage residential quarters for the staff of the Institute;
- viii. to supervise and control the halls of residence and hostels, to regulate discipline amongst the students of the Institute and to make arrangements for promoting their health, general welfare and cultural life;
- ix. to promote and develop non-government organisations for undertaking employment generating programmes and rehabilitation programmes for handicapped;
- x. to institute teaching, research, administrative, technical and ministerial posts as approved by the Government of Uttar Pradesh (hereinafter referred to as "the State Government") and to make appointments thereto in accordance with the rules and bye-laws of the Society;
- xi. to co-operate with educational or other similar institutions in any part of the world having objects wholly or partly similar to those of the Society by exchange of teachers and scholars and generally in such manner as may be conducive to

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S. P. Singh  
D. Singh  
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*Handwritten signature:* Ashok Kumar

their common objects;

- xii. to help students and staff of the Institute in special and higher studies in the country or abroad;
- xiii. to organize seminars and conventions by eminent educationists involved in <sup>education,</sup> rehabilitation or training for handicapped;
- xiv. to prepare and publish periodicals and papers on the Engineering, Technology, Paramedical and Commercial subjects especially for handicapped;
- xv. to institute and award fellowships, scholarships, prizes and medals in accordance with the rules and bye-laws of the Society;
- xvi. to frame the first rules/bye-laws of the Institute with the approval of the State Government. The Society may from time to time make new or additional rules or may amend or repeal the rules with the concurrence of the State Government;
- xvii. to acquire and hold immovable property, subject to prior approval of the State Government;
- xviii. to deal with any property belonging to the society which shall vest in its Board of Governors, for advancing the functions of the Institute subject to the provisions contained in the Societies Registration Act, 1860.
- xix. to maintain a fund and utilize the same solely for the purposes of the Society;
- xx. to constitute such committee or committees as the Society may

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deem fit for disposal of or advice on any business of the Institute;

xxi. to institute schemes for generation of internal resources by taking job works or consultancy and to provide cash incentives to staff/students for taking up such works;

xxii. to appoint consultants for specific purposes and fix honoraria/remuneration for them;

xxiii. to take the services of volunteers and pay compensatory allowances for meeting their expenses for undertaking specific jobs assigned to them; and

xxiv. to do all such things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the Society;

5. Names, addresses and occupations of the first members of the Board of Governors to whom by the rules of the Society the management of the affairs of the Society is entrusted are as follows:

S.No.	Names	Occupation and Address/ Office held	Status in the Society
1	2	3	4
(1)	Dr. Narendra Kumar Singh Gaur	Minister for Technical Education, Government of Uttar Pradesh	Chairman
(2)	Sri Satish Kumar Agrawal	Principal Secretary/ Secretary to the Government of Uttar Pradesh, Department of Technical Education	Vice-Chairman

S.No.	Names	Occupation and Address/ office held	Status in the Society.
1	2	3	4
(3)	Sri V.K.Mittal	Principal Secretary, to the Government of Uttar Pradesh, Department of Finance or his representative not below the rank of Joint Secretary to Government of Uttar Pradesh.	Member
(4)	Sri Shambhu Nath	Principal Secretary to the Government of Uttar Pradesh Department of Planning or his representative not below the rank of Joint Secretary to Government of Uttar Pradesh.	Member
(5)	Sri N.K.Mehrotra	Secretary to the Government of Uttar Pradesh, Department of Law.	Member
(6)	Sri V.K. Jain	Director, Harcourt Butler Technological Institute, Kanpur.	Member
(7)	Dr. B. Ramesh Avadhani	Director of the National Institute for Handicapped (NIRTAR), Cuttack.	Member
(8)	Dr. Ratnesh Kumar	Director of the National Institute for Orthopaedically Handicapped, Calcutta.	Member
(9)	Ms. Rekha Roy	Director of the National Institute for Hearing Handicapped, Bombay.	Member
(10)		Such non Government Organisations nominee which has distinguished and long contribution to the cause of educating training and rehabilitating handicapped. (to be nominated by the Government of Uttar Pradesh)	Member

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S. No.	Names	Occupation and address/ office held	Status in the Society
2	3	4	
(11)		Nominee from industry whose management has done distinguished work in promoting technical Education or who have made noted contribution in giving employment to handicapped or have contributed monetarily to help the cause of education training and rehabilitation of handicapped. ( to be nominated by the Government of Utter Pradesh)	Member
(12)		Nominee from industry whose management has done distinguished work in promoting technical education or who have made noted contribution in giving employment to handicapped or have contributed monetarily to help the cause of education training and rehabilitation of handicapped. ( to be nominated by the Government of Uttar Pradesh)	Member
(13)		One Expert in Locomotor Disability (to be nominated by the Government of Uttar Pradesh).	Member
(14)		One Expert in Deaf Disability (to be nominated by the Government of Uttar Pradesh).	Member
(15)	Sri L.N. Misra	Director, Technical Education Uttar Pradesh.	Member
(16)	Smt. Anita Singh	Project Co-ordinator, World Bank Project/Additional Director, Technical Education, Uttar Pradesh.	Member
(17)		Disabled person who has made distinguished contribution in field of education, training and rehabilitation for the handicapped. Disabled person could be noted philanthropist to the cause of handicapped.	Member
(18)	Sri Virendra Bhasin	Director of the Institute	Member-Secretary

*Mr. Anand*  
*W. S. Misra*  
*Rohit*  
*S. P. Singh*  
*Dr. V. S. Mishra*

A copy of the rules of the Society, certified to be correct copy by three members of the Board of Governors is filed along with the Memorandum of Association. We, the several persons whose names and addresses are given below, having associated ourselves for the purposes described in this memorandum of Association to hereby subscribe our names to the Memorandum of Association and set

*15-8-2012*

*15-8-2012*

*Dr. V. S. Mishra*







