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Amended on 22/06/16
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**MEMORANDUM
OF
ASSOCIATION OF ISHAN EDUCATIONAL RESEARCH SOCIETY**

1. **NAME**: The name of the society shall be

“ISHAN EDUCATIONAL RESEARCH SOCIETY”

2. **REGISTERED OFFICE** : The Registered Office of the Society shall be at Delhi or such other place as may be decided by the managing committee from time to time. At present it shall be at the following address:-

“120, HANS BHAWAN, 1, BAHADUR SHAH ZAFAR MARG,
NEW DELHI - 110002”

2.(a) **AREA OF OPERATION** : All India

2.(b) **STATUS** : Minority Society

3. **AIMS & OBJECTS**: The main aims and objectives of the Society are as under:-

1. To work for the educational development and upliftment of the Buddhist community and same may be extended to other communities irrespective of caste, color, creed in the interest of the mankind in general.

2 To aid either in cash or in kind or through subsidy or through donation to any organization of similar object to run, establish any educational organization, or educational activities of any kind from primary level to higher education , or for imparting or promoting research, science, or any other field of education.

3.To establish, assist, aid, run and manage Montessori, Middle and Sr. secondary schools, Adult education, Degree Colleges education of Graduation and PG level. Technical and Professional education and Medical Colleges in all streams like Ayurveda, Unani, Homeopathy, Allopathic, Yoga, Naturopathy and Others

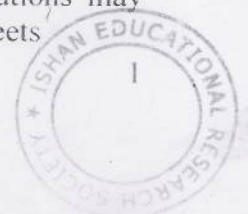
4.To open, found establish, promote, setup, run, maintain, assist, finance, support and/or aid and help in the setting up the different kinds of Open schools, Online Courses, Vocational Colleges, Adult Education, Buddhist Philosophy Education, Vedic Educational colleges, Gurukuls,e-education, ,Education for digital India ,Yoga, Meditation and health education, etc.

5.To impart education through Hindi as well as English or any other Modern Indian Languages medium on the modern lines

6.To promote cultural and educational activities such as paintings, drama, dance, sports or debate etc among the students and general public and To Organise Seminars, Talk Show etc. to promote Buddhist Philosophy and others

7.To impart physical education as well as training camp so that the Institutions may develop athletes and players in different games for national and International meets

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- 8.To provide transport facilities to the students through the society.
- 9.To provide Boarding and lodging facilities to the students and working people
- 10.To provide uniform to students through the institution/Society
- 11.To conduct research, hold seminars and conferences, organize and promote exhibition shows and other activities for the promotion of literacy and educational development and upliftment of the masses.
- 12.To establish, manage and maintain libraries and reading rooms, health centers for the use and conveniences of students and general public.
- 13.To undertake work, aid, assist for the promotion of Digital India Mission and to undertake the compilation, printing and publication of any literature connected with education and for the furtherance of the cause of the society.
- 14.To award prize, medals and like universities colleges, School etc. and in competition and to award scholarships for the needy & poor in order to encourage students for higher and better education.
- 15.To provide for all activities for improving the moral standard of the students and youths promoting respect for all religions, tolerance and cordial feelings between man and man irrespective of difference of caste, color, and creed
- 16.All the income, earnings, movable and immovable properties of the Societies shall be solely utilized and applied towards the promotion of its aims and objects only as mentioned in the memorandum of the Society and no profits thereof shall be paid or transferred directly or indirectly by way of dividend bonus, profits or in any manner whatsoever to the present or past members of the society or to any person claiming through any one more of the present or the past members. No member of the Society shall have any personal claims on any movable or immovable properties of the Society except in case of their loans/deposits/ dues they can claim for recovery of the loan.
- 17.To follow all the rules and regulations and guidelines of the state and Govt. of India for the welfare of minority Buddhist community of India.
18. The Society shall do efforts what so ever may be necessary for the welfare of the Buddhist minority community apart from Other communities in India.
19. The main beneficiary of the society shall be from Buddhist Community and also the same can be extended to others.
- 20.The Society may accept Grants, Donations to achieve its objects which of education and welfare of the society and may borrow money, create security by mortgage or charge or pledge or hypothecate its immovable properties to carry out its objects.

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GOVERNING BODY :

The Governing Body of the Society shall be called "Managing Committee". The names, addresses, occupations and designations of the present members of the Governing Body, whom the management of the Society is interested as required U/s 2 of the Societies Registration Act, 1860 is applicable to the Union Territory of Delhi are as follows :

S. No.	Name	Occupation	Designation
1.	Smt. Neetu Garg C-68, Tarang Apartment, I.P. Extension, Patparganj, Delhi -92	Service	President
2.	Smt. Usha Agarwal 77, Engineers Estate, I.P. Extension, Delhi	House Wife	Vice President
3.	Sh. Om Prakash Agarwal 120, Hans Bhawan, 1, Bahadur Shah Zafar Marg, New Delhi -2	Engineer	Gen. Secretary
4.	Dr D K Garg 193 Madhuban, Delhi-92,	C.A.	Treasurer
5.	Sh. Tushar Arya, GHS-03, Alpha II, Greater Noida.	Business	Secretary
6.	Aman Arya 193, FF, Madhuban, Delhi -92	Educationist	Member
7.	Sh. Ashok Jain 102, Rishabh Vihar, New Delhi -91	Business	Member
8..	Sh. K.D. Agarwal R11/188A Raj Nager, Ghaziabad U.P.	Chartered Accountant	Member

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DESIROUS PERSONS :

We the undersigned are desirous of forming a Society namely "Ishan Educational Research Society" under the Societies Registration Act, 1860 is applicable to the Union Territory of Delhi. In pursuance of this Memorandum of Society of the Society :

S. No.	Name	Occupation	Designation
1.	Smt. Neetu Garg NIC, A Block, CGO Complex, New Delhi - 3	Service	Sd/-
2.	Smt. Usha Agarwal 77, Engineers Estate, I.P. Extension, Delhi	House Wife	Sd/-
3.	Sh. Om Prakash Agarwal 120, Hans Bhawan, 1, Bahadur Shah Zafar Marg, New Delhi -2	Retired	Sd/-
4.	Sh. Prem Chand Vill. & PO. Dankaur, Distt. Gautam Budh Nagar, U.P.	Business	Sd/-
5.	Sh. Dharmendra Kumar. Garg C-68, Tarang Apartment, I.P. Extension, Patparganj, Delhi -92	C.A.	Sd/-
6.	Sh. Ved Prakash Garg 64, Jagadish Nagar, Ghaziabad - 201001	Business	Sd/-
7.	Sh. K.D. Agarwal R-11/88A, Raj Nagar, Ghaziabad (U.P.)	Business	Sd/-
8.	Smt. Sarika Singal G-144, Preet Vihar, Delhi.	Business	Sd/-

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38

**RULES AND REGULATIONS
OF
ISHAN EDUCATIONAL RESEARCH SOCIETY**

1. **NAME** : The name of the Society shall be

“ISHAN EDUCATIONAL RESEARCH SOCIETY”

2. **MEMBERSHIP** : The membership of the Association is open to all subject to approval of the Managing Committee and provided such person believes in, and subscribes to the aims and objects of the society and is interested to participate in and work for the activities for achieving the aims and objectives of the Society.

There shall be two types of members :

1. Executive Members or say active Members
2. Associate Members

Executive members shall be known as active member and Associate member shall be known as ordinary members.

3. **ADMISSION**: Every application for Associate membership shall be made on prescribed form with requisite annexures along with subscription fees as applicable at that time shall be submitted to the Secretary, who will put up all the applications before the Managing Committee for approval. At least 75% Executive Members must agree for acceptance of the membership. After approval of the Managing Committee, the applicant will be treated as Associate/Executive Member of the Association. In case the Managing Committee rejects any application, then the reason will not be intimated to the applicant. In the case of rejection the application 50% of the fee so received shall be refunded and balance shall be retained as processing fee. However, the decision of the Governing Body for approval or rejection of the application for membership shall be final.

While deciding Membership of the Society, priority shall be given to the applicant of Buddhist Community.

4. **READMISSION** : If a member who has been expelled from the membership of the society due to non payment of past subscription of the Society, his application shall only be considered in executive committee when it is accompanied by a full payment of such past outstanding subscription of the Society. This is applicable to clause 6 para (II). The executive committee can reject the application for further renewal of membership.

5. **SUBSCRIPTION**: Every executive member shall have to pay an amount of Rs. 500/(Rs Five Hundred only) as annual subscription for every year and the same will be payable in the April of every year. The Associate member shall pay the subscription amount as may be desired by the Executive Committee. The Executive Committee can enhance or reduce the subscription fee admission fee, any time.

6. **CESSATION OF MEMBERSHIP** : The Managing Committee of the Society may expel any executive / associate member from the Society on any of the following grounds :-

a) The member works against the aims, objects or who do not observe the rules and regulation of the Society.

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b)The member fails to pay the annual subscription continuously for three months from the due date of paying the subscription.

c).The member tenders his resignation.

d)The member fails to attend the three consequentiality meetings of the Managing Committee/General Body when he/she shall be liable for expulsion from the membership of the society.

e)If a member is absent from three consecutive meetings without any permission from the General Body.

f)If a member fails to maintain confidentiality about the society, his continuation in society considered to be dangerous for the interest of the society.

Such expelled members shall have a right to appeal before the general body whose decision shall be final in the matter. However for expulsion of executive member two third votes are required and for ordinary member majority of votes are required.

7. MEMBER'S RIGHT: a).Every members shall be subject to the constitution of the society and rules and regulation and by-laws as in force from time to time together with rules framed there under.

b)Every Executive member shall have the right to inspect the books of a accounts subjects to the prior sanction of the Managing Committee during working hours by giving prior notice.

c)Every executive member shall participate in proceedings of the meetings of the society and participate in taking decision by voting .

d).No member shall use or cause to be used indecent, unparliamentarily or abusive language in any meeting every member shall conduct himself in decent and respectful manner and extend co-operation to the Managing Committee.

e) Any member, whose subscription is not paid up to date shall not be entitled to receive notices of the meetings at least 15 day before and attend the same .

f).A member whose subscription fees are out standing and have not been paid up to date is not entitled to date is not entitled to vote at the meeting of the General body

g).Any member who wishes to resign from the society may do so by giving a resignation in writing to the Secretary/President.

8.RIGHT & PRIVILEGES OF THE MEMBERSHIP : Every executive member of the society shall have a right to participate in the general body meeting, contest elections for the pots of managing committee, vote, participate in the activities of the association and do all such activities which may be necessary for functioning and attaining the aims and objects of the society, An associate member cannot contest elections of association, and cannot take active participation in the business of the society .

9.GENERAL BODY: There shall be General Body of the society consisting of all the members. The ultimate authority in all matters relating to the administration of the society shall be the General Body of the member assembled at a meeting.

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366

A meeting of the General Body shall be held at least once a year to consider the following subjects :-

- a) To consider the annual report and the audited statement of accounts.
- b) To consider the programme and budget for the ensuing year as presented by the managing committee .
- c) To elect the office-bearers and members of the Managing Committee by secret ballot or a show of hands:
- d) To delegate any of its powers to the Managing Committee, as may be found necessary to facilitate the day-to-day administration, the work of the society and the implementation of its various programmes .
- e) To amend or alter any of the existing rules and provisions of the Memorandum of Society for which the votes of three fourths of the executive members presents at such meeting shall be necessary .
- f) To discuss and decide all other issues, if required, which are directly or indirectly related to the affairs of the Society .

10. EXTRA ORDINARY GENERAL BODY MEETING: An Extraordinary General Body meeting may be called at any time by the managing committee and notice of such a meeting will be issued within 15 days from the date of receipt of the requisition made to the president in writing from not less than one third executive members.

11. NOTICE AND QUORUM FOR MEETINGS: i) A clear fifteen day's notice shall be required for holding the Annual or extra ordinary General Body Meeting of Members and similar Fifteen Notice is required for any meeting of Executive Body of the Society except under exceptional cases where any emergency meeting is required either of members or of Executive Committee then 5 days notice is required by giving the reasons for the short notice. Further under extreme emergency cases a meeting can be called by giving 48 hours notice with explanatory statement and reasons shall be recorded...

All notices shall be sent by ordinary post addressed to the member at his last known address. Alternatively , A Notice /Circular can be sent by mail giving a fifteen day's notice at the known email Id shall also be presumed as delivered.

The quorum for the General Body Meeting for Extraordinary General Body meeting shall be one third of the registered members of the society. If within half-an-hour from the time fixed for the Meeting, the quorum is not present , the meeting shall be adjourned to the same day and same place. No quorum is necessary for such an adjourned meeting.

12 . VOTING : Only Executive members shall have voting rights.

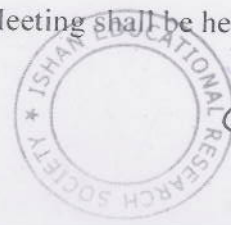
- i) All proceedings of the General Body shall be Confirmed by show of hands.
- ii) If the members demand a poll, it shall be taken.
- iii) The President will have a casting vote .
- iv) Proxies are not allowed for voting.

13 . MINUTES BOOK : The Proceeding of the General Body Meeting and the Governing Body Meeting shall be recorded in a minutes book.

14 . GENERAL BODY MEETING : The first General Body Meeting shall be held within

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352

a period three months from the of closing the account by the President of the society. In his absence, the Gen. Secretary and in the absence of member present may be treasurer.

15 . PRESIDENT OF THE MEETING :All meeting of the General Body as well as the Managing Committee shall be presided over by the President of the Society.In his absence, the Vice President and in the absence of the Vice - President any one of the member may be elected by majority .

16 . MANAGING COMMITTEE : i.) There shall be a Managing Committee consisting of **GOVERNING BODY** the following :

- President (1)
- Gen. Secretary (1)
- Secretary (1)
- Treasurer (1)
- Members (3) to (15)

.....
(7) to (19)

ii)The Executive Committee will consist of minimum 7 and a maximum of 19 members whose designation shall be as stated above

iii)The term of the managing committee will be for a period of five years .

iv)The Managing Committee will, as far as practicable, be constituted of such monastic and whole-time workers from among its members as have dedicated themselves fully to the cause of the Society, and have been accepted as such by the Managing Committee. These monastic and whole- time workers will not receive any remuneration or honorarium. Their personal expenses will, however, be met the Society.

v) The meeting of the Managing Committee shall be convened by the Secretary or Joint Secretary with at least five days' notice to all the members of the Managing Committee, who shall be informed of the Agenda of the meeting. However the period of notice could be reduced to a minimum of three days under extraordinary circumstances, if the President or the Secretary deems it necessary. The reasons for reducing the period of notice shall be recorded.

vi) A decision on any resolution can be taken by circulation among all the members of the Managing Committee, or by means of Email and the resolution shall be deemed passed on the receipt of assent by a majority of its members.

vii) The quorum of the meeting of the managing committee shall be 1/3rd.

viii) If there any vacancy in the Managing Committee during the existing term, the vacancy will be filled by the Managing Committee itself.

17. RIGHTS AND DUTIES OF THE MANAGING COMMITTEES : i) The properties of the society shall vest in the Managing Committee and it shall conduct all the affairs of the society, receive or remit money, issue receipts, discharge liabilities, acquire and hold properties and, if necessary may sell, lease, transfer, take over, exchange or borrow with proper scrutiny .

ii) The Managing Committee may authorize any Member to execute any deed or document for any purpose sanctioned by it.

iii) It is open to the Managing Committee to invite persons or cooperate bodies in sympathy with the aims and objectives of the society to become its patrons. The rules regarding the enrollment of the patrons under different categories, may from time to time, be framed by the Managing Committee.

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346

- iv) Any vacancy arising in the Managing Committee may be filled up by co-option. The persons so co-opted can continue in office until the expiry of the term of that Managing
- v) The Managing committee shall appoint the staff of the Institution, Fix the salaries and their remuneration and expel the staff.
- vi) The Managing Committee shall appoint an auditor for auditing the accounts of the Society.
- vii) To power to admit members of the Society will vest in the Managing Committee. It may removed by a majority of the Executive Members, any members from the rolls of the membership of the society. If such a member is found to be guilty of misconduct, or may expel any members for non- payment of subscription fees and/or other dues.

18 . DUTIES OF THE EXECUTIVE COMMITTEE :

i) PRESIDENT: The president shall preside over all the meeting of the society. Meetings will normally be called for by the Secretary, but in case of any emergency, the president is authorized to call a meeting of the Governing Committee, at any time .The president may also authorize Secretary to call the meeting on his behalf. In case Secretary is also not available the President in emergency case may authorize any Executive Member to call the meeting for specific purpose to discuss the agenda which must be approved by the president..

President will supervise and control the work of the treasurer, and other office holders, from time to time.

The President may delegate his powers in consultation with Secretary for a specific purpose and the same must be approved by the Governing Committee in next Meeting.

ii) GENERAL SECRETARY: The Secretary shall be responsible for the executive administration for the Society, subject to the control of the Managing Committee. His duties among other things shall be :-

(a) To attend the correspondence to the Society.

(b) To convene and attend the meeting of the society and duly record the proceeding of such meetings.

(c) To prepare the Annual Report of the Society, under the guidance of the committee, and others return that are or may be prescribed by the Registrar of Societies, and to frame the programme and the budget for the ensuing year to be placed before the Managing Committee.

(d) In General, the. secretary shall be the officer to sue or be sued on behalf of the Society. However, any suit may be in the name of any executive members if the same is approved by the Governing Body for a specific reason.

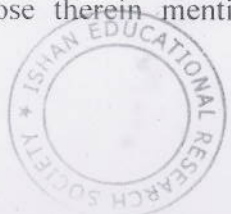
(e) The. Secretary will be In charge of keeping all the different record of the Society, including the Register of Members, which contain the names, addresses and other information. He shall be entitled to sign all correspondence, documents, deeds or other instruments, including issue of Power of Attorney and signing of Vakalat for the Society's legal adviser, for and in the name of the society.

(f) It shall be his duty to see the implementation of the resolutions passed by the Managing Committee, to organize fund collection drives and to do all such things as may be necessary or desirable to further the objectives of the society, for and on in the name of the society.

(g) The General Secretary is also empowered to receive moneys from Government, or Semi Governments bodies and sign agreements, deeds or others documents in token of receipt of such moneys and for the purpose therein mentioned, in implementation and fulfillment of the

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objectives of the society. The Secretary shall, on receipt of such moneys or execution of such documents, forthwith, report the same to the Managing committee for its information.

(h) The General Secretary in consultation with the president can form different committees and sub committees with delegation of some powers under the direct supervision of both for different activities of the Society.

(i) The General Secretary may delegate his powers in consultation with President for a specific reason and the same must be approved by the Governing Committee in next Meeting.

iii) **TREASURER** : The Treasurer shall be responsible for receipt and payment of moneys. He shall maintain proper accounts of the society and supervise all work which is being done on the accounts , and manage the subscriptions. He shall all so from time to time, prepare a statement on the accounts and will submit to the president, as desired by him, get the accounts audited and present them to the Managing Committee and before the General Body, as required. He shall sign all bill and receipts on the Society. He shall also inform the Secretary of the names of any defaulters who have not paid the subscription fee in time, so that the appropriate action may be taken. The financial powers of the treasurer shall be given to him by the governing committee or by the President/General Secretary. The President can restrict the powers of the Treasurer.

19.FINANCIAL YEAR:The Official financial year of the society will be from April to March 31, of the following years.

20 . FINANCE (i) Funds will be raised through subscription, Voluntary contributions from the general public, Government and other agencies, in order to carry out the work of the

(ii) All funds are to be invested for the sole use of achieving the aims and objectives of the Society.

(iii) The fund of the Society are to be kept in any of the schedule banks approved by the Managing Committee from time to time. The President and either the Secretary or the Treasurer is to be in charge of the bank account. A joint signature is required for this purpose in which the President's signature is indispensable .

(iv) The surplus funds of the society, from to time, shall be invested to such manner a prescribed under Section 11 of the Income Tax Act, 1961 and /or any other sections, statutory laws for the time being in force and applicable thereto .

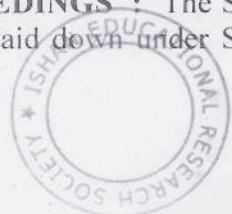
(v) In case of requirement of funds for achieving the objects the Society it can borrow short term and long term loans from any Banks, Financiers or Financial Institutions on such terms and conditions as may be agreed jointly by President , General Secretary and Treasurer. In that case there shall be joint signatures of at least two person in all applications and documents for execution. These terms and conditions shall be brought to the notice of all members during the Annual General Meeting.

21.AUDITING OF ACCOUNTS: The accounts of the Society will be audited by a qualified Chartered Accountant. The Auditor will submit his report annually.

22.NOTICES: A notice may be sent to every members through peon book or by Ordinary/Registered post or by Email at the last known postal Registered address and /or at registered email Id as per official records. Notices must be sent at least 15 days in advance or lesser subject to clause no 11 of the Rules of the Society

23.LEGAL PROCEEDINGS : The Society may sue or be sued in the name of the Secretary, as per the provision laid down under Section 6 of the Societies Registration Act of 1860, as

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324

applicable. However, the Governing Committee may authorize any executive member/Office bearer to file a suit /claim in his own name on behalf of the society.

24.AMENDMENT : (Alteration, Extension or abridgement) of purposes, or change of name under section 12 and 12A)

Any kind of amendment in the Memorandum and Rules and Regulations of the Society will be made as per the provisions of section 12 and 12-A, of Societies Registration Act of 1860, as applicable to the Society.

25. DISSOLUTION AND ADJUSTMENT OF AFFAIRS: The society may be dissolved in accordance with the procedure laid down under section 13 and 14 of Societies Registration Act, 1960. In case of dissolution, the assets institution/society shall vest with sister institution /societies having identical or similar objectives.

26.LIST OF MANAGING COMMITTEE:Each year, a list of the managing committee members and office bearer's will be filed in the office of the Registrar of the Societies, in New Delhi as required under section 4 of the Societies Registration Act.

In general, all matters of general administration affairs of the Society, not specifically provided for herein shall be decided by the Managing Committee and, if necessary or required, be placed before the General Body for its approval.

For the things not provided for in these Rules and Regulations, the provisions of the Societies Registration Act, 1860 will apply. All the provisions of the Societies Registration Act, 1860 will apply to this society.

We hereby certify that above is true and correct copy of the Rules and Regulations of the "ISHAN EDUCATIONAL RESEARCH SOCIETY".

[Handwritten Signature]

PRESIDENT

[Handwritten Signature]

GEN. SECRETARY

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TREASURER



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