

**MEMORANDUM  
OF  
ASSOCIATION  
OF SOCIETY**

Amended as in

MEMORANDUM OF ASSOCIATION  
OF  
KALKA EDUCATIONAL SOCIETY (REGD.)

Registrar of Societies  
2/10/2013

1. The name of the Society is "Kalka Educational Society".
2. The registered office of the Society shall be situated at M-3, Kalkaji, New Delhi or at such other place as the Society may decide from time to time, but it shall remain in Union Territory of India.
3. The objects for which the Society is established are:
  - i) To take over "Kalka Public School" at present being run at M-3, Kalkaji, New Delhi and together with all of their assets, both movable and immovable, such as furniture, fittings, fixtures, equipment's, goodwill lease and/or tenancy rights etc. from their owners, and to manage and administer the schools;
  - ii) To open schools, colleges, & hospitals i.e. Medical, Dental, Para-Medical, Nursing, Veterinary, Technical, Engineering, Management Colleges, any type of Colleges, Institutions, Organisations etc., Exam Centres, Study Centres, Universities/Deemed University/Denova University/State University/Open University/Distance University/ Collaboration/Tie-up with Foreign Universities from any part/country of the world for the benefit of the people of NCT of Delhi and any other states within India. Thus the society will have to follow all the clauses of Educational court of the particular state.
  - iii) To prescribe and conduct courses of instruction and training in general education upto the highest examination, held by the Administration of Delhi and Delhi University;
  - iv) To admits candidates for the education and training courses, to prescribe rules and regulations for and to hold examinations and declare the results and to award diplomas of certificates;
  - v) To supervise the residences, progress, health and discipline of the students;
  - vi) To co-operate with any other organisation with similar objectives in the matter of general education and training;
  - vii) To look after the wider interests of all the category of students including physically handicapped, mentally challenged, parents, institutions (Boys/Girls/Co-ed), staff and public in the field of general welfare, entertainment education, research, medical, health care, transportation etc;
  - viii) To render pecuniary help, to grants stipends and scholarships to deserving students and to render all other suitable assistance in connection with their education;



For Kalka Educational Society

*[Signature]* Anandhasea  
President/Hon. Secretary/Treasurer

Amended as on.....

- ix) To establish and maintain within the school and college premises and managed by the Society or at any other place and places in the Union Territory of Delhi such class-rooms as the Society may consider necessary or proper and to furnish the same adequately;
- x) To open and maintain libraries and reading rooms in the school and college run and managed by the Society or at such other place or places in Territory of Delhi, as the Society may deem proper and
- xi) To do all such other acts and things, which the Society may consider necessary conducive or of the aforesaid objects or any other of them.
- xii) IN FULFILLMENT OF THE REQUIREMENTS FOR RECOGNITION / NOC FROM EDUCATION DEPARTMENT , U.P. GOVT. AND AFFILIATION FROM CBSE, NEW DELHI.
- a) A nominee from Directorate of Education has to be a member in the Management Committee of the School.
- b) 10% of students quota will be reserved for meritorious students of Scheduled Caste/Scheduled Tribes and no fee will be charged for classes as per norms in the Secondary and Basic Education Boards of U.P. Govt.
- c) The Institution will not ask for any aid from the Government if the school is recognised by the Secondary School Council and Affiliated by Central Board of Secondary Education or Council for the Indian School Certificate Examination New Delhi. The Financial aid from the Council and Government will end from the day of affiliation if any.
- d) The Teachers and teaching related employees will not be given less than the prescribed scale of pay & allowances.
- e) Employees Service Conditions will be implemented, they will be provided with retirement benefits as provided to the employees of aided Higher Secondary School.
- f) The Institution will follow the direction given by the State Govt. from time to time.
- g) The documents and correspondence will be maintained as per guidelines given by the government.
- h) As per U.P. Educational Code Clause from 105 to 107, the students from various categories will be exempted from paying fee.
- i) No deletion, change or addition has to be made in the above mentioned conditions without prior permission of the State Government.

4. In pursuance of the above objectives, the society shall have powers:

- a) To determine the number, order and grade of pay of posts, to create, suspend and abolish the posts, and to fix the emoluments and terms and conditions of service employees of the Society and to fix special terms where required;

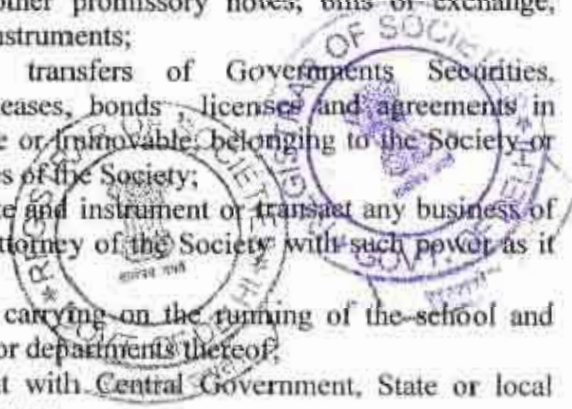
For Kalka Educational Society

*S. K. Singh* *Anne K. Singh*  
President/Hon. Secretary/Treasurer

~~Amended as on~~ ..... *22/05/2013*

**Registrar of Societies**

- b) To appoint all teaching staff and such other special staff as may be needed;
- c) To make rules and regulations for conduct of meetings and affairs of the Society and to adopt and vary them from time to time;
- d) To regulate the expenditure and to manage the accounts of the schools and colleges;
- e) To issue appeals for funds in furtherance of the objects of the Society, to receive grants subscriptions, donations and gifts for the purpose of the schools and colleges; provided that no subscriptions, donations or gifts shall be accepted if they are accompanied by conditions inconsistent or in conflict with the satisfactory running of the schools and colleges or with the objects for which the Society is established;
- f) To purchase, take on lease or accept as gift of otherwise any land or buildings or works, wherever situated in India which may necessary or convenient for the purposes of the Society and on such terms and conditions as it may think fit and proper and to construct or alter and maintain any such building or works;
- g) To sell, exchange, lease or otherwise dispose of all or any portions of the properties of the Society, moveable or immovable, on such terms as it may think fit and proper without prejudice to the interests and activities of Society;
- h) To draw and accept and make and endorse, discount and negotiate Government of India and other promissory notes; bills of exchange, cheques or other negotiable instruments;
- i) To execute conveyances, transfers of Governments Securities, reconvoyances, mortgages, leases, bonds licenses and agreements in respect of property, moveable or immovable, belonging to the Society or to be acquired for the purposes of the Society;
- j) To appoint in order to execute and instrument or transact any business of the Society, any person, as attorney of the Society with such power as it may deem fit;
- k) To give up and cease from carrying on the running of the school and colleges or particular classes or departments thereof;
- l) To enter into any agreement with Central Government, State or local Governments for receiving grants;
- m) To raise and borrow money on bonds, mortgages, promissory notice or other obligations or securities founded or based upon all or any of the properties and assets of the Society or without any securities and upon such terms and conditions as it may think fit and to pay out of the funds of the Society, all expenses of and incidental to raising of money; and to repay and redeem any money borrowed;
- n) To invent the funds of the Society or money entrusted to the Society in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment;
- o) To make such rules and regulations as it may, from time to time consider to be necessary for regulating the management of the schools and colleges and the affairs of the Society;



For Kalka Educational Society

*S. K. ...*      *Anne ...*  
 Secretary      Secretary

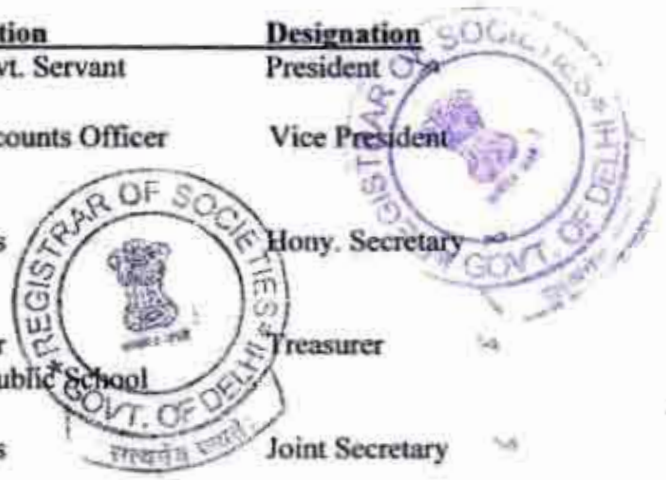
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 Registrar of Society

- p) To make such grants as it may think fit for the benefit or any employees of the Society, to aid in the establishment and support of associations, institutions, funds, trusts and conveyances calculated to benefit the staff and the students of the schools and colleges and
- q) To delegate, all or any of its powers to any committee or any sub committee or to any one or more members of its body or its officers.
5. The income and property of the Society, howsoever derived shall be applied towards the promotions of the objects. Thereof as set forth in this Memorandum of Associations, no portion of the income and property of the Society shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise howsoever, by way of profit, to the persons who at any time are or have been members of the Society or to any of them or to any persons claiming through them or any of them provided that nothing here in contained shall prevent the payment in good faith of remuneration to any member thereof or other person in return for any service rendered to the Society or for travelling allowances, halting and other similar charges.
6. The names, addresses, occupations and designations of the first member of the Managing Committee as required under section to of S. R. Act 1860 are as under:

Sl. No.	Name & Address	Occupation	Designation
1.	Sh. C.P. Mehrotra M-3, Kalkaji, New Delhi-19.	Rtd. Govt. Servant	President
2.	Sh. G.C. Pahwa E-178, Amar Colony, New Delhi.	Rtd. Accounts Officer	Vice President
3.	Sh. Anil Kalka Public School Campus Alaknanda, New Delhi.	Business	Hony. Secretary
4.	Smt. Asha Mehrotra Kalka Public School Campus Alaknanda, New Delhi.	Manager Kalka Public School	Treasurer
5.	Mr. Sunil M-40, Kalkaji, New Delhi.	Business	Joint Secretary
6.	Dr. A.K. Seth 436, Mandakini Enclave, Alaknanda, New Delhi.	Govt. Medical Officer	Member
7.	Sh. R.K. Seth D-42-43, Race Course, Dehradun, Uttranchal.	Business	Member
8.	Sh. Subhash Chandra Batra Civil Court Campus, Bijnour (U.P.)	District Judge	Member

For Kalka Educational Society

*S. Mehrotra*  
 President  
*Anil*  
 Secretary



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# KALKA EDUCATIONAL SOCIETY

ALAKNANDA, KALKAJI, NEW DELHI - 110019

Ph. : 26274952, 26274080, Fax : 011-26278671

Amended as on   
27/05/2012  
Registrar of Society

## MEMBERS OF MANAGING COMMITTEE - [2012]


S. No.	Name and Address	Occupation	Designation
1	Sh. C.P. Mehrotra M-3, Kalkaji, New Delhi-19.	Rtd. Govt. Servant	President
2	Sh. G.C. Pahwa E-178, Amar Colony, New Delhi	Rtd. Accounts Officer	Vice President
3	Sh. Anil Kalka Public School Campus, Alaknanda, New Delhi.	Business	Honorary Secretary
4	Smt. Asha Mehrotra Kalka Public School Campus Staff Quarter, Alaknanda, New Delhi.	Manager Kalka Public School	Treasurer
5	Mr. Sunil M-40, Kalkaji, New Delhi.	Business	Joint Secretary
6	Dr. A.K. Seth 436, Mandakini Enclave, Alaknanda, New Delhi.	Govt. Medical Officer	Member
7	Sh. R.K. Seth D-42-43, Race Course, Dehradun Utranchal. 9897493596	Business	Member
8	Sh. Subhash Chandra Batra Civil Court Campus, Bijnour (U.P.).	District Judge	Member
9	Dr. T.P.S. Chauhan, A-11/A, Munirka, DDA Flats, New Delhi.	Rtd. Dy. Director of Education	Member
10	Mrs. Pammi Malhotra 14 A, Green View Apts Sector 15 A, Noida (U.P.)	Social Worker	Member



This is a certified copy of the list of  
Governing Body filed before the Registrar of Societies It not  
to be construed as conferring a stamp of  
legality upon the election process followed

Contd...2.

For Kalka Educational Society  
 President/Honorary Secretary/Treasurer  
 Amesh Sharma

  
27/05/2012  
Registrar of Society

Section 17(5) of S.S.A. 1956

Registrar of Societies

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# KALKA EDUCATIONAL SOCIETY

ALAKNANDA, KALKAJI, NEW DELHI - 110019

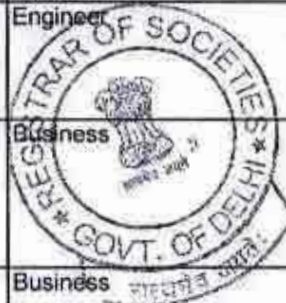
Ph. : 26274952, 26274080, Fax : 011-26278671

Amended as on.....

Registrar of Societies

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11	Dr. S.R. Aggarwal, L-II-55-B, DDA Flats, Kalkaji, New Delhi.	Medical Practitioner	Member
12	Mrs. Neena A-187, Shivalik, Malviya Nagar, N.Delhi.	Service	Member
13	Mr. Praveen Wadhwa, A-001 & 002 Sameer Versova, 7 Bungalows Andheri (West), Mumbai-400053, Maharashtra.	Business	Member
14	Sh. Harish Joshi, A-205, ILA Apts., Delhi.	Advocate	Member
15	Mr. Arvind Sharma G-87/A, Kalkaji, New Delhi. 264244197	Business	Member
16	Sh. Deepak Sehgal, H.No.1006, Sector 8, Faridabad (Haryana).	Engineer	Member
17	Mr. Desh Berry H.No.42, Moh Malkana, District Kapurthala, (Punjab).	Business	Member
18	Mr. Sanan Jashpal, Budge-Budge Road, 24 Pargana (South), (West Bengal).	Business	Member
19	Mr. Denis George Panikkar Veedu, Kulanada P.O. Pathanamthitta District Kerala	Business	Member



This is a certified copy of the list of  
Governing Body filed before the Registrar of Societies and  
to be construed as conferring validity upon the election process.

Registrar of Societies

For Kalka Educational Society

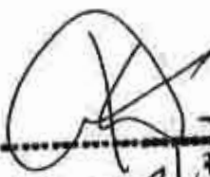
*M. K. Sharma*  
Secretary/Treasurer

27/11/2013

Registrar of Societies

27/11/2013

22/10/13

Amended as on...  22/10/13  
Registrar of Society

राज्यपालिका अधिनियम संख्या 22/10/13  
संविधान संख्या 22/10/13  
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राज्यपालिका अधिनियम संख्या 22/10/13  
संविधान संख्या 22/10/13  
संविधान संख्या 22/10/13

 22/10/13  
Registrar of Societies



**RULES**

**&**

**REGULATIONS**

**OF SOCIETY**

**1. Definitions:**

In these Rules:

- a) 'Society' means the 'Kalka Educational Society'.
- b) 'Managing Committee' means the body which under Rules 17 is constituted to be Managing Committee, of the Society.
- c) 'Secretary' means the Secretary of the Society.
- d) Masculine gender shall include Feminine gender.

**2. General Body:**

The General Body of the Society shall be composed of Ordinary Members.

**3. Ordinary Members:**

The Managing Committee may admit as Ordinary members persons who are interested in the objects of the Society and who pay an annual or monthly subscription as decided by the Managing Committee.

**4. Rolls of Members:**

The Society shall maintain a roll of members and every member shall sign the roll and state therein occupation and address. No person shall be deemed to be a member or be entitled to exercise the rights and privileges of a member until he has signed the roll.

**5. Members' Rights and Privileges:**

Subject to the provisions of these Rules, the members of the Society shall have the right to:

- a) Vote on any proposal concerning the Society which may be placed for consideration in a general or special meeting of the Society.
- b) Recommend for consideration at a meeting any proposal or suggestion concerning the Society.

**6. Change of Address to be notified:**

If there is any change in the address of a member of the Society, the member shall notify to the Secretary his new address who shall thereupon enter such new address in the roll of members; but if he fails to notify his new address, the address in the roll of the members shall be deemed to be his address.

6. Any resident of the Delhi shall be eligible to be a member of the Society provided:

- a) His age is more than 18 years;
- b) He is interested in the objects of the Society;
- c) His written application for membership has been approved by a majority of the Managing Committee.

7. A member of the Society may be expelled by a two-third majority of votes of the members present at a general meeting which shall be called by the Managing Committee for this purpose; within one month of the date of suspension of the member concerned after giving him reasonable opportunity to submit his explanation;

- a) If he applies for bankruptcy; or
- b) If he is convicted of a criminal offence involving moral turpitude; or
- c) If he intentionally does any act likely to injure the credit of the Society or fails to observe proper discipline in regard to the work of the Society; or
- d) For any action which may be held by the Managing Committee or a general meeting to be dishonest or contrary to the stated objects of the Society, its activities or to the spirit and interest of cooperation; termination of the membership shall take effect from the date of the expulsion or such date as may be specified in the resolution of expulsion.

8. A person ceases to be a member:-

- a) On death; or
- b) When his resignation is accepted by the Managing Committee; or
- c) On expulsion under rule 7; or
- d) If he shall become of unsound mind, or become insolvent or is convicted of a criminal offence involving moral turpitude.

9. Officers of the Society:

1. The officers of the Society shall be:

- a) The President
- b) Two Vice-Presidents
- c) The Honorary Secretary
- d) The Joint Secretary
- e) Treasurer and
- f) 7 Members of the Managing Committee.

2. The Managing Committee will have a tenure of office of five years, Election shall be held after every five years.

10. Duties of the Secretary:

The Secretary shall maintain a record of the proceedings of the Society and the Managing Committee and shall perform the duties hereinafter directed to be performed by him by the Managing Committee from time to time.

11. Annual General Meeting of the Society:

The Annual General Meeting of the Society shall be held once a year at such time and place as may be determined by the Managing Committee. At such Annual General Meeting the Managing Committee shall submit the Annual Report and the yearly account of the Society.

12. Special Meetings:

The President may convene a special general meeting of the Society on the written requisition of not less than one-fourth of the members of the Society or on the basis of a special resolution of the Managing Committee. Every requisition so made by the members of the Society shall express the object for which the meeting is proposed to be called and shall be left at the address of the Secretary or posted to his address. Upon receiving any such requisition the President shall forthwith convene a meeting. At all special general meetings, no subject other than that stated in the notice or the requisition, as the case may be, shall be discussed, except with the permission of the President.

13. Notice:

Every notice calling a meeting of the Society shall state the date, time and place at which such meeting will be held and shall be sent to every member of the Society not less than three clear days before the day appointed for such meeting. Such notice will be deemed to have been sent if it is posted at the known address and sent by post or by hand.

14. Quorum:

Seven members present in person shall form a quorum for any meeting of the Society.

15. President to preside at meetings:

The President or in his absence one of the Vice-Presidents shall preside, at all meetings of the Society. If the President and the Vice-President are not present at any meeting, any member of the Managing Committee may be elected the Chairman of the meeting, but if there shall be no member present

as aforesaid or willing to take chair, the members of the Society shall choose one of their own members to be the Chairman of the meeting.

16. Questions to be decided by a majority vote:

All questions at any meeting of the Society shall be determined by a majority of votes. Every member of the Society shall have one vote. In case of an equality of votes, the Chairman shall have a casting vote in addition to his ordinary vote.

17. Managing Committee:

The managing Committee of the Society for the purposes of the Societies Registration Act, 1860 (Act XXI of 1960) shall, at the date of registration of the Society, consist of the members whose names are set out in clause 4 of the memorandum of Society. These members shall hold office for a period of five year from the date of registration of the Society. The Members of the Managing Committee will continue to hold office after the expiry of the said period until a fresh election of the members takes place by the members of the Society every five years thereafter. The outgoing members of the Managing Committee will be eligible for re-election. The tenure of Mg. Committ is 5 years.

18. Power of the Managing Committee:

The Managing Committee shall have the management of all the affairs and funds of the Society and shall have authority to exercise all the powers of the Society.

19. Bye-Laws:

The Managing Committee shall have powers to make such bye-laws as they deem fit for the regulation of the business of the Society and in particular with reference to the preparation and sanction of budget estimates, the sanctioning of expenditures entering into contracts and investment of the funds of the Society.

20. Acceptance of Donations etc.

The Managing Committee may accept the management of any endowment from or trust fund or subscription or donation, provided that it is unaccompanied by any condition inconsistent or in conflict with the object of the Society.

21. Delegation of Powers to the President and Secretary:

The managing Committee may by resolution delegate to the President, any of the Vice-Presidents or Secretary such of its powers for the conduct of business as it may deem fit, subject to the condition

that action taken by the President or Secretary under the powers so delegated to him shall be subject the confirmation at the next meeting of the Managing Committee.

22. Committee of the Managing Committee:

The Managing Committee may by Resolution appoint:

- a) Sub-Committees for such purposes and with such powers as the Managing Committee may think fit;
- b) Local Committee for any particular area or institutions consisting of persons, who need not be a member of the Society, and delegate to any such Committees such powers as the managing Committee may think proper, and to lay down rules of procedures of such committees;
- c) Advisory Boards consisting of persons who need not be members of the Society with such advisory functions as the Managing Committee may think proper.

23. Notice of Meeting of Managing Committee:

Not less than three clear days' notice of every meeting of the Managing Committee shall be given to each member of the Managing Committee who is for the time being in India.

24. At least one meeting of the Managing Committee to be held every year:

Meeting of the Managing Committee shall be held at least once in every year.

25. Method of calling Meeting of Managing Committee:

The Secretary will ordinarily call a meeting of the Managing Committee and in case the Secretary does not call the meeting, the President himself will call such a meeting. The Managing Committee can also by a majority requisition call for a meeting.

26. Questions to be decided by a majority of votes:

All questions at a meeting of the Managing Committee shall be decided by a majority of votes and in case of an equality of votes, the President or the Chairman shall have a casting vote.

27. Business by Circulars:

Any business which it may be necessary for the Managing Committee to transact (except such as may be placed before its annual meeting) may be transacted by circulation among all its members and any resolution so circulated and approved by a majority of the members signing the circular shall be as effectual and binding as if such Resolution had been passed at meeting of the Managing Committee.

Provided that at least four members of the Managing Committee have recorded their views on the resolution.

28. Funds of the Society:

The funds of the Society shall consist of the following :

- a) Membership fees;
- b) Donations and contributions from other sources;
- c) Grants made by the Central Government or any State Government and other authorities and bodies;
- d) Income from Investments;
- e) Income and receipts from tuition fees and other sources.

29. Bankers:

1- The Bankers of the Society shall be decided by the Managing Committee. All funds shall be paid into the Society's account with the said bank and shall not be withdrawn except by means of a Cheque signed by the Treasurer.

30. Annual Report:

An annual report of the progress of the Society and for all work undertaken during a year shall be prepared by the Managing Committee for the information of the members of the Society. A draft of such report and yearly accounts of the Society shall be placed before the Society at the Annual General Meeting.

31. Office of the Society:

The Office of the Society shall remain in the Union Territory of Delhi. At present it is at B-3, Saketji, New Delhi.

32. Service of Notice:

1. Notice may be served upon any member of the Society either personally or through post addressed to such member at the address mentioned in the roll of members.
2. Any notice so served by post shall be deemed to have been served on the day following that on which the letter, envelope or wrapper containing the same is posted and in proving such service it shall be sufficient to prove that the cover containing such notice was properly addressed and put into the post office.

33. Alteration or Extension of the purpose of the Society:

The Society may alter or extend the purposes for which it is established, if:

- a) The Managing Committee shall submit proposals for such alteration or extension as aforesaid to the members of the Society in a written or printed report.

- b) The Managing Committee shall convene a Special general meeting of the members of the Society, according to these rules for the consideration of the said proposals.
- c) Such report be delivered or sent by post to every member of the Society fourteen clear days previous to such Special General Meeting as aforesaid.
- d) Such proposals be agreed to by the votes of three fourths of the members of the Society delivered in person at such special General Meeting as aforesaid; and
- e) Such proposal be confirmed by the votes of three-fourths of the members of the Society present at a second special general meeting convened by the Managing Committee at an interval of one month after the former meeting.

34. Adjournment of Annual General Meetings:

If within half an hour of the Annual General Meeting convened, the quorum of members is not present, then the meeting shall stand adjourned to the same day, time place of the next week. The quorum for the adjourned general meeting will be a minimum five members present in person.

35. Amendment of the Rules:

The Rules of the Society may be altered at any time by resolution passed by a majority of members of the Society present at any general meeting of the Society which shall have been duly convened for the purposes.



36. Changing Names:

The Association may change its name by a resolution passed by a three-fourth majority of the members of the Society present at any general meeting which shall have been duly convened for the purpose.

37: GENERAL:

- 1. No act or proceedings of the Society or its Managing Committee shall be deemed to be invalid by reason merely of any vacancy in, or any defect in the Constitution of the Society or the Managing Committee as the case may be.
- 2. The members of the Committee and Sub-Committee and officers of the Society shall be indemnified by the Society against all losses and expenses incurred by them in or about the discharge of their respective duties except such as happened from their own respective wilful default and no members of the Committee and Sub-Committee and officers shall be liable for the action of any other member of the Committee or Sub-Committees or officers or for joining in act or receipt or for any act or infirmity or for any loss happening to the Society unless the same shall be due to his own wilful default.



3. The Secretary shall file a list of office-bearers with the Registrar of Societies within fourteen days from the date of the Annual General Meeting.
4. All the provisions of the Indian Societies Registration Act, 1860 (XXI of 1860) as extended to the Union Territory of Delhi shall be applicable to the Society.
5. The Society shall sue or be sued in the name of the Secretary.
6. If on the winding up or dissolution of the Society, there shall remain after the satisfaction of its debts and liabilities of any property whatsoever, the same shall not be paid to, or distributed among the members of the Society or any of them but shall consistently with the objects of the Society be made over to such other Society having aims and objects similar to the aims and objects of this Society. It shall be according to Section 13 and 14 of the S.R. Act, 1860.

CERTIFIED TO BE A CORRECT COPY OF THE RULES AND  
REGULATION OF THE ASSOCIATION.

1. S-1-
2. S-1-
3. S-1-



Dated:

Attested